



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
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MCIEAST-MCB CAMLEJBul 1400
SGTMAJ
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MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE
BULLETIN 1400

From: Commanding General
To: Distribution List

Subj: CALENDAR YEAR 2021 (CY21) MERITORIOUS NONCOMMISSIONED OFFICER
(NCO) PROMOTION, NCO/MARINE OF THE QUARTER, AND NCO/MARINE OF
THE YEAR BOARD CONVENING DATES

Ref: (a) MCO P1400.32D Ch 2
(b) MCIEAST-MCB CAMLEJO 1400.2C
(c) MCIEAST-MCB CAMLEJO 1650.7B
(d) MCIEAST-MCB CAMLEJO 1650.8

1. Purpose. To provide guidelines and publish convening dates for the CY21 nominations and selections for the Commanding General (CG), Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ) Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards, in accordance with references (a) through (d).

2. Background. The CG will solicit nominations from subordinate commands to compete for selection at the Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards.

a. The CG will recognize enlisted Marines who have demonstrated exceptional performance of duty.

b. The CG will convene the boards as directed herein to select the most qualified Marines to compete for Meritorious NCO Promotion and NCO/Marine of the Quarter/Year.

c. The CG will make the final decision based on the best qualified nominees.

3. Action

a. Meritorious Promotion Boards. Per reference (b), the following package due dates and board dates are published for the subject matter boards:

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(1) Meritorious promotion packages, boards, dates, and times:

| <u>PROMOTION TO</u> | <u>PACKAGE DUE DATE</u> | <u>BOARD DATE</u> | <u>TIME</u> |
|---------------------|--|-------------------|-------------|
| Sergeant (Sgt) | 4 January 2021 | 15 January 2021 | 0900 |
| Corporal (Cpl) | N/A (Nominations due 17 February 2021) | N/A | N/A |
| Sgt | 2 April 2021 | 16 April 2021 | 0900 |
| Cpl | N/A (Nominations due 14 May 2021) | N/A | N/A |
| Sgt | 2 July 2021 | 16 July 2021 | 0900 |
| Cpl | N/A (Nominations due 16 August 2021) | N/A | N/A |
| Sgt | 1 October 2021 | 15 October 2021 | 0900 |
| Cpl | N/A (Nominations due 15 November 2021) | N/A | N/A |

(2) Only one nominee per command will appear before the Meritorious Sgt Boards.

(3) All respective commands will conduct their own Meritorious Cpl Boards, guided by reference (b), and notify the MCIEAST-MCB CAMLEJ Sergeant Major (SgtMaj) of their nominees by the date prescribed, via separate correspondence on the best qualified for review and approval by the CG.

b. NCO/Marine of the Quarter. All respective commands will conduct their own NCO/Marine of the Quarter Boards. Per reference (c), the following due dates and board dates are published for the subject matter boards:

(1) NCO/Marine of the Quarter Board

| <u>RECOGNIZED FOR</u> | <u>PACKAGE DUE DATE</u> | <u>BOARD DATE</u> | <u>TIME</u> |
|-----------------------|-------------------------|-------------------|-------------|
| 1st Quarter | 2 April 2021 | 16 April 2021 | 0900 |
| 2d Quarter | 2 July 2021 | 16 July 2021 | 0900 |
| 3d Quarter | 1 October 2021 | 15 October 2021 | 0900 |
| 4th Quarter | 4 January 2022 | 14 January 2022 | 0900 |

(2) Only one nominee per command will appear before the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter board. These nominees will be selected from the previous winners of the respective commands' NCO/Marine of the Quarter Boards.

c. NCO/Marine of the Year. All respective commands will conduct their own NCO/Marine of the Year Boards. Per reference (d), the following due dates and board dates are published for the subject matter board:

(1) NCO/Marine of the Year Board

| <u>RECOGNIZED FOR</u> | <u>PACKAGE DUE DATE</u> | <u>BOARD DATE</u> | <u>TIME</u> |
|-----------------------|-------------------------|-------------------|-------------|
| CY21 | 4 January 2022 | 14 January 2022 | 0900 |

(2) These nominees will be selected from the previous winners of the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter Boards.

d. Coordinating Instructions


(1) The SgtMaj, MCIEAST-MCB CAMLEJ has staff cognizance over the Meritorious NCO Promotion, NCO/Marine of the Quarter Boards, and NCO/Marine of the Year Boards, and will disseminate additional guidance or changes as required.

(2) All Meritorious Sergeant, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards will be held in the CG's conference room at MCIEAST-MCB CAMLEJ via Video Tele-Conference, unless otherwise stated.

(3) References (a) through (d) can be found on the MCIEAST-MCB CAMLEJ website at:

<https://www.mcieast.marines.mil/Staff-Offices/Adjutant/>

4. Reserve Applicability. This Bulletin is not applicable to the Marine Corps Reserve.


K. J. DORNAN
By direction

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