



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 7300.1
G-8
DEC 14 2022

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER
7300.1

From: Commanding General
To: Distribution List

Subj: MARINE CORPS INSTALLATIONS EAST-MARINE CORPS CAMP LEJEUNE
(MCIEAST-MCB CAMLEJ) FINANCIAL ADVISORY BOARD (FAB)

Encl: (1) Definitions to be applied in the FAB Process
(2) Deficiency Submission/Periodization Format
(3) Process Flow Chart

1. Situation. This Order provides instructions for periodic review of resource requirements and formulation of plans for funds distribution within the sub-region creating a FAB.

2. Cancellation. MCIEASTO 7300.1B.

3. Mission

a. To solicit, review, vet and prioritize unfunded requirements for the region.

b. Summary of Revision. This Order has been revised from MCIEASTO to MCIEAST-MCB CAMLEJO, it should be reviewed in it's entirety.

4. Execution. The commander's intent and concept of operations are as follows:

a. Commander's Intent. Identify, validate and prioritize unfunded requirements with the region.

b. Concept of Operations

(1) Installations will define and fully justify their unfunded requirements. Each individual requirement will be assigned a weighted priority according to the definitions in enclosure (1). Individual requirements will be consolidated with similarly weighted requirements into a single submission for each Marine Corps Programming Code (MCPC) as seen in enclosure (2). For any specific MCPC, there could be a consolidation of requirements for up to three weighted priorities (essential, deferred and enhanced). The consolidations will incorporate justifications from each command's requirements. The minimum dollar threshold for any single requirement is \$5,000.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

(2) The MCIEAST-MCB CAMLEJ G-8 will compile all requirements and forward a complete list for familiarization prior to the FAB meeting. When reviewing the submissions, some relevant questions are:

(a) Is this the next greatest priority?

(b) Is this a higher priority than anything else the command is already doing?

(c) Is this a statement of fact or an assertion?

(d) Is the submission fully and completely justified?

(e) Does the submission articulate the true requirement and impact on the command if not funded?

(f) Does the submission tell the full story without additional explanation being required?

(3) The FAB will prioritize the list of requirements by reviewing each installation's top deficiency then comparatively ranking by majority vote. This step will be repeated until all the top deficiencies have been given priority placement on the regional list. Once a deficiency is put on the list, the next deficiency for that installation becomes their competing deficiency for the next round. The process continues until all deficiencies have been reviewed and prioritized as shown in enclosure (3).

(4) The FAB will vet soundness of justification. Each deficiency submission must be able to stand on its own merits.

(5) Late command submissions will be automatically placed at the bottom of the list, regardless of the commands assigned priority.

(6) The FAB will be composed of the Chief of Staff and the following staff principals:

(a) Comptroller/G-8

(b) Assistant Chief of Staff, G-1/G-3/G-4/G-6/G-7/G-F/MCCS

(c) On an ad hoc basis, any other staff section's principals as directed by the Chief of Staff.

5. Administration and Logistics

a. The FAB will meet three times per year.

b. These meetings will occur in person or virtually in early July, late October and mid-February.

MCIEAST-MCB CAMLEJO 7300.1
DEC 14 2022

6. Command and Signal

- a. Command. This Order is applicable to MCIEAST-MCB CAMLEJ.
- b. Signal. This Order is effective the date signed.



ANDREW M. NIEBEL

DISTRIBUTION: A/B

DEFINITIONS TO BE APPLIED IN THE FAB PROCESS

The following definitions should be used in identifying the relative mission impact of unfunded requirements being vetted in the FAB process:

1. **Deferred:** Activities which are not mission critical and will not be performed during the current fiscal year. Lack of funding may adversely impact the ability to fully accomplish non-critical installation mission. Activity will be deferred with the expectation it will be performed in later fiscal years. Historical levels of performance will be degraded or reduced in scale. Continued deferment over subsequent fiscal years may result in the requirement becoming essential.
2. **Drop Dead Date:** The last date possible on which funding can be received by an installation providing sufficient time to initiate and complete necessary procurement or contracting actions and obligate the funds prior to the end of the fiscal year. Establishing this date requires coordination with the contracting office servicing the installation. Generally, if funds are not provided by this date, the requirement; is no longer executable in the current fiscal year, and will be dropped from the requirements list.
3. **Enhancement:** "Nice to have" issues which, if unfunded, have little or no impact upon the installation's ability to accomplish required mission objectives. The funding of these items would permit improvements in such areas as quality of life for personnel, allow the activity to better meet its mission objectives, or position the activity to be better prepared for known future changes in mission. These requirements will generally not evolve into future essential requirements.
4. **Essential:** Activities must receive funding within the current fiscal year or will result in a mission critical function being reduced or curtailed.
5. **Fact of Life:** Certain uncontrollable costs of doing business, limited by current standards to labor, utilities, and fuel.

DEC 14 2022

DEFICIENCY SUBMISSION/PRIORITIZATION FORMAT

Command Name
FY-23 Shortfall Request
Date

Title of Shortfall:

Amount Requested (\$000):

Appropriation:

Command Priority:

AGSAG/MCPC: (If more than one, identify separately in description section.)

GWOT/SIC: (If not applicable, state not applicable (N/A).)

POC: (Name and phone number of non-Comptroller subject matter expert (SME) submitting or knowledgeable about the requirement that could be contacted in the event the Commander, Marine Corps Installations Command non-Comptroller SME requires additional information on this particular request.)

Mission Impact: (Mission Essential, Deferred or Enhanced)

Drop Dead Date: (The last day you can receive funds and be able to ensure obligation occurs prior to 30 September.)

Identification of Shortfall:

- This section gets right to the point to identify "what" you want; what the amount requested will buy in a succinct coat breakdown structure "CBS" or object classification sub-object classification "OCSOC" -type list form ("93K to contract out installation of a restroom facility in the Battalion Aid Station (BAS) in Headquarters and Support Battalion Building MCA 614. ")

- Spell out acronyms and define any non-readily understood acronyms.

- If more than one issue, itemize!! Identify each issue separately, identifying the applicable major subordinate command and item price/quantity/total price.

Description/Justification of Issue:

- Describe the issue and "why" it is necessary. For example, "The Commandant of the Marine Corps (CMC) issued a letter dated

MM/DD/YYYY directing assessments of medical facilities to ensure adequate habitability standards as related to recent events surrounding Walter Reed Army Hospital. The assessment of the Security Force BAS in Building MCA 614 found a deficiency in not having hot and cold running water in close proximity to the examination area."

- Include background for each item as necessary to explain the genesis of the issue.
- Spell out acronyms and define any non-readily understood acronyms.

Impact if not Funded:

- Explain realistically what will happen if funding is not received recurring "sky is falling" impacts weaken defense. For an example of well worded impact, "Without additional funds, the BAS in MCA 614 will close on 30 June 2007 per CMC guidance. This will result in directing minor emergencies to the Sewell's Point Medical Facility, causing additional loss in work productivity due to Sewell's Point's typical caseload and wait time. "
- Identify if lack of funding will affect compliance with any statute, regulation, or other governing instruction (identify applicable statute/regulation/instruction number).
- Provide separate impacts if multiple items are requested.

Time-Sensitive Considerations:

-Explain if shortfall is time sensitive. For example, identify whether this funding is needed before a certain timeframe in order to capitalize on an opportunity, or if shortfall is tied to a chain of events already in motion. If shortfall is not time sensitive, and funding could be accepted anytime throughout the fiscal year, state N/A.

Color of Money Considerations:

-Include rationale for the appropriation requested for this shortfall request in the event shortfall might be interpreted as appropriate for another appropriation. For example, when requesting to purchase equipment which is priced above the \$250,000 threshold for expense/investment, explain rationale if Operations & Maintenance, Marine Corps is being requested. Be particularly mindful that for items that must be used together to form a system, the threshold applies to the system cost, rather than the individual item cost. If the shortfall does not fall into this category, state N/A.

DEC 14 2022

-Identify if any facility maintenance project request is above the Commanding Officers (CO's) authority; i.e., M2/R2 or Military Construction. Using the example above would be pertinent to say "The project cost for the restroom facility is an R1 minor construction project and within the CD's approval authority."

Waiver Considerations:

-Include status of any waivers or special permissions required for any shortfall. If none, state N/A.

Is shortfall to fund an item which is part of a Program of Record or Centrally Managed Program?

- If yes, identify the program of record and/or centrally managed program sponsor (name and phone number). Identify any information related to previous contact with the Centrally Managed Program sponsor on this issue.

- If the program of record is the Marine Corps Enterprise Network, define what is being requested (i.e., seats, MACs, etc).

Is shortfall due to "must fund" Fact of Life (FOL) shortfalls? If yes, provide details on the FOL shortfall.

FYDP Impact*	MCPC	AGSAG	FY-23	FY-24	FY-25	FY-26	FY-27	FY-28
Current Funding								
Shortfall Amount								
Total Requirement								

*Note: If the shortfall continues in out-years, it is the command's responsibility to identify the shortfall in the Program Objective Memorandum. Identifying the Future Years Defense Program impact here is for information only.

PROCESS FLOW CHART

