



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 3700.1
G-3/5

APR 24 2017

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER
3700.1

From: Commanding General
To: Distribution List

Subj: AIR INSTALLATION PLANNING BOARDS

Encl: (1) Air Installation Planning Board Membership

1. Situation. The introduction of the F-35 Joint Strike Fighter and associated support facilities, it is imperative that Installation Commanders ensure compatible use and growth in accordance with published directives and without significant impact on existing structures or operational capabilities. Air Installation Planning Boards (AIPB) shall be established at all Marine Corps Installations East (MCIEAST) Air Installations to ensure all directorates and command designated members meet to identify, discuss, and resolve short and long range growth issues.

2. Cancellation. MCIEASTO 3700.1.

3. Mission

a. To establish a uniform process to review, validate, and approve future projects contained in the activities' master plan. Overall, the AIPB shall ensure an integrated approach to growth proposals to ensure compatibility across all spectrums of operations.

b. Summary of Revision. This Order has been revised to change the naming convention from "Station Master Planning Boards (SMPB)" to "Air Installation Planning Boards (AIPB)". This is intended to ensure all Installations establish boards to ensure compatible use and growth without significant impact on existing structures or operational capabilities. This Order should be reviewed in its entirety.

4. Execution. This Order promulgates policy and procedures for the conduct of the MCIEAST AIPB.

a. Commander's Intent and Concept of Operations. The AIPB will provide a forum for installation-wide dialogue and ensure a comprehensive exchange of information regarding the Installation and related initiatives (e.g., upgrades, construction, anti-terrorism/force protection, safety, environmental, telecommunications,

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and encroachment). The board members will review and validate all related operations, projects and process improvement initiatives to integrate these items with current operations and projected future operations.

b. Tasks

(1) The Commanding Officer shall be the sponsoring commander for the board.

(2) At a minimum, the board shall be composed of members listed in the enclosure.

(3) The AIPB shall engage MCIEAST Directorates and other subject matter experts (e.g., SPAWARS, NAVFAC/NAVFIG) as necessary.

(4) The AIPB shall meet as necessary, but at a minimum on a quarterly basis to discuss new initiatives/business.

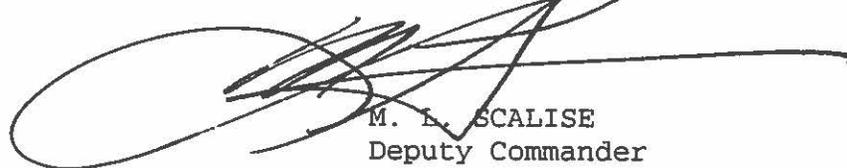
(5) The IMPB shall conduct meetings as outlined by the Installation Commander's intent.

5. Administration and Logistics. All air installations within MCIEAST shall enforce this Order and provide feedback in the form of written agenda/minutes to the MCIEAST-Marine Corps Base, Camp Lejeune G-3/5. The goal is to anticipate and plan for future growth and development while avoiding negative operational impacts and potential costly corrective actions.

6. Command and Signal

a. Command. This Order is applicable to all MCIEAST Air Installations.

b. Signal. This Order is effective the date signed.



M. L. SCALISE
Deputy Commander

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Air Installation Planning Board Membership

1. At a minimum the following individuals/staff sections shall be members of the board:
 - a. Operations Officer (include Air Traffic Control (ATC) Officer, ATC Maintenance Officer, and others as required)
 - b. Facilities Officer
 - c. Environmental
 - d. Supply Officer (Fuels Department)
 - e. Communications Directorate (cell towers)
 - f. Comptroller
 - g. Community Plans and Liaison
 - h. Safety Directorate (include Ordnance Department)
 - i. Anti-Terrorism/Force Protection Directorate