



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

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MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF NOVEMBER 2021

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1E Ch 1
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 08-17 of 23 Aug 17
(c) MCO 10520.3

Encl: (1) NOVEMBER 2021 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINET course ILEUOF001A (Use of Force) or Use of Force PowerPoint presentation. Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

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c. CDOs

(1) Briefing

(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors

(a) The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors.

(b) The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning.

(c) The CDO will sound all warnings to the color detail.

(d) The Colors Detail will not loiter in the quarter deck. They will not sit on the steps, deck, or be on their cell phones waiting for Colors. When not practicing the detail, they will be in the CG's Conference Room.

d. CDNCOs

(1) Briefing. Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 0815 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be

posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. **The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty.** If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.



T. L. FROEMMING
By direction

NOVEMBER 2021 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	CO	SECTION	QUAL DATE	USE OF FORCE DATE
1	MON	CDO	CAPT	THOMAS	MATTHEW	B	LSSS	202106	202106
		CDNCO	CPL	REEP	ALEXANDRIA	B	LSSS	202103	202110
2	TUE	CDO	CWO2	ARMSTRONG	RYAN	B	LSSS	202109	202109
		CDNCO	CPL	GURUNG	SANTA	B	MEG4	202104	202104
3	WED	CDO	CWO2	CORONADO	JOSEPHER	A	IPAC	202109	201409
		CDNCO	SGT	MASSEY	BRIDGET	A	IPAC	202109	202005
4	THU	CDO	CWO2	MAZE	ALEX	B	COMP	202105	202105
		CDNCO	SGT	HATCHETTE	DEVIN	B	MEG4	202109	202106
5	FRI	CDO	1STLT	LEMBO	CHRISTOPHER	B	LSSS	202109	202109
		CDNCO	CPL	ROJAS	JOEL	B	MEG6	202011	202102
6	SAT	CDO	CWO3	ATKINS	MICHAEL	A	POSTAL	202109	202009
		CDNCO	SGT	KNIGHT	HERCULES	A	IPAC	202106	202106
7	SUN	CDO	1STLT	MCALISTER	CAMERON	B	LSSS	202109	202109
		CDNCO	CPL	BUENO	JOSEFINA	A	IPAC	202010	202010
8	MON	CDO	CAPT	SELLERS	ETHAN	B	LSSS	202109	202109
		CDNCO	CPL	REID	MARQUIS	A	IPAC	202010	202109
9	TUE	CDO	CWO2	RAMIREZ	EDWIN	A	IPAC	202012	201908
		CDNCO	CPL	PETERSON	KALLISTA	A	POSTAL	202106	202106
10	WED	CDO	CAPT	CAPASSO	ANTHONY	B	LSSS	202109	202109
		CDNCO	SGT	MARIN	RAFAEL	B	MECP	202009	202110
11	THU	CDO	CWO3	LECOMPTTE	RICHARD	B	MEG4	201909	201909
		CDNCO	CPL	SMITH	JAMES	B	DMO	202012	202104
12	FRI	CDO	WO	HENGST	DEREK	A	IPAC	202101	202107
		CDNCO	CPL	STACY	JARRID	A	IPAC	202108	202109
13	SAT	CDO	1STLT	PERSICO	THOMAS	B	LSSS	202109	202109
		CDNCO	CPL	THOMAS	AKOSHUA	A	IPAC	202101	202101
14	SUN	CDO	1STLT	MILLER	JAMES	B	LSSS	202101	202101
		CDNCO	SGT	COLLINS	KIONTA	B	MEG4	202108	202102
15	MON	CDO	CWO2	EDEYAOCH	ESTRADA	A	POSTAL	202109	202008
		CDNCO	CPL	DIAKITE	DIMBIU	A	IPAC	202012	202012
16	TUE	CDO	1STLT	BERESFORD	MEREDITH	B	LSSS	202105	202105
		CDNCO	CPL	ROBLIN	DORIAN	A	IPAC	202103	202103
17	WED	CDO	CAPT	ATTILA	SELLY	B	BNPC	202012	202012
		CDNCO	SGT	BEAVERS	KASSIDY	A	POSTAL	202109	202109
18	THU	CDO	CWO2	COURTNEY	NATHAN	A	IPAC	202012	202106
		CDNCO	SGT	SILVERTHORN	ERIN	B	MECP	202107	202110
19	FRI	CDO	1STLT	ZIMMERMAN	AUGUST	B	LSSS	202105	202105
		CDNCO	CPL	DIAZPAHZ	ERIK	A	IPAC	202102	202110
20	SAT	CDO	CWO2	LAUTENSLAGER	BRIAN	B	CMST	202106	202106
		CDNCO	CPL	KUEHN	ROBERT	B	CMST	202108	202110
21	SUN	CDO	CWO2	ALVES	THIAGO	A	IPAC	202012	202007
		CDNCO	CPL	CERVERA	APRIL	A	IPAC	202103	202103
22	MON	CDO	CAPT	ROWLAND	GARLAND	B	LSSS	202107	202107
		CDNCO	CPL	VARELA	JUAN	A	IPAC	202012	202012
23	TUE	CDO	1STLT	MELICK	ROECKER	B	LSSS	202102	202102
		CDNCO	CPL	CONTRERAS	SELENA	A	IPAC	202012	202012
24	WED	CDO	WO	CRANS	GEORGE	A	IPAC	202108	202007
		CDNCO	CPL	GARCIAALVAREZ	CARLOS	B	LSSS	202109	202110
25	THU	CDO	CAPT	MC GEE	BRENT	B	LSSS	202109	202109
		CDNCO	CPL	MCKINLEY	KAVON	A	POSTAL	202002	202002
26	FRI	CDO	CWO3	MCMILLAN	CHRISTOPHER	B	MEG4	201806	201806
		CDNCO	CPL	BENAVIDEZVARGAS	FLOR	B	BNS1	201911	202102
27	SAT	CDO	WO	CASTANEDA	SILVIO	A	IPAC	202108	202110
		CDNCO	CPL	HERNANDEZ	MICHAEL	B	MEG6	202006	202102
28	SUN	CDO	1STLT	ZAWROTNY	ZACHARY	B	LSSS	202102	202102
		CDNCO	SGT	MASSEY	BRIDGET	A	IPAC	202109	202005
29	MON	CDO	1STLT	TIBBITS	MICHAEL	B	LSSS	202109	202109
		CDNCO	SGT	KNIGHT	HERCULES	A	IPAC	202106	202106
30	TUE	CDO	1STLT	MORDUE	PATRICK	B	LSSS	202102	202102
		CDNCO	CPL	AYERS	CHRISTIAN	B	IPAC	202010	202009
SUPERNUMERARY		CDO	1STLT	LEPPLA	THOMAS	B	LSSS	202011	202011
SUPERNUMERARY		CDNCO	CPL	CUELLAR	GABRIEL	A	IPAC	202011	202011