

# SPECIAL RECOGNITION BOARD PRIVACY ACT RELEASE STATEMENT

## PRIVACY ACT STATEMENT

Information contained on this form is maintained under the Systems of Records Notice NM05211-1 (Privacy Act Request/Amendment Files and Tracking System (April 2, 2008, 73 FR 17959), and for official use only. **AUTHORITY:** under 5 U.S.C. 552a, The Privacy Act of 1974, as amended; 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C., Headquarters, Marine Corps; E. O. 9397 (SSN). **PRINCIPLE:** Personal information gathered from the individual for the use of the Special Recognition Board. **PURPOSE:** This form is to provide personal information in association with the Special Recognition Board. **ROUTINE USE:** under U.S.C. 552 a (b) of the Privacy Act, and may be disclosed as routine use pursuant to 5 U.S.C. a (b). **DISCLOSURE** is **VOLUNTARY**, although awards may not be processed without this information.

**Primary use of this information is for award purposes and will be destroyed when no longer needed. Some examples may include savings bonds, gift certificates, subscriptions, memberships.**

1. Identifying information on Service Member:

- a. Name of individual on whom disclosure will be made: \_\_\_\_\_
- b. Grade: \_\_\_\_\_
- c. Address : \_\_\_\_\_
- d. Work Address : \_\_\_\_\_
- e. Electronic Data Interchange Personal Identifier (EDIPI): \_\_\_\_\_
- f. Date of Disclosure (DD MMM YYYY): \_\_\_\_\_

2. Identifying information of office making disclosure.

Office from which disclosure will be made: \_\_\_\_\_

3. STATEMENT (to be completed by Service Member):

I have been counseled concerning the provisions of the Privacy Act of 1974, and:

- I do authorize release of this information. \_\_\_\_\_ Initial
- I do not authorize release of this information. \_\_\_\_\_ Initial

Release Information to : \_\_\_\_\_

Service Member's Signature: \_\_\_\_\_ Date (DD MMM YYYY): \_\_\_\_\_

NOTE:

Service Member should be apprised of the specific personal information which may be released prior to signing the Privacy Act Statement.