

UNCLAS

CHANGE TO EIGHT DAY BRIEFS ROUTING AND DISTRIBUTION

Originator: CMC WASHINGTON DC

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To: MARADMIN

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FM CMC WASHINGTON DC

TO MARADMIN

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MARADMIN 490/18

MSGID/MARADMIN/CMC WASHINGTON DC DMCS//

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REF/A/MCO 5100.29/20110728//

REF/B/MSG DTG R201952Z DEC 16//

NARR/REF (A) IS MCO 5100.29B MARINE CORPS SAFETY PROGRAM,

REF (B) IS MARADMIN 672/16 CHANGE TO 8 DAY BRIEF REQUIREMENTS.

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GENTEXT REMARKS/1. PER REFERENCE (A), ALL SERIOUS MISHAPS

(CLASS A AND B) AND NON-COMBAT DEATHS NOT STEMMING FROM DISEASE OR

ILLNESS, INCLUDING SUICIDES AND DEATHS ATTRIBUTED TO CRIMINAL

ACTIVITY, REQUIRE AN 8-DAY BRIEF. REF (B) ADDED SUICIDE ATTEMPTS,

WHEN VERIFIED BY MEDICAL AUTHORITY, AS ANOTHER REQUIRED 8-DAY BRIEF

EVENT. THIS MARADMIN DOES NOT CHANGE THE 8-DAY REPORTING

REQUIREMENT, BUT IT DOES CHANGE HOW THIS REPORT IS ROUTED WITHIN

THE USMC CHAIN-OF-COMMAND.

A. ALL AVIATION MISHAP 8-DAY BRIEFS SHALL BE SENT TO THE "8 DAY

AVIATION MISHAP" DISTRIBUTION LIST IN THE GLOBAL ADDRESS LIST

(GAL).

B. ALL SUICIDE OR ATTEMPTED SUICIDE 8-DAY BRIEFS SHALL BE SENT TO

THE "8 DAY SUICIDE/ATTEMPT" DISTRIBUTION LIST IN THE GAL.

C. ALL OTHER 8-DAY BRIEFS SHALL BE SENT TO THE "8 DAY GROUND/OFF-

DUTY" DISTRIBUTION LIST IN THE GAL.

D. MEMBERSHIP OF THE DISTRIBUTION LISTS IS BY BILLET AS DIRECTED BY

MCO 5100.29 AND THE DMCS. REQUESTS TO ADD/REMOVE BILLETS FROM THE

DISTRIBUTION LIST MUST BE APPROVED BY THE DMCS.

E. THE DISTRIBUTION LISTS SHALL BE ADMINISTERED BY CMC SAFETY

DIVISION. INCUMBENTS SHALL COORDINATE WITH POC FOR CHANGES TO THE

DISTRIBUTION LIST DUE TO PERSONNEL CHANGES WITHIN APPROVED BILLETS.

2. THE 8-DAY BRIEF WAS ORIGINALLY DEVISED AND INTENDED AS A SPOTREP

TO PROVIDE THE ASSISTANT COMMANDANT OF THE MARINE CORPS (ACMC)

EARLY INSIGHT INTO THE CIRCUMSTANCES OF EACH LOSS AND TO PREVENT

THE RE-OCCURRENCE OF SIMILAR EVENTS. SINCE THE INCEPTION OF THE 8-

DAY BRIEF MORE THAN 10-YEARS AGO, THE MARINE CORPS HAS INCREASED

VISIBILITY ON THE FACTS, CIRCUMSTANCES, AND CAUSAL FACTORS

UNDERPINNING OUR MOST EGREGIOUS LOSSES OF LIFE AND MATERIEL.

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BASED ON THESE DEVELOPMENTS AND A DESIRE TO EMPOWER THE CHAIN-OF-COMMAND, THE FOLLOWING CHANGE TO THE 8-DAY REPORTING PROCESS IS IN EFFECT. GENERAL OFFICERS ORIGINATING 8-DAY BRIEFS WILL NO LONGER PROVIDE THESE BRIEFS DIRECTLY TO THE ASSISTANT COMMANDANT OF THE MARINE CORPS (ACMC).

3. COMMANDERS SUFFERING LOSSES REQUIRING AN 8-DAY BRIEF WILL ROUTE THE BRIEFS TO THE FIRST LIEUTENANT GENERAL IN THE REPORTING UNIT'S CHAIN OF COMMAND AND TO HQMC STAFF OFFICES AS DETAILED IN THE REFERENCES. FOR THOSE COMMANDERS AND STAFF SECTIONS THAT DO NOT HAVE A THREE STAR IN THEIR CHAIN OF COMMAND OR WHO REPORT DIRECTLY TO CMC OR ACMC, THOSE REPORTS WILL BE SENT TO THE DIRECTOR OF THE MARINE CORPS STAFF. THE 8-DAY FORMATS AND SUSPENSE TIMELINES REMAIN UNCHANGED, (I.E., VIA ENCRYPTED EMAIL AND NOT LATER THAN THE 8TH DAY FOLLOWING THE EVENT). HQMC SAFETY DIVISION WILL PUBLISH A REPORTING TREE TO ENSURE ALL COMMANDS AND STAFF SECTIONS IN THE MARINE CORPS KNOW WHO THEY WILL BE SUBMITTING THEIR 8-DAY REPORTS TO IN THE CHAIN-OF-COMMAND.

4. EACH LIEUTENANT GENERAL IN RECEIPT OF AN 8-DAY BRIEF WILL PROVIDE ACMC AND CMC A MONTHLY EXECUTIVE SUMMARY OF THE 8-DAY BRIEFS AND OTHER RELEVANT INFORMATION GLEANED FROM FINAL INVESTIGATIVE REPORTS, (E.G., SAFETY INVESTIGATION REPORTS, JAG MANUAL/COMMAND INVESTIGATIONS, ETC.). THE CONTENT, FORMAT, AND LENGTH OF THIS SUMMARY WILL NOT BE PRESCRIBED AND INSTEAD WILL BE LEFT TO THE DISCRETION OF THE FIRST THREE STAR IN THE CHAIN-OF-COMMAND. ADDITIONALLY, CMC, SMMC, ALL OTHER LIEUTENANT GENERALS, TMO, DC M&RA/MF DIVISION, DIRECTOR CMC (SAFETY DIVISION) AND EXECUTIVE DIRECTOR HQMC (FORCE PRESERVATION DIRECTORATE) WILL BE COPIED ON THE MONTHLY 8-DAY SUMMARY CORRESPONDENCE.

5. COMMANDS ARE REMINDED THAT 8-DAY BRIEFS ARE DESIGNATED FOR OFFICIAL USE ONLY (FOUO) AND CONTAIN BOTH PERSONAL IDENTIFIABLE INFORMATION (PII) AND PROTECTED HEALTH INFORMATION (PHI) AND SHALL BE SAFEGUARDED ACCORDINGLY. MOREOVER, THE 8-DAY BRIEF CONSTITUTES GENERAL OFFICER PRE-DECISIONAL COMMUNICATIONS AND SHALL NOT BE RELEASED OR INCLUDED IN ANY OTHER REPORTS WITHOUT COORDINATION WITH AND APPROVAL FROM ORIGINATING OR RECEIVING GENERAL OFFICER. ALL FREEDOM OF INFORMATION ACT (FOIA) REQUESTS FOR 8-DAY BRIEFS WILL BE FORWARDED TO HQMC FOIA OFFICE FOR REVIEW AND CONCURRENCE PRIOR TO RELEASE BY THE LOCAL FOIA OFFICE.

6. LASTLY, BY 1 NOV 2018, REQUEST THOSE RECEIVING 8-DAY REPORTS PROVIDE FEEDBACK TO DMCS ON WAYS TO IMPROVE THE 8-DAY REPORT. OUR GOAL IS TO EVOLVE AND MATURE THE 8-DAY REPORT INTO A TOOL THAT CONTINUES TO HELP US REDUCE THE NUMBER OF MARINES WHO ARE KILLED AND INJURED DUE TO ACCIDENT AND SELF-INJURY. YOUR FEEDBACK IS CRITICAL TO ACHIEVING THIS IMPORTANT OBJECTIVE.

7. QUESTIONS REGARDING THIS MESSAGE MAY BE DIRECTED TO THE CMC (SD) POC LISTED ABOVE.

8. RELEASE AUTHORIZED BY MICHAEL G. DANA, LIEUTENANT GENERAL, DIRECTOR, MARINE CORPS STAFF.//