



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

5100
SAFE

**From: Chairperson, Executive Safety Council, Marine Corps
Installations East-Marine Corps Base, Camp Lejeune**

**Subj: MINUTES OF THE EXECUTIVE SAFETY COUNCIL FOURTH QUARTER
CALENDAR YEAR 2013**

Ref: (a) NAVMC DIR 5100.8 (MCO OSH Manual)

**1. For the reference, the Marine Corps Installations East-
Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMP LEJ) Executive
Safety Council (ESC) convened 24 October 2013 in the G-4
Conference Room, Building 1. Mr. William A. Maier opened the
meeting at 1400.**

2. Attendees. The following personnel were present:

Mr. William A. Maier, Chairperson

Captain Joshua E. Fumoa, Director, G-7, MCIEAST-MCB CAMP LEJ

**Colonel Peter M. Roney, Command Inspector General's Office,
MCIEAST-MCB CAMP LEJ**

**Lieutenant Colonel Harry L. Gardner, Commanding Officer,
Headquarters and Support Battalion (HQBATT)**

**Lieutenant Colonel Carlos A. Vallejo, Commanding Officer,
Weapons Training Battalion (WTBATT)**

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**Ms. Linda L. McGowan, Deputy Assistant Chief of Staff
Security and Emergency Services, NCHHSST-MHS CHMELJ**

**Mr. Frederick E. Goss, Deputy Assistant Chief of Staff,
Marine Corps Community Services (MCCS), NCHHSST-MHS
CHMELJ**

**Mr. Nathaniel G. Faby, Director, Public Affairs Office,
NCHHSST-MHS CHMELJ**

Mr. Stanley J. Butts, Director of Safety, NCHHSST-MHS CHMELJ

**Ms. Patti Turner, Director, Business Performance Office,
NCHHSST-MHS CHMELJ**

**Mr. Scott M. Griffith, Deputy Comptroller, G-6, NCHHSST-MHS
CHMELJ**

**Mr. Ronald Samonte, Deputy Director of Safety, NCHHSST-MHS
CHMELJ**

**Mr. Darrell L. Thacher, Director, Operations and Plans, G-
3/5, NCHHSST-MHS CHMELJ**

**Mr. Barry L. Perkins, Command Inspector General Office,
NCHHSST-MHS CHMELJ**

**Mr. Shannon L. Sparks, Injury Compensation Program, Civilian
Human Resources Office (CHRO), NCHHSST-MHS CHMELJ**

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3. Program. To review the installation and tenant safety performance and program effectiveness, influence the command safety culture, recommend changes to reduce unsafe practices, and to strengthen the overall program.

4. Opening Remarks. Mr. Stanley J. Duthe, Jr., Director of Safety (DOS), opened meeting by stating that the Commanding General (CG), Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIMST-MCB CHERRY), will chair the Executive Safety Council (ESC) meetings starting with the First Quarter Calendar Year (CY) 2014 meeting (CY14). First Quarter CY14 meeting will recap all of the 2013 statistics and mishap data.

5. Deliverables from previous ESC. Mr. Duthe reminded everyone of the importance of the Voluntary Protection Program (VPP) efforts and emphasized completing the Job Hazard Analysis (JHAs) before the end of 2013. The VPP initiative aboard MCIMST-MCB CHERRY has two action items still open and both directly relate to JHAs.

6. Incidence Rate Update. Mr. Duthe reviewed the Incidence Rates slides. The national General Industry Average incident rate was 3.5 last year. The incident rate for MCIMST-MCB CHERRY in the last three years is 6.7. MCIMST-MCB CHERRY Mishap Reduction Initiatives goal is to have our incident rate below the General Industry average of 3.5 by the end of CY15.

a. MCIMST-MCB CHERRY incident rate for the third quarter is 5.61. Our calendar year goal is 5.50. We had an overall reduction of 21 percent from this time last year. Our goal is a 25 percent reduction by end of CY13.

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b. From 1 January to 30 September, MINIST-HIS CHIEF has had a 21 percent decrease in recordable mishaps, a 24 percent decrease in limited duty days, and a 37 percent increase from last year in lost work days.

c. Mr. Buthe briefed the Council on how an incident rate is determined and translated into an equal playing field regardless of number of employees or hours worked. Mr. Buthe then briefed the statistics with the break downs of appropriated funds and non appropriated funds from 1 January to 30 September 2012 to 1 January to 30 September 2013:

d. Mr. Buthe briefed individual department mishap reductions for CY13 updates.

e. Mr. John Lunsar, G-1, asked the question where are you getting the numbers for number of employees and labor hours worked. Mr. Buthe stated he is getting the information from the G-1 employees as well as last year's 300 log. MR. Buthe reviewed the formula for incidence rates. Mr. Lunsar commented we are not counting the hours of employees that left through that year, overtime, or compensatory time. Mr. Buthe clarified that that time is included at the end of the year and it will help the final year rates decrease.

f. The way ahead is to keep momentum between now and when OSHA comes to inspect the base. Mr. Vandecovering is having trouble with conducting the leadership interviews that were directed by Mr. Maier. Mr. Maier is requesting for everyone to get back on track with the leadership interviews.

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e. Mr. Fred Coss stated that his employees do not resonate with the term VFF. It does not have the word "safety" in it and people do not remember what it is after they receive the training. The employees know that they have a good safety program, but struggle with using the VFF terminology. Mr. Butke stated that when an inspector comes out they will not ask, "what is VFF", they will ask them safety related questions about their work practices

12. Closing Statements. Mr. Meier asked for any closing remarks. Mr. Amour asked if the OSHA recordable is only for the civilian population. Mr. Butke stated that the numbers presented were for civilian employees only. Mr. Butke would like to improve or create a more effective way of recording the military mishap lost days, light/limited duty, and injuries. Mr. Butke has assigned Tactical Safety Specialists to the two battalions and larger departments to help capture these numbers and to more accurately report on the military personnel mishaps. There being no further discussions, the meeting was adjourned at 1816.

W. A. MEIER

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