



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

1630
SES/PMO
25 JUN 2013

COMMANDING GENERAL'S POLICY LETTER 004-13

From: Commanding General, Marine Corps Installations East-
Marine Corps Base, Camp Lejeune
To: All Commanders, Marine Corps Installations East-Marine
Corps Base, Camp Lejeune
Subj: SALUTING POLICY FOR CIVILIAN AND MILITARY POLICE SENTRIES
Ref: (a) CMC WASHINGTON DC PPO PS 262017Z May 10
(b) MCO 5580.2B

1. Purpose. To establish saluting policy and procedures for the Marine Corps Civilian and Military Police manning the external gates at all installations within Marine Corps Installations East (MCIEAST).

2. Information. Historically, military and civilian sentries manning gates at all Marine Corps installations have rendered appropriate customs and courtesies (saluting and greeting) to all vehicles bearing a blue decal indicating the vehicle is registered to an officer. Consistent with the references, this policy will continue, subject to the following clarifying guidance: A gate sentry's first priority is to ensure unauthorized persons and/or contraband is prevented from entering the Installation. Secondly, gate sentries must ensure the safety and security of vehicle occupants and adjacent sentries. Once the gate sentry has determined the above criteria are met, he or she will render the appropriate salute to the driver of the vehicle.

a. Sentries will call "attention on deck" when a General Officer in a government vehicle with displayed placard approaches the entry control point (ECP). All personnel not engaged in traffic control will render a salute and appropriate greeting.

b. Sentries will salute vehicles displaying a blue decal at the ECP regardless of who is driving the vehicle.

c. When conducting Identification Card (ID) checks, sentries will stop the vehicle, check the ID Card, then render a salute to vehicles displaying a blue decal.

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d. If a Personally Operated Vehicle (POV) with no Department of Defense (DoD) Decal or appropriate temporary pass approaches the ECP, the sentry will allow entry if the driver of the vehicle has a valid DoD issued ID Card, and is an E-9 or O-6 and above. This provision does not negate any requirement to register POVs and appropriately display vehicle decals. Additionally, this provision does not apply to Marine Corp Air Facility Quantico.

e. Gate sentries will properly render the hand salute when wearing an authorized watch cap.

3. Scope. All MCIEAST Installation Commanders will ensure their gate sentries comply with this policy.

4. Action

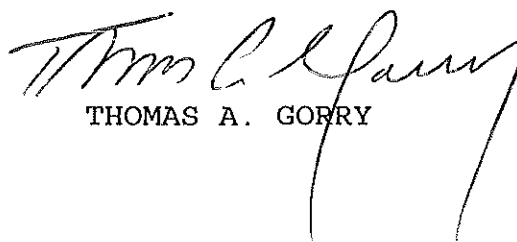
a. Assistant Chief of Staff, Security and Emergency Services (AC/S SES) will: Oversee the implementation of this policy guidance at all MCIEAST installations.

b. MCIEAST Installation Commanders will:

(1) Direct the Installation Provost Marshal/Police Chief to promulgate a Provost Marshal Instruction or Standing Operating Procedure that adheres to the letter and spirit of this policy letter.

(2) Notify your union representative of this policy guidance as appropriate.

(3) Submit written exception requests to this policy, via the AC/S SES, when deemed necessary to mitigate identified security risks.


THOMAS A. GORRY

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CG II MEF
COMMARFORSOC
AC/S, SES