



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 5060.24A  
G-3/5

FEB 13 2019

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER 5060.24A

From: Commanding General  
To: Distribution List  
  
Subj: CONDUCT OF GUN SALUTES  
  
Ref: (a) U.S. Navy Reg. 1990  
(b) MCO 10520.3

1. Situation

a. References (a) and (b) identifies specific occasions which require Naval stations equipped with saluting batteries to fire prescribed salutes. Those occasions include 21 gun national salutes on Presidents Day and Independence Day, and a salute of 21 minute guns on Memorial Day.

b. The saluting battery located in front of Building 1 is obsolete and ammunition is no longer available through authorized channels. Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ) therefore normally requests ceremonial gun support from 10th Marines using their ceremonial cannon.

2. Cancellation. MCIEAST-MCB CAMLEJO 5060.24.

3. Mission

a. Establish procedures for the conduct of gun salutes in connection with Presidents Day, Memorial Day, and Independence Day aboard Marine Corps Base, Camp Lejeune (MCB CAMLEJ).

b. MCIEAST-MCB CAMLEJ ensures that the prescribed salutes are executed in accordance with the instructions provided in the references and are conducted in a safe and dignified manner.

c. Summary of Revision. This Order has been revised to update the tasking, support, and execution of gun salute honors. It is recommended that this Order be reviewed in its entirety.

4. Execution

a. Commander's Intent. End state: MCIEAST-MCB CAMLEJ renders appropriate honors on each of the three saluting occasions (Presidents Day, Memorial Day, and Independence Day) in an organized and respectful manner.

b. Concept of Operations. Two phase operation as follows:

(1) Phase 1: Resourcing. MCIEAST-MCB CAMLEJ G-3/5 schedules ALZ 4 and arranges ceremonial battery support for each of the three saluting occasions.

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(2) Phase 2: Headquarters and Support Battalion (H&S Bn) assumes responsibility for the detailed planning and the safe and appropriate conduct of the three annual salutes.

c. Tasks

(1) G-3/5 Operations shall:

(a) Arrange ceremonial battery support from II Marine Expeditionary Force (II MEF) for Presidents Day, Memorial Day, and Independence Day. This request will be made via naval message using the Automated Message Handling System and will be arraigned prior to 31 December of the preceding year (no later than (NLT) 31 December 2018 for salutes planned in 2019).

(b) Schedule Administrative Landing Zone (ALZ) 33 and ALZ 4 for each of the three saluting occasions. Include one half day use of the field for rehearsal with each occasion.

(2) CO, H&S Bn shall:

(a) Conduct necessary planning, rehearsal, and supervision to ensure the safe and correct conduct of the three salutes. Plan must include a brief narration which will, at a minimum, explain the purpose and authority for the salute. Ensure plan includes traffic control (as appropriate) and spectator controls. Ensure MCIEAST Command Deck is informed of intentions. MCIEAST-MCB CAMLEJ G-3/5 will grant DIRLAUTH with the Saluting Battery once support arrangements with II MEF have been made.

(b) Provide event details to Communications Strategy and Operations (COMMSTRAT) NLT three weeks prior to the date of the salute.

(c) Schedule a Confirmation Brief for each of the three salutes with the Chief of Staff (include COMMSTRAT, G-3/5, Provost Marshal Office, G-6) NLT five working days prior to the date of the salute.

(d) Ensure Plan is carefully cross-walked with the Adjutant and Command Duty Officer NLT two working days prior to the date of the salute.

(3) COMMSTRAT shall: Advertise salute ceremony NLT two weeks prior to the event. Specific information regarding time, parking, and viewing location will come from H&S Bn action officer as per paragraph 4c(2)(a) above.

(4) G-6 shall: Provide voice amplification if/as requested by H&S Bn.

(5) G-F shall: Ensure that the grass in front of Building 1 and on ALZ 4 is cut prior to each of the three saluting occasions.

5. Administration and Logistics. MCIEAST-MCB CAMLEJ G-3/5 shall provide or arrange additional administrative or logistical support as required and identified by the CO, H&S Bn.


6. Command and Signal

a. Command

(1) This Order is applicable to MCB CAMLEJ.

(2) The Commanding General, MCIEAST-MCB CAMLEJ reserves the authority to waive requirements and/or deviate from direction provided in references (a) and (b) or to cancel a ceremony for any reason.

b. Signal. This Order is effective the date signed.

  
S. A. BALDWIN  
Deputy Commander

DISTRIBUTION: A/C (plus H&S Bn)