



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

1630
G3/IP
OCT 31 2022

COMMANDING GENERAL'S POLICY LETTER 010-22

From: Commanding General, Marine Corps Installations East-
Marine Corps Base, Camp Lejeune
To: All Commanders, Marine Corps Installations East-Marine
Corps Base, Camp Lejeune
Subj: SALUTING POLICY FOR CIVILIAN AND MILITARY POLICE SENTRIES
Ref: (a) CMC WASHINGTON DC PPO PS 262017Z May 10
(b) MCO 5580.2B w/ Ch 2
(c) DoD Manual 5200.08 Volume 3 Physical Security Programs:
Acces to DoD Installations

1. Purpose. To establish saluting policy and procedures for the Marine Corps Civilian and Military Police manning the gates at all installations within Marine Corps Installations East (MCIEAST).

2. Cancellation. Commanding General's Policy Letter 010-21.

3. Information. Historically, military and civilian sentries manning gates at all Marine Corps installations have rendered appropriate customs and courtesies (saluting and greeting) to all vehicles occupied by a military officer. Consistent with the references, this policy will continue, subject to the following clarifying guidance: A gate sentry's first priority is to ensure unauthorized persons and/or contraband is prevented from entering the Installation. Secondly, gate sentries must ensure the safety and security of vehicle occupants and adjacent sentries. Once the gate sentry has determined the above criteria are met, the sentry will render the appropriate salute.

a. Sentries will complete an electronic Physical Access Control System (ePACS) scan of all identification cards. If intermittently required due to throughput, traffic, or other circumstances, U.S. citizen Common Access Cards (CACs) indicated by a white or green stripe, may be primarily verified visually with electronic verification performed on a random sampling of CACs in accordance with reference (c). Sentries will salute vehicle occupied by a military officer once positive identification has been made.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

Subj: SALUTING POLICY FOR CIVILIAN AND MILITARY POLICE SENTRIES

b. For vehicles displaying a placard the gate sentry, after vetting the driver, will render a salute and call "attention on deck". All personnel not engaged in traffic control will come to attention and render a salute.

c. For vehicles not displaying a placard, but occupied by a General Officer; once the sentry identifies the General Officer they will salute and call "attention on deck".

d. Gate sentries will properly render a hand salute when wearing an authorized watch cap during cold weather.

4. Scope. All MCIEAST Installation Commanders will ensure their gate sentries comply with this Policy.

5. Action

a. Assistant Chief of Staff (AC/S), G-3/5 shall: Oversee the implementation of this policy guidance at all MCIEAST Installations.

b. MCIEAST Installation Commanders shall:

(1) Direct the Installation Provost Marshal/Police Chief to promulgate a Provost Marshal Instruction or Standing Operating Procedure that complies with this Policy Letter.

(2) Notify union representatives of this Policy guidance as appropriate.

(3) Submit written exception requests to this Policy, via the MCIEAST AC/S G-3, Operations and Plans Division, Installation Protection Branch, when deemed necessary to mitigate identified security risks.



ANDREW M. NIEBEL

Copy to:
CG II MEF
COMMARFORSOC
AC/S, G-3/5