



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

4000  
G-7/BPO

**03 NOV 2021**

COMMANDING GENERAL'S POLICY LETTER 011-21

From: Commanding General  
To: All Marine Corps Installations East Commanders and Marine Corps Installations East-Marine Corps Base, Camp Lejeune General and Special Department Heads

Subj: SUPPORT AGREEMENT APPROVAL AND SIGNATURE AUTHORITY

Ref: (a) DoD Instruction 4000.19 "Support Agreements,"  
December 16, 2020  
(b) MCBUL 4491 "Intragovernmental Transactions (IGT)"  
July 13, 2020  
(c) U.S. Navy Reg. 1990, art. 1074

1. Purpose. To establish policy for approval and signature authority of Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) support agreements.
2. Cancellation. Commanding General's Policy Letter 004-17.
3. Information

a. Support agreements document the terms of an agreement that a Department of Defense (DoD) component enters into with another DoD component, a Federal agency or Federally-recognized Indian tribe, a state or local government, or a state or local government for support of the National Guard. There are different types of support agreements: Intragovernmental Transactions (IGT) on a Treasury Department Form FS-7600A which identifies the General Terms and Conditions for the relationship, Memorandums of Agreement, Memorandums of Understanding, Cooperative Agreements, Assisted Acquisition Agreements, National Defense Authorization Act Agreements under section 331, Partnership Agreements, and Operating Agreements for financial institutions.

b. Reference (a) establishes the support agreement approval authority as the DoD component commander, commanding officer, or director. DoD components may delegate this function in accordance with the concerned component's policy.

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c. Approval and signature authority is not commensurate with the grade/rank/title of the other party's signatory.

d. Reference (b) establishes Marine Corps policy and provides guidance for implementing the IGT business process in accordance with Department of Defense (DoD) mandates. For the purposes of this policy letter, the most recent version of the Marine Corps Bulletin will always guide MCIEAST-MCB CAMLEJ policy, practices, and procedures.

### 3. Action

a. Approval and signature authority for all MCIEAST-MCB CAMLEJ support agreements shall reside with the Commanding General (CG). During the unavailability of the CG, support agreement approval and signature authority is delegated to the Deputy Commander, MCIEAST-MCB CAMLEJ and the Chief of Staff, MCIEAST-MCB CAMLEJ in accordance with reference (c).

b. MCIEAST-MCB CAMLEJ General and Special Staff Department heads will submit all proposed support agreements to the Assistant Chief of Staff (AC/S), G-7, and Business Performance Office Agreements Manager (G-7, BPO AM). Support agreements are not to be approved/signed at the department level.

c. MCIEAST Installation Commanders will establish and publish policy for support agreement approval and signature authority. Delegation of your approval and signature authority is at your discretion.

d. The AC/S, G-7, and BPO AM will administer and manage MCIEAST-MCB CAMLEJ support agreements to include preparation, facilitating coordination, and approvals/signature.

4. Point of contact is the AC/S, G-7, BPO AM at (910) 449-9754.



ANDREW M. NIEBEL