5800

[Office Code]

[DATE]

From: Senior Trial Counsel, [UNIT & BASE]

To: Docketing Judge, Eastern Judicial Circuit, Navy-Marine Corps Trial Judiciary

Subj: DOCKETING REQUEST FOR WEEK OF [DATES]

Encl: (1) [PTIRs]

1. [This office has no requests for military judges to preside over courts-martial for the subject week.] or [This office respectfully requests a military judge be assigned to preside over courts-martial or Article 39(a) sessions on the following dates and times:]

DOCKET FOR THE WEEK ##-## MONTH YYYY

**NAME TIME MJ/TC/DC UNIT CHARGES PLEAS CTRM/DUR**

# MONDAY, ## MONTH YYYY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

# TUESDAY, ## MONTH YYYY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**WEDNESDAY,** ## MONTH YYYY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**THURSDAY,** ## MONTH YYYY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**FRIDAY,** ## MONTH YYYY

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |

**\*\***, signifying: General Court-Martial.

&, signifying: Individual Military Counsel

@, signifying: Civilian Counsel.

♦, signifying: Commissioned or Warrant Officer accused.

39a, signifying: a session previously set by the court as a trial schedule deadline. 39a (Arg), signifying: an arraignment; 39a (Mot), signifying: a motions hearing.

2. Questions about this request can be directed to me at [PHONE NUMBER] or the military justice chief / clerk at [PHONE NUMBER].

SIGNATURE BLOCK