



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: December 2019

MCIEAST-MCB CAMLEJBul 5215  
G-1/ADJ  
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MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 5215

From: Commander  
To: Distribution List

Subj: DIRECTIVES SYSTEM QUARTERLY CHECKLIST

Ref: (a) MCO 5210.11F  
(b) MCIEAST-MCB CAMLEJO 5605.1A  
(c) MCO 5215.1K  
(d) SECNAVINST 5215.1E Ch 2

Encl: (1) Effective MCB Camp Lejeune Orders  
(2) Effective MCIEAST Orders  
(3) Effective MCIEAST-MCB CAMLEJ Orders  
(4) Effective MCIEAST-MCB CAMLEJ CG Policy Letters  
(5) Effective MCIEAST-MCB CAMLEJ Bulletins

1. Purpose. To publish a checklist of current/effective Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ) directives per the references.

2. Background. Directives are promulgated to give direction to the command functions and not the functions or organization of an individual department.

3. Action

a. Commanding General's Intent and Concept of Operations

(1) Commanding General's Intent. To publish a listing of current/effective MCIEAST-MCB CAMLEJ directives.

(2) Concept of Operations. General and Special Staff Department Heads and the Commanding Officer of Headquarters and Support Battalion (H&S Bn) will regularly review the directives and policy letters they sponsor for currency and relevance. Obsolete directives and policy letters will be cancelled or re-written. Current Orders, Bulletins, and Policy Letters appear in enclosures (1) through (5) of this Bulletin.

b. Tasks. Per reference (c) all General and Special Staff Departments and those MCIEAST-MCB CAMLEJ Directives that fall under the cognizance of H&S Bn shall:

(1) Review currency of the Orders, Bulletins, Policy Letters listed in this Bulletin.

(2) Review to ensure all current directives you sponsor are listed in this Bulletin.

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(3) Review all directives you sponsor at a minimum yearly on its promulgation date, and they must be revised on its seven year anniversary per reference (d).

(4) Revise all BO and MCIEASTO immediatly per references (c) through (d).

c. Coordinating Instructions. All new MCIEAST-MCB CAMLEJ directives and requests for changes to current directives must be routed through the Adjutant's Office.

(1) Cancellation Contingency. This Bulletin is canceled upon receipt of the next consolidated quarterly checklist.

(2) Point of Contact. For further assistance contact Ms. Gricelda Edwards at commercial (910) 451-4248 or [Gricelda.edwards1@usmc.mil](mailto:Gricelda.edwards1@usmc.mil).

(3) Current Orders, Bulletins, and Policy Letters are located on the MCIEAST-MCB CAMLEJ Adjutant's internet site at <http://www.mcieast.marines.mil/StaffOffices/Adjutant.aspx>.

  
C. A. MARQUEZ  
By direction

DISTRIBUTION: A/B/C

Effective MCB Camp Lejeune Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
1710.1B		UNIT FUNDRAISING FOR MARINE CORPS AND NAVY BIRTHDAY BALLS	Oct	17 Oct 11	SJA
1741.1G	1	SOLICITATION OF COMMERCIAL INSURANCE, MUTUAL FUNDS, STOCKS, AND OTHER SECURITIES AND INVESTMENTS ABOARD MCB CAMLEJ	Jun	11 Jun 93	SJA
5090.11A		PROTECTED SPECIES PROGRAM	Sep	12 Sep 11	G-F
5090.12		ENVIRONMENTAL IMPACT REVIEW PROCEDURES	Dec	15 Dec 10	G-F
7000.1L	2	BASE FINANCIAL MANAGEMENT MANUAL	Jun	30 Jun 10	G-8
11014.1K		FACILITIES MAINTENANCE PROGRAM	Nov	4 Nov 08	G-F
12610.1L	1	HOURS OF WORK	Apr	12 Apr 01	G-1

Effective MCIEAST Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
5090.12		MCIEAST NATIONAL ENVIRONMENTAL POLICY ACT (NEPA) PROCEDURES	Sep	1 Sep 09	G-F
5100.2A	1	SAFETY PROGRAM	Nov	22 Nov 10	SAFE
5211.5		PERSONAL IDENTIFIABLE INFORMATION (PII)	Mar	5 Mar 12	G-6
5370.1		MCIEAST HOTLINE PROGRAM	Aug	9 Aug 10	CIG
7300.1B	1	MCIEAST FINANCIAL ADVISORY BOARD (FAB)	Aug	29 Aug 08	G-8
12510.1		POSITION MANAGEMENT REVIEW BOARD (PMRB)	Jun	19 Jun 09	G-1

Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
1001.1A		USMC RESERVE SUPPORT TO MCIEAST-MCB CAMLEJ (RESERVE SUPPORT SOP)	Dec	18 Dec 17	G-1
1001.2		INDIVIDUAL AUGMENTATION READINESS PLAN	Oct	16 Oct 18	G-1
1020.8		UNIFORM AND CLOTHING REGULATIONS	Nov	6 Nov 18	SGTMAJ
1040.1B		SOP FOR THE MANAGEMENT AND EXECUTION OF THE CAREER PLANNING PROGRAM	Nov	2 Nov 15	G-1
1050.6A		LEAVE AND LIBERTY	Jun	21 Jun 16	G-1
1080.1A		PERSONNEL ACCOUNTABILITY	Apr	11 Apr 16	G-1
1230.1A		PERSONNEL CLASSIFICATION TESTING	Apr	7 Apr 16	MCCS
1301.7		ASSUMPTION OF COMMAND	Jul	8 Jul 19	G-1
1400.2B		MERITORIOUS PROMOTION TO THE GRADE OF CORPORAL AND SERGEANT	Dec	12 Dec 16	SGTMAJ
1601.1E		SOP FOR CDO AND CDNCO	Apr	4 Apr 19	G-1
1610.1		REPORTING SENIORS AND REVIEWING OFFICERS FOR FITNESS REPORTS	Jul	22 Jul 15	CG
1620.1	1	ARMED FORCES DISCIPLINARY CONTROL BOARD (AFDCB)	Jan	22 Jan 14	CIG
1640.2		PRISONER ESCAPE PLAN	Dec	11 Dec 14	H&S BN
1640.9		SOP FOR CONFINEMENT, RESTRAINT, AND RELEASE	Jan	22 Jan 14	H&S BN
1640.10		REVIEW OF PRETRIAL CONFINEMENT BY INITIAL REVIEW OFFICER	Oct	16 Oct 13	CIG
1650.2A	1	SERVICE MEMBER OF THE MONTH AND SERVICE MEMBER OF THE YEAR RECOGNITION PROGRAM	Aug	7 Aug 14	SGTMAJ
1650.6A	1	ADMINISTRATION OF AWARDS	Apr	26 Apr 17	G-1
1650.7B		NONCOMMISSIONED OFFICER/MARINE OF THE QUARTER PROGRAM	Dec	1 Dec 14	SGTMAJ
1650.8		NONCOMMISSIONED OFFICER/MARINE OF THE YEAR PROGRAM	Dec	1 Dec 14	SGTMAJ
1700.1E		INITIATING DIRECTIVE FOR REQUEST MAST	Jan	11 Jan 19	CIG
1700.4		SINGLE MARINE PROGRAM (SMP) (II MEF, MARSOC, MCIEAST-MCB CAMLEJ JOINT ORDER)	Jul	16 Jul 15	MCCS
1700.6B		ALCOHOLIC BEVERAGES	Apr	22 Apr 16	MCCS

Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
1701.1		ASSISTANCE AND SERVICES AVAILABLE THROUGH NAVY-MARINE CORPS RELIEF SOCIETY CAMP LEJEUNE	Aug	19 Aug 13	MCCS
1710.2		POLICY ON USE OF ONSLOW BEACH RECREATION AREA AND LODGING	Aug	11 Aug 17	MCCS
1730.1		CAMP LEJEUNE CHAPLAINS RELIGIOUS ENRICHMENT DEVELOPMENT OPERATION (CREDO)	Mar	13 Mar 17	CHAP
1730.7		SOP FOR COMMAND RELIGIOUS PROGRAM	Sep	20 Sep 12	CHAP
1730.9A		USE OF COMMAND RELIGIOUS PROGRAM SPACES	Jun	15 Jun 17	CHAP
1746.6A		CONSTITUTION, BYLAWS, AND HOUSE RULES OF THE PARADISE POINT OFFICER'S CLUB	Jun	6 Jun 14	MCCS
1746.14	1	CONSTITUTION, BYLAWS, AND HOUSE RULES OF THE CAMP LEJEUNE STAFF NONCOMMISSIONED OFFICER'S (SNCO) CLUB	Aug	11 Aug 14	MCCS
1752.1A		CIVILIAN, DEPENDENT, AND JUVENILE MISCONDUCT	Apr	16 Apr 19	LSSS
1752.5		MCIEAST SOP FOR SEXUAL ASSAULT PREVENTION AND RESPONSE (SAPR)	May	22 May 17	MCCS
1754.1A		FAMILY ADVOCACY PROGRAM (FAP)	Oct	20 Oct 16	MCCS
1754.5A		INSTALLATION MARINE AND FAMILY PROGRAMS COUNCIL (IMFPC) CHARTER	Apr	18 Apr 16	MCCS
1800.1A		CAMP LEJEUNE MILITARY RETIREE COUNCIL	Aug	30 Aug 17	H&S BN
1800.2A		RETIRED SERVICES OFFICE	Oct	5 Oct 17	H&S BN
2305.5		MANAGEMENT, OPERATION, AND MAINTENANCE OF THE BASE TELECOMMUNICATION SYSTEM	Mar	12 Mar 19	G-6
3000.10A		EMERGENCY OPERATIONS CENTER (EOC) SOP	Feb	22 Feb 19	G-3/5
3020.1A		REGIONAL CONTINUITY OF OPERATIONS PLANNING (COOP) GUIDANCE	Dec	13 Dec 16	G-3/5
3040.1E		PERSONNEL CASUALTY REPORTING (PCR) AND SERIOUS INCIDENT REPORTING (OPREP-3 SIR) NOTIFICATION PROCEDURES	Aug	28 Aug 18	G-1
3040.5		BLUE DART PROCEDURES	Jan	27 Jan 14	G-3/5
3070.1		OPERATIONS SECURITY (OPSEC)	Oct	5 Oct 18	G-3/5

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
3104.1		SOP COMBAT CAMERA	Aug	4 Aug 15	G-3/5
3140.1C		REGIONAL METEOROLOGY AND OCEANOGRAPHY (METOC) OPERATIONS	Jan	25 Jan 19	G-3/5
3302.1A		REGIONAL MISSION ASSURANCE PROGRAM (FOUO)	Aug	30 Aug 18	G-3/5
3302.2		MCB CAMLEJ MISSION ASSURANCE PLAN (FOUO)	Nov	9 Nov 16	G-3/5
3440.1D		REGIONAL DESTRUCTIVE WEATHER OPERATIONS	Jul	17 Jul 19	G-3/5
3440.2B		REGIONAL EMERGENCY MANAGEMENT (EM) PLANNING GUIDE	Jan	23 Jan 19	G-3/5
3440.6F	1	DESTRUCTIVE WEATHER PROCEDURES	Apr	9 Apr 19	G-3/5
3504.1A		COMMAND, CONTROL, COMMUNICATIONS, COMPUTERS, AND INTELLIGENCE (C4I) SUITE STANDING OPERATING PROCEDURES	Jul	17 Jul 19	G-3/5
3550.10		REGIONAL RANGE AND TRAINING AREA (RTA) DEVELOPMENT AND MANAGEMENT PROGRAM	Mar	8 Mar 17	G-3/5
3570.1A		MCB CAMLEJ RANGE CONTROL SOP	Jan	29 Jan 18	G-3/5
3571.1A	1	CAMP LEJUENE SOP FOR THE MCB EXPLOSIVE ORDNANCE DISPOSAL TEAM (EOD SOP)	Aug	20 Aug 18	G-3/5
3700.1		AIR INSTALLATION PLANNING BOARDS	Apr	24 Apr 17	G-3/5
3710.1A		SOP FOR FLIGHT OPS IN MCIEAST AIRCRAFT	Jun	13 Jun 19	G-3/5
3710.6		MOBILE AIRCRAFT FIREFIGHTING TRAINING DEVICE OPERATIONS AND MAINTENANCE PROCEDURES	Feb	11 Feb 13	G-3/5
3710.30		OPERATION OF PUBLIC (GOVERNMENT) AND CIVIL (NON-GOVERNMENT) COMMERCIAL/HOBBYIST/MODEL, SMALL UNMANNED AERIAL SYSTEMS/DRONES ABOARD MCIEAST INSTALLATIONS	Feb	7 Feb 17	G-3/5
3721.1A		AIR TRAFFIC CONTROL MAINTENANCE ORDER (SHORT TITLE: MCIEAST-MCB CAMLEJ ATCM ORDER)	Mar	9 Mar 18	G-3/5
3722.3B		AIR TRAFFIC CONTROL ORDER (SHORT TITLE: MCIEAST-MCB CAMLEJ ATC ORDER)	Jun	11 Jun 18	G-3/5
4200.1B		INTERNAL OPERATING PROCEDURES FOR THE GOVERNMENT WIDE COMMERCIAL PURCHASE CARD PROGRAM (GCPC)	Jul	2 Jul 19	CONT

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
4400.1B		SOP FOR MANAGEMENT AND RECONCILIATION OF GARRISON PROPERTY (GP) AND GARRISON MOBILE EQUIPMENT (GME) CUSTODIAN ASSET REPORTS (CAR)	Oct	24 Oct 18	G-4
4600.1	1	GOVERNMENT TRAVEL CHARGE CARD PROGRAM INDIVIDUALLY BILLED ACCOUNTS	Jan	18 Jan 17	G-8
4600.2	2	OFFICIAL LOCAL TRAVEL FOR MCB CAMLEJ	Jun	5 Jun 18	G-8
4651.2		TAXICAB, TRANSPORTATION NETWORK COMPANY (TNC), LIMOUSINE, AND SHUTTLE SERVICE REGULATIONS AND FARES FOR THE CAMP LEJEUNE AREA	Aug	30 Aug 16	H&S BN
5000.1A	1	"BY DIRECTION" SIGNATURE AUTHORITY	May	14 May 19	G-1
5000.5A		SOP FOR THE JOSEPH RANDY REICHLER RECEPTION CENTER (JRRRC)	Jun	16 Jun 17	H&S BN
5040.1A		COMMANDING GENERAL'S INSPECTION PROGRAM (CGIP)	Dec	22 Dec 16	CIG
5040.5A		ADMINISTRATIVE ASSISANCE UNIT (AAU) SOP	Jun	27 Jun 18	G-1
5050.7		AREA COMMANDER'S SEMI-ANNUAL MEETING	Mar	19 Mar 14	G-F
5060.24A		CONDUCT OF GUN SALUTES	Feb	13 Feb 19	G-3/5
5060.30		LEJEUNE MEMORIAL GARDENS PARK MONUMENT SCHEDULING AND ITEMS LEFT IN TRIBUTE POLICY	Sep	23 Sep 13	G-3/5
5090.2A		ENVIRONMENTAL MANAGEMENT SYSTEM IMPLEMENTATION	Jan	11 Jan 17	G-F
5090.3		MANAGEMENT OF LEAD-CONTAINING MATERIAL	May	16 May 18	G-F
5090.4		ENVIRONMENTAL COMPLIANCE EVALUATION PROGRAM ABOARD MCB CAMLEJ	Jun	5 Jun 19	G-F
5090.5		GREASE CONTROL PROGRAM	Dec	2 Dec 13	G-F
5090.6		AIR QUALITY MANAGEMENT AND EMERGENCY PLANNING AND COMMUNITY RIGHT-TO-KNOW ACT REPORTING	Dec	28 Dec 17	G-F
5090.7		EMERGENCY PLANNING AND RESPONSE, SPILL PREVENTION, CONTROL, AND COUNTERMEASURES ABOARD MCB CAMLEJ AND MCAS NR	Feb	8 Feb 19	G-F

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
5090.8A		ARCHAEOLOGICAL AND HISTORIC PROPERTIES MANAGEMENT	Jul	28 Jul 17	G-F
5090.9		HAZARDOUS MATERIAL/WASTE MANAGEMENT	Jul	31 Jul 13	G-F
5090.10A		INSTALLATION RESTORATION PROGRAM/HAZARDOUS WASTE SITE CLEANUP IMPLEMENTATION	Apr	26 Apr 17	G-F
5090.16A		DRINKING WATER SYSTEMS AND WATER CONSERVATION	Jul	9 Jul 18	G-F
5090.17A		CAMP LEJEUNE AND NEW RIVER SOLID WASTE REDUCTION-QUALIFIED RECYCLING PROGRAM	May	21 May 19	G-F
5090.18		MANAGEMENT OF UNDERGROUND STORAGE TANKS (UST'S) ABOARD MCB CAMLEJ AND MCAS NR	Jan	24 Jan 18	G-F
5090.62A		ASBESTOS MANAGEMENT PROGRAM ABOARD MCB CAMLEJ AND MCAS NR	Apr	19 Apr 19	G-F
5090.91		USED OIL OR USED FUEL AND POLLUTION ABATEMENT FACILITY MANAGEMENT	May	22 May 17	G-F
5090.111		DRIVING ON ONSLOW BEACH ABOARD MCB CAMLEJ	Dec	12 Dec 17	G-F
5090.113		WILDLIFE FIRE MANAGEMENT PROGRAM	Oct	10 Oct 13	G-F
5090.115A	1	HUNTING, FISHING, TRAPPING, BOAT LAUNCHING, AND FIREWOOD REGULATIONS	Dec	20 Dec 18	G-F
5100.3		LIMITED USE OF CATFISH LAKE ROAD (II MEF, MARSOC, AND MCIEAST-MCB CAMLEJ JOINT ORDER)	Apr	23 Apr 14	SAFE
5100.4A		PERSONAL FLOTATION DEVICES (PFDS)	Aug	1 Aug 19	G-4
5100.8		OCCUPATIONAL SAFETY AND HEALTH PROGRAM (OSHA)	Nov	9 Nov 15	SAFE
5104.1A		RADIATION SAFETY PROGRAM	May	16 May 18	SAFE
5112.1A		SOP FOR MAIL HANDLING AND POSTAL AFFAIRS	May	31 May 17	H&S BN
5200.1		MARINE CORPS MANAGERS' INTERNAL CONTROL PROGRAM	Aug	22 Aug 18	G-8
5210.5A		RECORDS MANAGEMENT PROGRAM	Nov	30 Nov 17	G-1
5210.11		VITAL RECORDS PROGRAM	Sep	15 Sep 15	G-1
5211.6B		PRIVACY ACT (PA)	Apr	16 Apr 19	G-1

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
5211.7A		DISTRIBUTION OF MILITARY POLICE DESK BLOTTERS	Jan	4 Jan 17	H&S BN
5213.1		FORMS MANAGEMENT PROGRAM	Jul	16 Jul 13	G-1
5214.1A		INFORMATION REQUIREMENTS (REPORTS) MANAGEMENT PROGRAM	Dec	4 Dec 17	G-1
5215.1B		DIRECTIVES MANAGEMENT PROGRAM	Nov	14 Nov 17	G-1
5300.1A		CAMP LEJEUNE AND NEW RIVER PERSONAL CHECKS FOR NONAPPROPRIATED FUND (NAF) ACTIVITIES	Apr	11 Apr 16	MCCS
5300.4A		FLEET ASSISTANCE PROGRAM (II MEF, MARSOC, MCIEAST-MCB CAMLEJ JOINT ORDER)	Feb	8 Feb 18	G-1
5340.3		LOCAL FEDERAL COORDINATING COMMITTEE (LFCC) FOR THE COMBINED FEDERAL CAMPAIGN (CFC) OF MCB CAMLEJ, MCAS NEW RIVER, AND ONSLOW COUNTY COMMUNITY	Jan	22 Jan 14	G-1
5340.4		ON THE JOB FUNDRAISING BY OR AMONG CIVILIAN AND MILITARY PERSONNEL	Apr	20 Apr 16	SJA
5350.1A		PROCEDURES FOR HANDLING COMPLAINTS OF OFF-BASE DISCRIMINATION PRACTICED AGAINST MILITARY PERSONNEL	Dec	12 Dec 16	SJA
5354.1		EQUAL OPORTUNITY PROGRAM	Apr	23 Apr 14	EOA
5370.7		GAMBLING, BETTING, AND LOTTERIES	Jul	19 Jul 19	SJA
5370.11		CONFIDENTIAL FINANCIAL DISCLOSURE REPORTS	May	24 May 12	SJA
5400.1A		ORGANIZATIONS, FUNCTIONS, AND STAFF REGULATIONS	Mar	12 Mar 18	G-1
5430.1		PROFESSIONAL DEVELOPMENT AND AUTHORITY TO ISSUE CREDENTIALS TO COMMAND INSPECTOR GENERAL PERSONNEL	Oct	21 Oct 13	CIG
5500.1	1	POSSESSION, REGISTRATION, USE, AND SALE OF PRIVATELY OWNED FIREARMS, WEAPONS, AMMUNITION, EXPLOSIVES, FIREWORKS, AND PYROTECHNICS	May	8 May 15	H&S BN
5500.3A		BOMB THREAT RESPONSE PLAN	Aug	28 Aug 19	H&S BN
5500.5A	1	JUVENILE DISCIPLINARY AND REHABILITATION BOARD (JDRB)	Feb	7 Feb 18	LSSS

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
5500.6B		JUVENILE CURFEW/RESTRICTIONS	May	27 May 16	H&S BN
5510.1A		REGIONAL OPEN SKIES (OS) TREATY IMPLEMENTATION	Jan	17 Jan 17	G-3/5
5510.2A		INFORMATION AND PERSONNEL SECURITY PROGRAM	Apr	12 Apr 19	SECMGR
5510.3		DISCLOSURE OF MILITARY INFORMATION TO FOREIGN GOVERNMENTS AND INTERESTS	Dec	27 Dec 12	SECMAN
5512.1		CAMP LEJEUNE IDENTIFICATION CARD CENTER	Aug	20 Aug 18	H&S BN
5530.1		MASS NOTIFICATION SYSTEM	Aug	27 Aug 14	G-3/5
5530.2B		DEBARMENT PROCEDURES	Jun	4 Jun 19	LSSS
5530.6		REGIONAL SECURITY AUGMENTATION FORCE PROGRAM	Dec	19 Dec 16	G-3/5
5530.15A		REGIONAL ACCESS CONTROL REGULATIONS	Aug	30 Aug 18	G-3/5
5530.16		CAMP LEJEUNE SECURITY AUGMENTATION FORCE PROGRAM	Dec	19 Dec 16	G-3/5
5530.25A		MCB CAMLEJ ACCESS CONTROL REGULATIONS	Jul	19 Jul 19	H&S BN
5560.2	2	MOTOR VEHICLE (MV) AND TRAFFIC REGULATIONS	May	2 May 14	H&S BN
5560.3A		NON-GOVERNMENT WRECKER REGULATIONS AND RATES	Oct	28 Oct 15	H&S BN
5605.1A		DISTRIBUTION CODES	Aug	20 Aug 18	G-1
5605.2A		CIRCULATION OF NONGOVERMENT PRINTED MATERIALS ABOARD MCB CAMLEJ	Jun	4 Jun 19	COMSTRAT
5720.1		FREEDOM OF INFORMATION ACT PROCEDURES FOR HANDLING REQUESTS FOR PUBLIC DISCLOSURE OF RECORDS HELD BY MCIEAST-MCB CAMLEJ COMMANDS	Jul	30 Jul 13	G-1
5726.1A		MCB CAMLEJ AND MCAS NR FRIENDS OF LEJUENE PROGRAM	Oct	10 Oct 18	MCCS
5730.1		PROCESSING AND CONTROL OF CONGRESSIONAL/SPECIAL INTEREST CORRESPONDENCE	Jul	30 Jul 12	G-1
5750.1B	1	HISTORICAL PROGRAM	May	8 May 17	G-3/5
5760.1B		PRIVATE ORGANIZATIONS OPERATING ABOARD MCIEAST INSTALLATIONS AND INFORMAL FUNDS	Jun	21 Jun 17	MCCS

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
5760.5		VISITATION PROCEDURES FOR NON-DOD YOUTH ORGANIZATIONS	Jan	13 Jan 14	MCCS
5801.1		PREDATORY LENDING PRACTICES	Sep	16 Sep 13	SJA
5810.3		AUTHORITY TO DIRECT AND CONDUCT CERTAIN TYPES OF SEARCHES AND SEIZURES ABOARD MCB CAMLEJ	Jul	16 Jul 13	SJA
5822.4	1	CRIME PREVENTION	Jun	20 Jun 12	H&S BN
5830.7A		INVESTIGATION OF MISSING, LOST, STOLEN, OR DAMAGED MCCS PROPERTY	Apr	8 Apr 16	MCCS
6000.1		CIVILIAN HEALTH AND WELLNESS PROGRAM	Jan	28 Jan 13	MCCS
6200.1	1	EXERTIONAL HEAT INJURY (EHI) PREVENTION AND MANAGEMENT (JOINT ORDER II MEF, MARSOC, MCIEAST-MCB CAMLEJ)	May	16 May 14	SAFE
6200.2		SOP FOR ANNUAL OPERATION OF THE WET-BULB GLOBE TEMPARATURE INDEX/AUTOMATED HEAT STRESS SYSTEM	Aug	31 Aug 15	G-3/5
7010.1B		LEJEUNE AND NEW RIVER CIVIL RECOVERY PROGRAM FOR COSTS ASSOCIATED WITH SHOPLIFTING, THEFT DETECTION, AND THEFT PREVENTION IN MARINE CORPS COMMUNITY SERVICES (MCCS), LEJEUNE NEW RIVER	Apr	1 Apr 19	MCCS
7010.2B		LEJEUNE AND NEW RIVER REQUEST TO RETAIN UNEXECUTED UNIT AND FAMILY READINESS FUNDS (U&FRF)	Nov	7 Nov 16	MCCS
7010.18		STANDARD OPERATING PROCEDURES FOR RELIGIOUS OFFERING FUND (SHORT TITLE: SOP FOR ROF)	Aug	12 Aug 19	CHAP
7420.2	3	TIME AND ATTENDANCE	Apr	5 Apr 18	G-8
8020.1		AMMUNITION AND EXPLOSIVES SAFETY MANAGEMENT PROGRAM	May	1 May 17	G-4
8020.2A		HAZARDOUS OF ELECTROMAGNETIC RADIATION TO ORDANCE (HERO) EMISSION CONTROL (EMCOM) BILL	Jul	20 Jul 17	G-4
10110.1A		ADMINISTRATION OF BASIC ALLOWANCE FOR SUBSISTENCE FOR ALL UNITS ABOARD CAMP LEJEUNE	Aug	16 Aug 19	H&S BN
10570.2		DOMESTIC ANIMAL CONTROL OF DOGS, CATS, AND HORSES	Mar	12 Mar 18	H&S BN
11011.1		CONTROL OF INGRANTS AND OUTGRANTS OF REAL PROPERTY	Mar	13 Mar 17	G-F

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Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
11012.3		BACHELOR HOUSING MANAGEMENT MANUAL	May	1 May 17	G-F
11013.4		CAMP LEJEUNE AND NEW RIVER CONSTRUCTION PROGRAM	Feb	1 Feb 18	G-F
11014.4		SIGN POLICY FOR MARINE CORPS BASE CAMP LEJEUNE	Nov	14 Nov 17	G-F
11100.5A		DESIGNATION, RESPONSIBILITIES, AND AUTHORITIES OF GARRISON AREA COMMANDERS	Nov	14 Nov 17	G-3/5
11100.10		MCB CAMLEJ AND MCAS NR FACILITIES ASSIGNMENT AND UTILIZATION	Apr	5 Apr 19	G-F
11101.31		FAMILY HOUSING ADMINISTRATION	Apr	27 Apr 18	G-F
11103.1		MILITARY HOUSING RESIDENCY RESTRICTIONS FOR REGISTERED SEX OFFENDERS	Feb	21 Feb 13	SJA
11240.1A		SOP FOR USE OF NON-TACTICAL VEHICLES	May	30 May 18	G-4
11300.1		ENERGY RELIABILITY, RESILIENCE, AND EFFICIENCY PROGRAM	Oct	26 Oct 18	G-F
11320.1		FIRE AND EMERGENCY SERVICES PROGRAM AND FIRE PREVENTION AND LIFE SAFETY CODE	Aug	22 Aug 16	G-3/5
11320.2		REGIONAL PUBLIC ACCESS AUTOMATED EXTERNAL DEFIBRILLATION PROGRAM	Mar	19 Mar 18	H&S BN
11350.1		REFUSE DISPOSAL PROCEDURES	Jul	19 Jul 15	G-F
11380.4		INSTALLATION OF WINDOW AIR CONDITIONING AND SPOT COOLERS	Aug	19 Aug 13	G-F
12250.1		STRATEGIC WORKFORCE PLANNING PROCEDURES	Dec	3 Dec 14	G-1
12330.1		RECRUITMENT AND SELECTION PROCESS FOR GENERAL SCHEDULE (GS) 14 AND GS-15 POSITIONS	Aug	15 Aug 12	G-1
12335.1		MERIT STAFFING PROGRAM	Oct	24 Oct 17	G-1
12432.3A		SEPARATION PROCEDURES FOR NONAPPROPRIATED FUND EMPLOYEES	Mar	29 Mar 16	MCCS
12535.1		SALARY AND WAGE STEP RATES FOR GENERAL SCHEDULE (GS) AND FEDERAL WAGE SYSTEM (FWS) EMPLOYEES	Jun	5 Jun 18	G-1

Enclosure (3)

Effective MCIEAST-MCB CAMLEJ Orders

SSIC	Change	Title	Promulgation Month	Promulgation Date	Sponsor
12550.5A		HAZARDOUS DUTY PAY (HDP) FOR GENERAL SCHEDULE (GS) EMPLOYEES AND ENVIRONMENTAL DIFFERENTIAL PAY (EDP) FOR FEDERAL WAGE SYSTEM (FWS) EMPLOYEES	Oct	24 Oct 18	G-1
12610.4A		INCLEMENT WEATHER AND STATE OF EMERGENCY DISMISSAL AND CLOSURE PROCEDURES	Aug	23 Aug 17	G-1
12630.1		ABSENCE AND LEAVE FOR CIVILIAN EMPLOYEES	Jul	13 Jul 18	G-1
12630.3A		ABSENCE AND LEAVE FOR NONAPPROPRIATED FUND (NAF) EMPLOYEES	Jun	22 Jun 16	MCCS
12630.5		CREDIT FOR PRIOR CIVILIAN WORK EXPERIENCE AND ACTIVE DUTY UNIFORMED SERVICE FOR MILITARY RETIREEES NOT OTHERWISE CREDITABLE IN DETERMINING ENHANCED RATES OF ANNUAL LEAVE ACCURAL	Apr	12 Apr 18	G-1
12700.1A		REASONABLE ACCOMENDATION (RA) PROCEDURES	Apr	15 Apr 19	EEO
12700.2		ANTI-HARRASSMENT POLICY IMPLEMENTATION AND PROCEDURES	Jun	5 Jun 19	EEO
12700.5		PROCEDURES FOR PROCESSING REQUETS FOR PERSONAL ASSISTANCE SERVICES (PAS)	May	29 May 19	EEO
12715.1	1	CHECK-OUT CLEARANCE PROCEDURES FOR CIVIL SERVICE EMPLOYEES SEPARATING FROM CIVIL SERVICE EMPLOYMENT	Feb	2 Feb 18	G-1
12771.1		CIVILIAN MARINE ADMINISTRATIVE GRIEVANCE SYSTEM	Apr	24 Apr 17	G-1
12771.2A		NAF ADMINISTRATIVE GRIEVANCE PROCEDURES	May	12 May 16	EEO

Enclosure (3)

Effective MCIEAST-MCB CAMLEJ CG Policy Letters

Policy Letter	Title	Promulgation Month	Promulgation Date	Sponsor
012-12	POLICY ON UNAUTHORIZED PERSONAL TRAINING ABOARD MCB CAMLEJ	Nov	20 Nov 12	MCCS
013-12	CONTINUOUS PROCESS IMPROVEMENT PROGRAM	Dec	27 Dec 12	G-8
002-13	ALL TERRAIN VEHICLE (ATV) AND LIGHT UTILITY VEHICLE (LUV) TRAINING AND PERSONAL PROTECTIVE EQUIPMENT (PPE)	Feb	19 Feb 13	SAFE
005-13	INSTALLATION EMERGENCY MANAGEMENT (IEM) PLAN (FOUO)	Jul	25 Jul 13	G-3/5
006-13	POLICY FOR MCCS PROGRAM ADMINISTRATION	Jun	13 Jun 13	MCCS
007-13	APPROPRIATED FUND CIVILIAN EMPLOYEE HIRING AUTHORITY	Jul	1 Jul 13	G-1
011-13	HAZING	Aug	29 Aug 13	CG
002-14	MANDATORY USE OF GARRISON RETAIL SUPPLY CHAIN FOR GARRISON SUPPLY REQUIREMENTS AND NON-AVAILABILITY STATEMENTS	Jan	22 Jan 14	G-4
005-14	CIVILIAN TABLE OF ORGANIZATION AND EQUIPMENT CHANGE REQUEST (TOECR)	Feb	7 Feb 14	G-1
008-14	ACKNOWLEDGMENT OF OCCUPATIONAL SAFETY AND HEALTH RIGHTS AND RESPONSIBILITIES	Mar	20 Mar 14	SAFE
010-14	MOTORCYCLE MENTORSHIP PROGRAM (MMP)	Mar	20 Mar 14	SAFE
011-14	EQUAL OPPORTUNITY INVESTIGATIONS AND COMMAND CLIMATE REPORTING COMPLIANCE	Aug	27 Aug 14	EOA
016-14	GUEST POLICY IN FITNESS CENTERS ABOARD MCB CAMLEJ	May	12 May 14	MCCS
001-15	UNSCHEDULED OVERTIME AND COMPENSATORY TIME OFF	Feb	3 Feb 15	G-1
007-15	APPEAL PROCESS FOR FORMAL EQUAL OPPORTUNITY AND SEXUAL HARASSMENT COMPLAINTS	Sep	9 Sep 15	EOA
003-16	APPROPRIATE USE OF PERSONAL PROTECTIVE EQUIPMENT (PPE) WHILE RIDING HORSES	Mar	10 Mar 16	SAFE
006-16	SAFETY RECOGNITION AND REWARD PROGRAM	Mar	24 Mar 16	SAFE
008-16	POLICY ON CHANGE OF COMMAND CEREMONIES	Apr	18 Apr 16	CG
013-16	SAFETY BULLETIN BOARD	Sep	26 Sep 16	SAFE
015-16	SALUTING POLICY FOR CIVILIAN AND MILITARY POLICE SENTRIES	Oct	25 Oct 16	G-3/5
016-16	PERSONAL PORTABLE ELECTRONIC DEVICE (PPED) POLICY	Jan	4 Jan 17	SAFE
001-17	INNOVATION INCENTIVES PROGRAM	Mar	7 Mar 17	G-1

Effective MCIEAST-MCB CAMLEJ CG Policy Letters

Policy Letter	Title	Promulgation Month	Promulgation Date	Sponsor
003-17	POLICY ON QUALITY STEP INCREASES	May	4 May 17	G-1
004-17	SUPPORT AGREEMENT APPROVAL AND SIGNATURE AUTHORITY	May	22 May 17	G-8
008-17	ARMING AND TRAINING OF THE CDO/OOD/CDNCO	Aug	23 Aug 17	G-1
003-18	DRUG FREE WORKPLACE PROGRAM FOR APPROPRIATED FUND EMPLOYEES	Jun	12 Jun 18	G-1
005-18	POLICY FOR CONFERENCE HOSTING AND ATTENDANCE	May	3 May 18	G-8
006-18	POLICY FOR SALE OF MEALS IN ENLISTED APPROPRIATED FUND MESS HALLS	Jul	24 Jul 18	G-4
007-18	DEPARTMENT OF THE NAVY EMPLOYEE ASSISTANCE PROGRAM (DONCEAP) FOR APPROPRIATED FUND CIVILIAN EMPLOYEES	Oct	26 Oct 18	G-1
003-19	PROCEDURES FOR PLACEMENT AND REMOVAL OF EMPLOYEES RECEIVING WORKERS' COMPENSATION BENEFITS	Feb	26 Feb 19	G-1
006-19	REAL ID ACT OF 2005	Apr	29 Apr 19	G-3/5
007-19	MCB CAMLEJ JOB HAZARD ANALYSIS	May	14 May 19	SAFE
008-19	MCIEAST-MCB CAMLEJ MOBILE WIRELESS DEVICE USAGE POLICY	May	17 May 19	G-6
009-19	USE OF THE INTERACTIVE CUSTOMER EVALUATION SYSTEM	May	24 May 19	G-4
010-19	REMOVABLE STORAGE DEVICES	Aug	12 Aug 19	G-6
011-19	COMMANDERS CRITICAL INFORMATION REQUIREMENTS REPORTING AND NOTIFICATION PROCEDURES	Aug	12 Aug 19	G-3/5
012-19	MCIEAST-MCB CAMLEJ INFORMATION TECHNOLOGY PROCUREMENT REQUEST (ITPR)/REVIEW AND APPROVAL POLICY	Aug	12 Aug 19	G-6
013-19	REGIONAL PHOTOGRAPHY/VIDEO POLICY	Aug	12 Aug 19	G-3/5

Enclosure (4)



Effective MCIEAST-MCB CAMLEJ Bulletins

SSIC	Cancel	Title	Promulgation Month	Promulgation Date	Sponsor
1040	#####	MCIEAST FY 2020 ENLISTED RETENTION CAMPAIGN PLAN	Jul	10 Jul 19	G-1
1050	#####	FISCAL YEAR 2020 OBERVATION OF HOLIDAY LIBERTY PERIODS	Jul	2 Jul 19	G-1
1050	#####	FISCAL YEAR 2019 OBSERVATION OF HOLIDAY LIBERTY PERIODS	Jul	31 Jul 18	G-1
1400	#####	CALENDAR YEAR (CY19) MERITORIOUS NCO PROMOTION, NCO/MARINE OF THE QUARTER, AND NCO/MARINE OF THE YEAR BOARD CONVENING DATES	Dec	1 Dec 18	SGTMAJ
1601	#####	CDO AND CDNCO ASSIGNMENTS FOR THE MONTH OF SEPTEMBER 2019	Aug	9 Aug 19	G-1
1620	#####	OFF-LIMITS ESTABLISHMENTS	May	17 May 19	CIG
3710	#####	SOP CALEDONIA CORRECTIONAL INSTITUTION (CCI) TACTICAL LANDING ZONES (TLZ)	Feb	20 Feb 19	G-3/5
5090	#####	OPEN BURNING OF VEGETATIVE DEBRIS ABOARD MCB CAMLEJ AND MCAS NR	May	29 May 19	G-F
5211	#####	ANNUAL PRIVACY ACT SYSTEM OF RECORDS NOTICE LISTING	Feb	19 Feb 19	G-1
5214	#####	INFORMATION REQUIREMENTS (REPORTS) MANAGEMENT PROGRAM ANNUAL CHECKLIST	Aug	29 Aug 19	G-1
5215	#####	DIRECTIVES SYSTEM QUARTERLY CHECKLIST	Aug	29 Aug 19	G-1
5500	#####	DESIGNATION OF AREAS AND PROPERTY AS VITAL TO NATIONAL SECURITY, OF SUBSTANTIAL IMPORTANCE TO NATIONAL SECURITY, OR INHERENTLY DANGEROUS TO OTHERS (DESIGNATED RESTRICTED AREAS)	Mar	12 Mar 19	H&S BN
7030	#####	ADMINISTRATIVE SUPPORT OF THE BACHELOR HOUSING BILLETING FUND BY MCCS	Mar	7 Mar 19	MCCS
10520	#####	TIMES FOR EVENING COLORS JANUARY THROUGH DECEMBER 2019	Dec	1 Dec 18	G-1
11101	#####	DESIGNATION OF KEY AND ESSENTIAL PERSONNEL FOR PRIORITY OF ASSIGNMENT PURPOSES TO FAMILY HOUSING ABOARD MCB CAMLEJ	May	1 May 19	G-F