



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: April 2019

MCIEAST-MCB CAMLEJBul 1601  
ADJ  
20 Mar 19

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER  
(CDNCO) ASSIGNMENTS FOR THE MONTH OF MARCH 2019

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1D Ch 2  
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 10-16 of 29 Jul 16  
(c) MCO 10520.3

Encl: (1) MARCH 2019 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINENET course ILEUOF001A (Use of Force). Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

c. CDOs

(1) Briefing

(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

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(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors. The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning. The CDO will sound all warnings to the color detail.

d. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. **The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty.** If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.

  
T. L. FROEMMING  
By direction

## MARCH 2019 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	QUAL DATE	USE OF FORCE DATE	CO
1	FRI	CDO	CAPT	HUNTER III	JON	201805	20190130	B
		CDNCO	CPL	GALO	SARAH	20180519	20181211	B
2	SAT	CDO	CAPT	MILLER	DANIEL	201711	20190210	A
		CDNCO	CPL	SMITH	BRUCE	20180215	20190212	S
3	SUN	CDO	CWO2	RIVAS	MERARI	201810	201802	A
		CDNCO	SGT	BLOUNT	KAYVON	20180512	20180726	A
4	MON	CDO	CAPT	WERNER	DAVID	201805	20190109	B
		CDNCO	CPL	FALLS	EVAN	20180301	20180125	B
5	TUE	CDO	1STLT	CAPASSO	ANTHONY	201805	20190109B	
		CDNCO	CPL	MURRAY	CARLOS	20180512	20180410	B
6	WED	CDO	CWO2	MAXWELL	CHRIS	201810	201708	A
		CDNCO	SGT	MORALES	NOEL	20170310	20180725	A
7	THU	CDO	CAPT	SHONEWEIS	MATTHEW	201805	20180718	
		CDNCO	SGT	RAMIREZ	RONNELL	20180930	20190208	A
8	FRI	CDO	CWO3	MORENO	ERICK	201712	201707	A
		CDNCO	SGT	HAMMONS	REGINALD	20180209	20180810	A
9	SAT	CDO	1STLT	CRAIG	SHUNITA	201809	20180410	B
		CDNCO	SGT	REMACHE	DARWIN	20180524	20180725	A
10	SUN	CDO	CAPT	GIBSON	JORDAN	20180322	20170227	B
		CDNCO	SGT	DALEY	STEPHEN	20180614	20180103	B
11	MON	CDO	1STLT	MARINI	NICHOLAS	201709	20181218	B
		CDNCO	CPL	JESANIS	JONATHAN	20181206	20190212	S
12	TUE	CDO	CWO2	NEAL	GREG	201810	201706	A
		CDNCO	SGT	LAMBERT	VICTORIA	20181017	20180730	A
13	WED	CDO	CWO2	BURGOS	LUIS	201705	20181015	B
		CDNCO	SGT	BECK	KELYN	20180614	20181009	A
14	THU	CDO	MAJ	BARNES	MATTHEW	201705	20180718	B
		CDNCO	SGT	FLORES	MIGUEL	20181213	20190113	B
15	FRI	CDO	CWO2	RILEY	JOE	201806	201706	A
		CDNCO	CPL	GALLOGLY	NICHOLAS	20190301	20190212	S
16	SAT	CDO	1STLT	THOMAS	MATTHEW	201805	20180410	B
		CDNCO	SGT	LOPEZ	MANUEL	20180621	20180730	A
17	SUN	CDO	CWO3	PELLETIER	JOSHUA	201603	20181210	B
		CDNCO	SGT	FLORES	ANAHI	20180621	20180730	A
18	MON	CDO	CWO2	GONZALEZ	JOSE	201810	201708	A
		CDNCO	CPL	WYATT	CYDNEY	20171030	20190114	B
19	TUE	CDO	CWO2	BOWEN	RICHARD	20705	20110208	B
		CDNCO	SGT	ISAIAH	DEJUAN	20180628	20180726	A
20	WED	CDO	1STLT	SCHWERDTFEGER	THOMAS	201804	20190109	B
		CDNCO	CPL	BASANT	BRENDAN	20181025	20190110	B
21	THU	CDO	CWO2	PARDO	BALDEMAR	201810	201901	B
		CDNCO	SGT	RAINES	CHRISTIAN	20180712	20180813	A
22	FRI	CDO	CAPT	VERCOLLONE	MARK	201712	20181015	B
		CDNCO	SGT	COMPTON	SETH	20170207	20190207	A
23	SAT	CDO	CWO3	BROWN	KEVIN	201512	20181210	B
		CDNCO	SGT	LACAYO	ROBERT	20170207	20190207	A
24	SUN	CDO	CAPT	ROCHA	JOSEPH	201711	20180510	B
		CDNCO	CPL	CAMPBELL	SAMUEL	20190301	20190212	S
25	MON	CDO	1STLT	SMITH	ALAN	201805	20180220	B
		CDNCO	SGT	BURNETT	LAVONDRICK	20181025	20180813	A
26	TUE	CDO	CAPT	KEANE	TIMOTHY	20180515	20180823	B
		CDNCO	CPL	KUHN	JAMES	20180614	20180103	B
27	WED	CDO	CWO2	GONZALEZ	ALEX	201810	201707	A
		CDNCO	SGT	RAMIREZ	IVAN	20180518	20190129	B
28	THU	CDO	CAPT	GIBSON	JORDAN	201803	201702	B
		CDNCO	SGT	LEWIS	QUINTON	20180628	20180725	A
29	FRI	CDO	CAPT	STRAUSS	CHARLES	201804	20171102	B
		CDNCO	CPL	ALFORD	SEAN	20190301	20190212	S
30	SAT	CDO	CAPT	DUKE	JASON	201804	20170712	B
		CDNCO	SGT	CRAIG	DEMETRIA	20180512	20180724	A
31	SUN	CDO	CAPT	MAHUNA	JASON	201805	20171011	B
		CDNCO	CPL	FISK	DOMINIQUE	20181107	20190104	B
SUPERNUMERARY		CDO	CWO2	DUFF	RAYMOND	201604	20180815	B
SUPERNUMERARY		CDNCO	SGT	GONZALEZ	ENRIQUE	20171127	20190208	A