



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

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MCIEAST-MCB CAMLEJBul 1601
ADJ
25 Jan 19

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER
(CDNCO) ASSIGNMENTS FOR THE MONTH OF FEBRUARY 2019

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1D Ch 2
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 10-16 of 29 Jul 16
(c) MCO 10520.3

Encl: (1) FEBRUARY 2019 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINENET course ILEUOF001A (Use of Force). Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

c. CDOs

(1) Briefing

(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

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(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors. The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning. The CDO will sound all warnings to the color detail.

d. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.


C. A. MARQUEZ
By direction

25 Jan 19

FEBRUARY 2019 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	QUAL DATE	USE OF FORCE DATE	CO
1	MON	CDO	CWO2	BURGOS	LUIS	201705	20181015	B
		CDNCO	CPL	FALLS	EVAN	20180301	20181219	B
2	SAT	CDO	1STLT	SCHWERDTFEGER	THOMAS	201804	20190109	B
		CDNCO	CPL	GUYER	GARTH	20161102	20190110	S
3	SUN	CDO	1STLT	CAPASSO	ANTHONY	201805	20190109	B
		CDNCO	CPL	DONALD	ERIC	20180209	20180810	A
4	SUN	CDO	CAPT	SCHONEWEIS	MATTHEW	20180515	20180718	B
		CDNCO	CPL	RAMIREZ	JONATAN	20181107	20180730	B
5	TUE	CDO	CAPT	JONES	THOMAS	201803	20180718	B
		CDNCO	SGT	MCGOWAN	KAPREE	20170803	20181206	B
6	WED	CDO	CWO2	MARQUES	MARIA	20180322	20180718	B
		CDNCO	CPL	CHAVEZ	CHRISTOPHER	20181203	20180725	A
7	THU	CDO	CWO3	MORENO	ERICK	20171206	20170721	A
		CDNCO	CPL	ESCOBEDO	JOHNATHAN	20170324	20180810	A
8	FRI	CDO	1STLT	SMITH	ALAN	201805	20180220	B
		CDNCO	CPL	BARRY	SEAN	20180519	20181009	A
9	SAT	CDO	CAPT	SIMMERS	SHELDONIA	201808	20180206	B
		CDNCO	CPL	SUNLER	JORDAN	20180719	20180725	A
10	SUN	CDO	CAPT	RIMMER	THOMAS	201705	20170324	B
		CDNCO	CPL	CLARK	THOMAS	20171026	20181009	B
11	MON	CDO	CWO3	CICERO	JIMMY	20180822	20160804	A
		CDNCO	CPL	BOROWSKI	ELADIO	20180412	20181015	S
12	TUE	CDO	CAPT	HOLTHAUS	ADAM	20180515	20180718	B
		CDNCO	CPL	MOSS	ROBERT	20180726	20180910	A
13	WED	CDO	CAPT	WILSEY	BRANDON	20171017	20160527	B
		CDNCO	SGT	REMACHE	DARWIN	20180524	20180725	A
14	THU	CDO	1STLT	ZIMMERMAN	GEORGE	201707	20180424	B
		CDNCO	CPL	ARELGONZALEZ	OLGA	20160429	20181211	B
15	FRI	CDO	CWO2	LICHTENGELS	STEVEN	20171214	20180416	A
		CDNCO	CPL	FOURNIER	TREVOR	20181107	20181120	S
16	SAT	CDO	CWO2	NEAL	GREG	20181030	20170628	A
		CDNCO	SGT	STANFORD	BRANDON	20180119	20180727	A
17	FRI	CDO	CWO2	BOWEN	RICHARD	201705	20110208	B
		CDNCO	CPL	RUIZ	ALEC	20170207	20180810	A
18	MON	CDO	CAPT	BERTRAND	NATHAN	201703	20180718	B
		CDNCO	SGT	GRUDZA	JOSHUA	20180614	20180807	B
19	TUE	CDO	CWO2	PARDO	BALDEMAR	20181030	20190111	A
		CDNCO	CPL	DONAGHEY	ADAN	20180427	20180509	A
20	WED	CDO	1STLT	JOHNSON	EMILY	201702	20180723	B
		CDNCO	CPL	GALO	SARAH	20180519	20181211	B
21	THU	CDO	CWO2	MAXWELL	CHRIS	20181030	20170822	A
		CDNCO	SGT	BURNETT	LAVONDRICK	20181025	20181025	A
22	FRI	CDO	2NDLT	MARTINO	ANDREW	201704	20180717	B
		CDNCO	CPL	STALLWORTH	ANTONIO	20180723	20180723	A
23	SAT	CDO	CAPT	MCNULTY	TUCKER	20180626	20160717	B
		CDNCO	CPL	GOOCHEY	JEREOMY	20180519	20181009	A
24	SUN	CDO	CAPT	MCGEE	BRENT	201711	20181004	B
		CDNCO	CPL	DONAGHEY	LONNIE	20180802	20190110	S
25	MON	CDO	CAPT	STRAUSS	CHARLES	20180418	20171102	B
		CDNCO	CPL	SIERVO	JEMAR	20180621	20180723	A
26	TUE	CDO	CAPT	ROCHA	JOSEPH	201711	20180510	B
		CDNCO	CPL	QUICK	JOHNATHAN	20170810	20180624	B
27	WED	CDO	CWO2	RIVAS	MERARI	20181030	20180208	A
		CDNCO	SGT	SANTANA	CARLOS	20171020	20181004	B
28	THU	CDO	CAPT	CARNAZZA	GREGORY	201704	20180410	B
		CDNCO	CPL	FRANCIS	TARRELL	20180628	20180327	A
SUPERNUMERARY		CDO	CWO2	GONZALEZ	ALEX	20181030	20180707	A
SUPERNUMERARY		CDNCO	SGT	BECK	KELYN	20180614	20181009	A