



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: October 2019

MCIEAST-MCB CAMLEJBul 1601

ADJ

SEP 16 2019

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF SEPTEMBER 2019

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1E  
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 08-17 of 23 Aug 17  
(c) MCO 10520.3

Encl: (1) SEPTEMBER 2019 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINENET course ILEUOF001A (Use of Force). Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

c. CDOs

(1) Briefing

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(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors. The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning. The CDO will sound all warnings to the color detail.

d. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

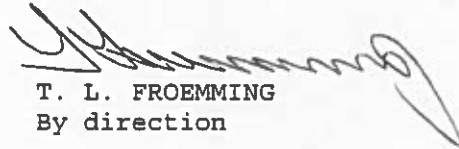
(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

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4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.



T. L. FROEMMING  
By direction

## SEPTEMBER 2019 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	QUAL DATE	USE OF FORCE DATE	CO
1	SUN	CDO	1STLT	SMITH	ALAN	201805	201802	B
		CDNCO	CPL	DOUCET	TAYLOR	20180	201906	B
2	MON	CDO	1STLT	RASCHE	COLTON	201711	201908	B
		CDNCO	CPL	GUYER	GARTH	201611	201901	S
3	TUE	CDO	CWO2	RILEY	JOE	201806	201706	A
		CDNCO	SGT	RA	BLANCA	201810	201810	A
4	WED	CDO	CWO2	BURGOS	LUIS	201705	201810	B
		CDNCO	SGT	LAGUERRE	AMANDA	201712	201809	B
5	THU	CDO	CAPT	JONES	THOMAS	201803	201807	B
		CDNCO	SGT	GRUDZA	JOSHUA	201806	201908	B
6	FRI	CDO	CWO2	MOLINA	RUBEN	201906	201808	A
		CDNCO	SGT	HERRON	KIYA	201810	201808	A
7	SAT	CDO	CAPT	DEMME	CHARLES	201906	201908	B
		CDNCO	SGT	LOPEZPETATAN	CHARLIE	201802	201807	A
8	SUN	CDO	CWO2	ARMSTRONG	RYAN	201902	201808	B
		CDNCO	SGT	GREENLEAF	ZACHARY	201905	201801	A
9	MON	CDO	CWO2	MAXWELL	CHRIS	201810	201708	A
		CDNCO	SGT	DURAN	ISMAEL	201812	201808	A
10	TUE	CDO	CAPT	ROCHA	JOSEPH	201902	201805	B
		CDNCO	CPL	SLEIGHER	PAIGE	201904	201810	B
11	WED	CDO	1STLT	RICHARDSON	LONNIE	201806	201907	B
		CDNCO	CPL	FOURNIER	TREVOR	201811	201908	S
12	THU	CDO	CWO2	AGEE	ELLIS	201902	201908	A
		CDNCO	SGT	LINKER	DAKOTA	201811	201811	A
13	FRI	CDO	CAPT	MENDOZA	JEFFREY	201805	201801	B
		CDNCO	SGT	SCOTT	DENZEL	201806	201807	A
14	SAT	CDO	1STLT	SCHWERTFERGER	THOMAS	201804	201812	B
		CDNCO	CPL	DILLARD	JUSTIN	201810	201807	B
15	SUN	CDO	CWO2	LLOYD	JENN	201810	201808	A
		CDNCO	CPL	SMITH	BRUCE	201802	201902	S
16	MON	CDO	1STLT	TRUE	DEREK	201802	201905	B
		CDNCO	SGT	EXANTUS	CARL	201704	201612	A
17	TUE	CDO	1STLT	CRAIG	SHUNITA	201809	201804	B
		CDNCO	SGT	KERCADO	VICTORIA	201812	201807	A
18	WED	CDO	CWO3	WHITE	JOEY	201803	201908	A
		CDNCO	SGT	MORALES	NIKKI	201802	201908	B
19	THU	CDO	CAPT	ANDERSON	BENJAMIN	201701	201811	B
		CDNCO	SGT	JACKSON	NATASHA	201812	201807	A
20	FRI	CDO	CAPT	GIBSON	JORDAN	201803	201702	B
		CDNCO	CPL	BAYNARD	JOSEPH	201906	201712	B
21	SAT	CDO	CWO2	KINNEY	JON	201706	201508	A
		CDNCO	SGT	STALLWORTH	ANTONIO	201807	201807	A
22	SUN	CDO	1STLT	THOMAS	MATTHEW	201805	201803	B
		CDNCO	SGT	FLORES	ANAHI	201904	201904	A
23	MON	CDO	1STLT	JOHNSON	EMILY	201702	201807	B
		CDNCO	SGT	MOORE	ISIAH	201702	201807	A
24	TUE	CDO	CWO3	PARSONS	IAN	201709	201906	A
		CDNCO	CPL	CANUP	CHRISTOPHER	201812	201908	S
25	WED	CDO	CAPT	NGAN	WILLIAM	201804	201612	B
		CDNCO	SGT	CLARKE	DAMIONIA	201804	201908	A
26	THU	CDO	CAPT	MC GEE	BRENTT	201711	201810	B
		CDNCO	CPL	DODD	DANNY	201710	201901	B
27	FRI	CDO	1STLT	MARTINO	ANDREW	201904	201807	B
		CDNCO	CPL	HOPKINS	JOSHUA	201810	201908	B
28	SAT	CDO	1STLT	WOOD	WESLEY	201802	201810	B
		CDNCO	SGT	COOLEY	SEAN	201806	201905	A
29	SUN	CDO	CWO2	MARQUES	MARIA	201803	201807	B
		CDNCO	CPL	BOROWSKI	ELADIO	201804	201908	S
30	MON	CDO	CAPT	DUKE	JASON	201804	201810	B
		CDNCO	SGT		RA	BLANCA	201810	A
<b>SUPERNUMERARY</b>		CDO	CAPT	VERCOLLONE	MARK	201712	201802	B
<b>SUPERNUMERARY</b>		CDNCO	SGT	MCGOWAN	KAPREE	201904	201812	B