



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

Canc: May 2020

MCIEAST-MCB CAMLEJBul 1601
ADJ
11 Mar 2020

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF APRIL 2020

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1E
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 08-17 of 23 Aug 17
(c) MCO 10520.3

Encl: (1) APRIL 2020 CDO/CDNCO ROSTER

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

a. This is a 24-hour armed post located at building 1, rooms 130 and 131.

b. Officers and NCOs listed in the enclosure are assigned to CDO/CDNCO on the dates indicated.

c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S Bn) Adjutant. The H&S Bn Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the Green Marine Corps Combat Utility Uniform, covered, with brassard, duty belt, and armed with service weapon.

b. Deadly Force/Weapons Qualification. The CO of H&S Bn will ensure all Marines assigned as the CDO or the CDNCO completes MARINET course ILEUOF001A (Use of Force). Additionally, CDO's and CDNCO's will ensure they have completed enclosure (5) of reference (a) and it is on file in the CDO/CDNCO binders. These are a one-time requirement for new watchstanders. Additionally, the CO of H&S Bn will ensure watchstanders are qualified with the weapon for this post in accordance with reference (a).

c. CDOs

(1) Briefing

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

(a) CDOs will report to the MCIEAST-MCB CAMLEJ Chief of Staff (COS) at 0730 on the day of their duty for briefing.

(b) Weekend and holiday CDOs will report to the COS at 0730 on the last working day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the COS to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening Colors. The CDO and Bn OOD are required to inspect the color detail and ensure they are trained in executing Colors prior to the sounding of the five minute warning. The CDO will sound all warnings to the color detail.

d. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, all duties including the Tuesday CDNCO will also report on the last working day prior to their duty day for briefing.

(2) Posting and Relief. The oncoming CDNCOs, unless otherwise directed, will report at 0745 to observe morning colors. Upon completion of morning colors, the oncoming and off-going CDNCOs will report to the CDO to conduct a post and relief.

(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors, ensure the colors detail has the correct flag, and give the CDO the warnings.

e. Supernumeraries. The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant. The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify H&S Bn and the MCIEAST-MCB CAMLEJ Adjutant immediately.

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4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of this Bulletin and the references prior to assuming their post.



C. A. MARQUEZ
By Direction

APRIL 2020 CDO/CDNCO ROSTER

DATE	DAY	DUTY	RANK	LAST NAME	FIRST NAME	QUAL DATE	USE OF FORCE DATE	CO
1	WED	CDO	CAPT	VALENTINE	CANDACE	201911	202003	B
		CDNCO	CPL	LISATH	JEREMIAH	201806	202003	B
2	THU	CDO	CWO2	CRIBB	JERE	201909	201807	B
		CDNCO	CPL	CORONAMORALES	STEPHANIE	201806	201807	B
3	FRI	CDO	CWO2	LLOYD	JENNIFER	201810	201808	A
		CDNCO	SGT	MOORE	NYASHA	201807	201807	A
4	SAT	CDO	CAPT	SCHWERDTFERGER	THOMAS	201909	201912	B
		CDNCO	CPL	DUCUT	JOSHUA	201908	202003	B
5	SUN	CDO	CAPT	SMITH	ALAN	201805	201802	B
		CDNCO	CPL	GARCIA	GILBERT	201905	201905	B
6	MON	CDO	CWO3	MAXWELL	CHRISTOPHER	201810	201708	A
		CDNCO	SGT	JACKSON	NATASHA	201812	201807	A
7	TUE	CDO	CAPT	ANDERSON	BENJAMIN	201909	202003	B
		CDNCO	SGT	KERCADO	VICTORIA	201812	201807	A
8	WED	CDO	1STLT	MAYES	ANTHONY	201902	201702	B
		CDNCO	SGT	CLARKE	DAMIONIA	201909	201901	A
9	THU	CDO	CWO2	RILEY	JOSEPH	201906	201706	A
		CDNCO	SGT	ACEVEDO	ANGELA	201909	201909	A
10	FRI	CDO	CAPT	MCGEE	BRENTT	201909	202003	B
		CDNCO	CPL	DILLARD	JUSTIN	201810	201807	B
11	SAT	CDO	CAPT	DEMME	CHARLES	201906	201908	B
		CDNCO	SGT	HAMMONS JR	REGINALD	201909	201909	B
12	SUN	CDO	CWO2	KINNEY	JONATHAN	201909	201508	A
		CDNCO	CPL	CASTILLO	RAUL	201805	202003	A
13	MON	CDO	CAPT	GIBSON	JORDAN	201906	202003	B
		CDNCO	CPL	SHACKLEFORD	GEORGE	201910	201906	A
14	TUE	CDO	1STLT	MARTINO	ANDREW	201904	201807	B
		CDNCO	CPL	HOPKINS	JOSHUA	201901	201908	B
15	WED	CDO	CWO2	SLAVEN	SEAN	201810	201707	A
		CDNCO	CPL	ROBINSON	KOBE	201901	202003	A
16	THU	CDO	1STLT	BREWER	LAURA	201811	201906	B
		CDNCO	CPL	COFINO	SEBASTIAN	201810	201910	A
17	FRI	CDO	CAPT	MENDOZA	JEFFREY	201909	201801	B
		CDNCO	SGT	CLARKE	DAMIONIA	201909	201901	A
18	SAT	CDO	CWO2	MCGARVEY	MATTHEW	201909	201706	A
		CDNCO	CPL	FALLS	EVAN	201912	201902	B
19	SUN	CDO	CAPT	REHAK	JOSHUA	201909	201705	B
		CDNCO	SGT	KERCADO	VICTORIA	201812	201807	A
20	MON	CDO	CAPT	VERCOLLONE	MARK	202002	201810	B
		CDNCO	CPL	SMITH	TYLER	201912	201804	B
21	TUE	CDO	CWO2	STURGELL	STEPHEN	201902	201903	A
		CDNCO	CPL	ROJAS	KEVIN	201912	202003	A
22	WED	CDO	CAPT	CRAIG	SHUNITA	201904	201803	B
		CDNCO	SGT	ACEVEDO	ANGELA	201909	201909	A
23	THU	CDO	CAPT	THOMAS	MATTHEW	201906	201803	B
		CDNCO	CPL	PIERCE	KYLE	201909	201908	A
24	FRI	CDO	CWO2	MOLINA	RUBEN	201906	201808	A
		CDNCO	SGT	WYATT	CYDNEY	201910	201809	B
25	SAT	CDO	CAPT	RICHARDSON	LONNIE	201909	201907	B
		CDNCO	CPL	MYERS	RYAN	201909	202001	A
26	SUN	CDO	CAPT	CAPASSO	ANTHONY	201909	201901	B
		CDNCO	CPL	TUTTLE	AMELIA	201905	202003	B
27	MON	CDO	CAPT	NGAN	WILLIAM	201909	202003	B
		CDNCO	SGT	LAVOIE	AARON	201711	201711	B
28	TUE	CDO	CWO2	ARMSTRONG	RYAN	201902	201808	B
		CDNCO	SGT	CLARKE	DAMIONIA	201909	201901	A
29	WED	CDO	CAPT	BLAIR	TYLER	201909	201804	B
		CDNCO	SGT	BARRON	FERNANDO	201901	201903	A
30	THU	CDO	CWO3	DUFF	RAY	201911	201911	B
		CDNCO	SGT	MCDUGALD	DOMINIQUE	201908	201905	A
SUPERNUMERARY		CDO	CWO3	MARQUES	MARIA	201909	201807	B
SUPERNUMERARY		CDNCO	CPL	RUVALCABA	ANGEL	201810	201810	B