



UNITED STATES MARINE CORPS  
MARINE CORPS BASE  
PSC BOX 20004  
CAMP LEJEUNE NC 28542-0004

BO 5530.1  
DPS

APR 05 2011

BASE ORDER 5530.1

From: Commanding Officer  
To: Distribution List

Subj: GIANT VOICE AND THE TELEPHONE ALERT SYSTEM MASS  
NOTIFICATION SYSTEM

Ref: (a) DoDI 6055.17\_  
(b) UFC 4-021-01  
(c) MCO P5530.14\_

Encl: (1) Locations for Giant Voice Mass Notification System

1. Situation. Marines, Sailors, civilian employees, and visitors aboard Marine Corps Base Camp Lejeune (MCB CamLej) may need to be warned of emergency situations and informed of follow-on actions. The Giant Voice (GV) and Telephone Alert System (TAS) Mass Notification System (MNS) provide a rapid method of notifying personnel aboard the Base of potentially hazardous situations allowing immediate dissemination of essential information.

2. Mission. This Order establishes the procedures and instructions for MCB CamLej personnel on the use of the GV and TAS MNS and assigns responsibility for its use and maintenance in accordance with the references.

3. Execution

a. Commander's Intent. To provide the MCB CamLej population with rapid notification, warning and information during destructive weather events and emergency or crisis situations.

b. Concept of Operations

(1) The GV MNS consists of loud-speakers located on towers and other structures throughout MCB CamLej. The

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distribution is unlimited.

loudspeakers are positioned to provide sound coverage (sirens, pre-recorded messages, live address capability) to areas of the Base with high populations or critical missions/functions regardless of environmental conditions.

(2) The GV MNS is controlled through a stand-alone computer located within Department of Public Safety (DPS) 911 Emergency Consolidated Communication Center (ECCC) in Bldg 58. The alternate control point is currently located within Range Control, (Bldg 54). Marine Corps Air Station New River has an isolated GV MNS controlled by a stand-alone computer located within Bldg AS-302 and an alternate control point located within Bldg AS-211.

(3) The TAS MNS is designed to alert pre-selected persons or groups of persons to any type of event where mass notification is necessary. Scenarios are part of the systems function and allow a pre-staged call list of designated personnel and messages to be stored on the server. Scenarios are constructed, and saved by personnel responsible for each type of incident, and include but are not limited to Fire and Emergency Services Division (FESD), Provost Marshal Office (PMO), and the Public Affairs Office (PAO). Access priorities can be set, which allow certain groups higher priority in the systems queue for a mass notification function. No matter the number of entities using the TAS, top level priority must be granted to those with real emergency functions.

(4) The 911 ECCC personnel are trained to activate the TAS in the case of an event where initial contact to key groups is required.

(5) The following personnel are authorized to direct the MCB CamLej 911 ECCC to release an all hazards alert via GV and TAS messages to warn of impending emergency events or broadcast other emergency announcements:

- (a) Executive Officer
- (b) Command Duty Officer
- (c) Personnel appointed in writing by the Director, DPS

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(d) Personnel appointed in writing by the Director,  
S-3

(e) Duty Fire Chief

(f) Duty PMO Watch Commander

(g) Incident Commander

(6) The following are the incidents for which warning tones and messages are to sound, and the tone that is to signal the particular incident.

(a) Emergency Announcement. High-low tone for 5 seconds followed by the specific announcement/instructions.

(b) All Clear. Steady tone for 5 seconds followed by a verbal message: "All Clear."

(c) Test. Steady tone for 5 seconds followed by verbal message: "This is a test of the Giant Voice Mass Notification System. In an actual emergency you will be instructed what to do and where to go. This concludes the test."

(7) Emergency Announcement Procedures

(a) Emergency announcements over the GV and TAS MNS are to be limited to those events requiring rapid dissemination of information to assist with the management of an emergency or crisis situation occurring on MCB CamLej. These announcements are to provide the MCB CamLej general population or selected groups with specific information as to what to do and/or where to go during an emergency (e.g., Camp Johnson evacuate order, shelter in place, etc.).

(b) Emergency announcements will be directed by the on-scene incident commander (IC). Designation of the IC varies depending on type of incident; for example, the MCB CamLej Fire Department Duty Chief or Captain will likely be the IC for a fire, mass casualty, chemical, biological, radiological, nuclear, and high explosives event (CBRNE); while the Provost Marshal Operations Officer or Duty Watch Commander would serve as IC for a hostage or active shooter event.

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(c) The 911 ECCC will only activate the GV and TAS MNS to make emergency announcements or conduct weekly tests, when directed by personnel approved by the MCB CamLej Commanding Officer or designated representatives who are identified in paragraph 5a.

(d) Emergency announcements are to be preceded by a warning tone and will specify the required action of the targeted Base population (example instruction below):

***"Shelter-in-Place, Shelter-in-Place, Shelter-in-Place. All personnel hearing this message are directed to Shelter-in-Place immediately. There has been an event requiring you to take immediate protective measures."***

***"Emergency Lockdown, Emergency Lockdown, Emergency Lockdown. All personnel hearing this message are directed to immediately implement Emergency Lockdown procedures. There is a security breach that requires you to take immediate protective actions."***

***"Destructive Weather, Destructive Weather! (e.g., Tornado, Hail) Seek Shelter, Seek Shelter."***

***"Attention in the area, attention in the area, All Clear, All Clear. Resume operations. All Clear, All Clear."***

(e) The locations of the GV MNS locations can be found in enclosure (1).

c. Tasks

(1) Commanding Officer, MCB CamLej. The Commanding Officer is the designated owner of the GV and TAS MNS aboard the Installation, and has tasked Department of Public Safety (DPS) with the responsibility for the effective use and coordination of all required maintenance and programming for expansion/enhancement of the capability in the future.

(2) MCB CamLej S-1

(a) Coordinate with the Major Subordinate Commands (MSCs) key billet updates for the TAS and submit updates as required to DPS. Key billets are:

1. Chiefs of Staff

2. Adjutants

3. Command Duty Officers (CDO)

(b) Ensure that a copy of this Order is included in the CDO instructions.

(c) Ensure that the CDO is briefed on procedures for notifying the 911 ECCC to authorize GV and TAS warnings.

(3) MCB CamLej S-3

(a) Incorporate GV testing dates into the MCB CamLej Operations and Training Events Schedule and the MCB CamLej Staff Notes.

(b) Provide approved testing schedule to the Public Affairs Office for public dissemination.

(d) Revise the listing of personnel authorized to direct GV and TAS announcements, as required.

(e) Incorporate use of the GV and TAS MNS into the MCB CamLej Antiterrorism Force Protection Plan.

(4) Department of Public Safety

(a) Ensure broadcasts of the GV and TAS messages originate from the list of authorized personnel identified in paragraph 5a.

(b) Publish a weekly testing schedule of the MNS no later than the 1st day of the month prior to the beginning of each quarter.

(c) Provide Base S-3 with a quarterly testing schedule for their coordination and dissemination.

(d) Coordinate and de-conflict test dates/times with the S-3 to ensure minimum disruption.

(e) Ensure tests of the GV and TAS MNS are conducted weekly to ensure system functionality.

(f) Ensure the Fire Chief, Assistant Chiefs, Fire Station Captains, and Military Police (MP) Watch Commanders are

trained on the capabilities of the GV and TAS MNS, and are familiar with its use as an emergency management tool.

(g) Incorporate quarterly updates of the TAS.

(h) Develop a list of pre-scripted, emergency announcements that can be used to assist the incident commander when providing emergency direction to the Base population during an incident response.

(5) Public Affairs Officer

(a) Prepare articles explaining the GV and TAS Mass Notification System to include the meaning of each signal/tone and publish them at least semi-annually in the "Globe."

(b) Publish announcements of GV tests in the "Globe," and on the MCB CamLej website.

4. Administration and Logistics

a. The Space and Naval Warfare Systems Command (SPAWAR)/BASE Systems is responsible for maintenance of the GV MNS.

b. For maintenance trouble calls, contact the MCB CamLej Physical Security Office at (910) 451-5810 or after hours at (910) 376-0528.

c. Recommendation for changes to this Order are invited and should be submitted to CO, MCB CamLej (DPS).

d. This Order has been coordinated with and concurred in by the Commanding Generals, II Marine Expeditionary Force, U.S. Marine Forces Special Operations Command, 2d Marine Division, 2d Marine Logistics Group; and Commanding Officer, Marine Corps Air Station New River, and the Joint Maritime Training Cent, U.S. Coast Guard.

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5. Command and Signal

a. Command. This Order is applicable to MCB CamLej and all tenant commands.

b. Signal. This Order is effective the date signed.



D. J. LECCE

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Locations for Giant Voice Mass Notification System

1. Hadnot Point: Bldg-1, 123A, 423A, HP-259, HP-12, HP-576, and HP-232.
2. French Creek: FC-301, FC-359, FC-292, FC-362, FC-370.
3. Guardian: Naval Hospital, Bldg-318, 24, 54, and H-1.
4. SPAWAR OD Relays: Berkley Manor- water tower 601-43; Main side- water tower, 602-40; Golf Course- water tower, 603-33; S1000- water tower, 604-26; Court House Bay- water tower, 605-15; Boat Basin-water tower, 606-15; Mpole-Relay, 607-27; GP 24-608-2; GP 30- 609-2; Comm Tower, SH54- Relay 1, 610-7; Comm Tower SH54, Relay 2, 611-51; BB-218,612-2; and Camp Johnson, water tower, 613-21.
5. SPAWAR OD SPT: Seth Williams and Sumpter, 1117, 1409, HP 511, 1819, PX-Commissary, FC-521, FC-303, BB-231, Phipps and Jackson, A1 Boat Basin, Pender and Timmerman, Stone and Eden, St Mary and Cecil, Colorado Ave, Arizona and Alabama, Camp Johnson Bldg 302 and 237.
6. Hospital Point: H-20.
7. Schools: Bldg 2027 and Bldg 2028.
8. Court House Bay: BB-125, BB328, BB-329
9. Stone Bay: Water tower 1102-73.

Enclosure (1)