



DEPARTMENT OF THE NAVY
HEADQUARTERS UNITED STATES MARINE CORPS
3000 MARINE CORPS PENTAGON
WASHINGTON, DC 20350-3000

IN REPLY REFER TO:

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27 SEP 2013

From: Fiscal Director of the Marine Corps, Headquarters, United States Marine Corps
To: Distribution

SUBJ: FY14 PLANNING AND IMPLEMENTATION GUIDANCE FOR OPERATIONS DURING A POTENTIAL LAPSE IN APPROPRIATIONS

Ref: DepSecDef memorandum of 25 Sep 13, "Guidance for Continuation of Operations in the Absence of Available Appropriations"

1. Purpose. Provide Marine Corps commands clarification and direction for implementation of the reference for operations during a lapse in appropriations.

2. Background

a. The current annual appropriations authority expires on 30 September 2013. If Congress and the President do not approve a continuing resolution or a DoD Appropriation by that date, we will experience an absence of new appropriations and a government shutdown will be required.

b. If this lapse of appropriations occurs, it will be a distinctly different situation than the FY13 shortage of funds that drove the planned administrative DoD civilian furlough over the summer. In FY13, the government had funding but inadequate amounts to continue all aspects of operations. The potential FY14 shutdown and the resulting furlough is a result of a lapse in appropriated funds with no funding approved for anything other than specifically excepted requirements/activities as specified in the reference, rather than a reduction in funding levels for ongoing operations.

3. Near Term Actions and Planning Guidance in the Case of Shutdown

a. If a continuing resolution or a DoD Appropriations Act is not signed before 1 October 2013, a MARADMIN will be issued immediately to execute the direction herein.

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b. Execute the shutdown of Marine Corps non-excepted activities in accordance with the reference, to include furloughs of non-excepted civilian personnel. Coordination with appropriate COCOMs, Deputy Commandants, commanders, and other stakeholders is expected in order to shut down as quickly as possible in an orderly fashion.

c. Activities scheduled to begin after the shutdown should be cancelled unless they are in direct support of excepted activities in accordance with the reference.

d. Expenses incurred must be directly tied to and be required to accomplish excepted activities or otherwise achieve an orderly government shutdown. Justifications for all expenses will be documented in writing and must cite the specific excepted activity that is supported. The justification documentation must be retained. Note that not all efforts within an excepted activity may meet the criteria for funding under a shutdown scenario.

e. Responsibility for determination and clarification of excepted activities outlined in the reference will be delegated by the Commandant of the Marine Corps to the following individuals for their areas of responsibility. Written documentation must be retained that designates the excepted activities and rationale for the determination, including citation of the excepted activity provided in the reference. Information on designated military operations and activities necessary for national security will be provided separately.

(1) Commanding Generals of the MARFORs - Protection of Life and Property, National Security

(2) Commanding General, MCICOM - Safety of Persons and Protection of Property; Deputy Commandant, Plans, Policies and Operations for police academy attendees

(3) Commanding General, MCSC and Deputy Commandant, Installations and Logistics, as applicable - Acquisition and Logistics Support

(4) Commanding General, TECOM - Education and Training

(5) Counsel for the Commandant - Legal Activities

(6) Deputy Commandant, Manpower and Reserve Affairs - Morale Welfare & Recreation/Nonappropriated Funds

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(7) Fiscal Director of the Marine Corps - Financial Management to include Working Capital Fund/Revolving Funds

(8) Deputy Commandant, Manpower and Reserve Affairs - All matters related to Military (Active and Reserve) and Civilian Workforce

f. Travel, both PCS and TDY, may only be executed if it is in direct support of an excepted activity, as determined by the responsible official designated in paragraph 3.e. above. All travel will be approved by the first general officer/flag officer/SES in the traveler's chain of command. Written documentation of the travel approval must cite the excepted activity that is supported and must be retained.

4. Points of contact. Points of contact in this matter are as follows:

a. For Legal Questions:

(1) Mr. Robert Hogue, Counsel for the Commandant, Robert.d.hogue@usmc.mil, (703) 614-2150

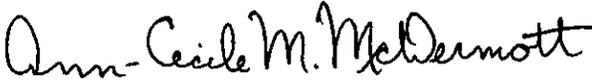
(2) Major Mary Anderlonis, Special Assistant to the Counsel for the Commandant, mary.anderlonis@usmc.mil, (703) 614-2150

b. For Fiscal Questions:

(1) Mr. Edward Gardiner, Director, Budget and Execution Division, edward.gardiner@usmc.mil, (703) 614-3598.

(2) LtCol Paul Cucinotta, Deputy Director, Budget and Execution Division, paul.cucinotta@usmc.mil, (703) 614-9552.

c. For Military and Civilian Personnel Questions: Col Jon Sachrison, Executive Assistant to DC M&RA, jon.sachrison@usmc.mil, (703) 784-9012.


ANN-CECILE M. MCDERMOTT

Distribution:
Director, Marine Corps Staff
Commanding General, Marine Corps Development Command
Commanding General, Marine Forces Pacific

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Commanding General, Marine Forces Command
Commanding General, Marine Forces Reserve
Commanding General, Marine Forces Central Command
Commanding General, Marine Forces Northern Command
Commanding General, Marine Forces Europe
Commanding General, Marine Forces Africa
Commanding General, Marine Forces Southern Command
Commanding General, Marine Forces Cyber Command
Commanding General, Marine Corps Forces Special Operations
Command
Commanding General, Marine Corps Logistics Command
Commanding General, Marine Corps Recruiting Command
Commanding General, Marine Corps Installations Command
Commanding General, Marine Corps System Command
Commanding General, Training and Education Command
Deputy Commandant for Manpower and Reserve Affairs
Deputy Commandant for Installations and Logistics
Deputy Commandant for Plans, Policies, and Operations
Deputy Commandant for Programs and Resources