

April 2016 Voting Assistance Officer To Do List

- **Voter Awareness:** Display informational voting posters in highly visible locations to remind people to register and vote. Provide contact information on the posters to allow people with voting questions to reach you for assistance.
- **Have Access to Supplies:** Take an inventory of your program to ensure you have adequate supplies of the absentee voting materials such as Federal Post Card Applications and Federal Write-In Absentee Ballots. Plan methods to distribute them to everyone you assist, including eligible family members. Need to download materials? Visit <https://www.fvap.gov/vao/materials>.
- **Support Out-Processing:** As PSC season nears, be available to those leaving your unit or installation. The DoDI 1000.04 requires voting assistance to be provided to all military members detaching from their duty station. Share information with those leaving active duty, as they are no longer covered by the *Uniformed and Overseas Citizens Absentee Voting Act*. More information on their next steps can be found at <https://www.fvap.gov/military-voter/transition>.
- **Sign Up For Training:** Workshops are scheduled at 98 locations around the globe. Plan to attend one close to you, or complete the online training for this election cycle. <http://www.fvap.gov/vao/training>.

Senior Airman Cody Rodgers of the 502nd Logistics Readiness Squadron on Joint Base San Antonio-Randolph was appointed the Randolph IVAO on 30 Nov 2015. Having taken over a vacant position, Rodgers had a great deal of work to do. However, he quickly caught up on his duties and re-establishing the Randolph AFB IVA Office. On top of that, and, as the lowest ranking IVAO in USAF history, he hosted an FVAP Workshop on 3 February, helped facilitate the first ever IVA Office Regional Training session at JBSA-Fort Sam Houston on 4 February! He impressed the USAF Service Voting Action Officer as well as the visiting FVAP representatives with the amazing strides he's made in setting up and equipping his IVA Office. For his efforts, Senior Airman Rodgers was recognized by the JBSA Command Chief Master Sergeant on 17 February. Congratulations Senior Airman Rodgers, on your success!

