



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

5000  
BPO  
13 NOV 2013

COMMANDING GENERAL'S POLICY LETTER 12-13

From: Commanding General  
To: All Commanders, Marine Corps Installations East-Marine Corps Base Camp Lejeune, and General and Special Staff  
Subj: SUPPORT AGREEMENT APPROVAL AND SIGNATURE AUTHORITY  
Ref: (a) DODI 4000.19 of 25 April 2013  
(b) U.S. Navy Reg. 1990, art. 1074

1. Purpose. To establish policy for approval and signature authority of Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) support agreements.

2. Information

a. Support agreements document the terms of an agreement that a Department of Defense (DoD) Component enters into with another DoD Component, a Federal agency or Federally-recognized Indian tribe, a state or local government, or a state or local government for support of the National Guard. There are three types of support agreements: (DD 1144) Support Agreement, Memorandum of Agreement, and Memorandum of Understanding.

b. Reference (a) establishes the support agreement approval authority as the DoD Component commander, commanding officer, or director. DoD Components may delegate this function, in accordance with the concerned Component's policy.

c. Approval and signature authority is not commensurate with the grade/rank/title of the other party's signatory.

3. Action. Approval and signature authority for all MCIEAST-MCB CAMLEJ support agreements shall reside with the Commanding General (CG). During the absence of the CG, MCIEAST-MCB CAMLEJ, support agreement approval and signature authority shall be in accordance with reference (b).

a. MCIEAST-MCB CAMLEJ General and Special Staff. Submit all proposed support agreements to the Business Performance Office Support Agreements Manager (BPO SAM). Support agreements are not to be approved/signed at the department level.

Subj: SUPPORT AGREEMENT APPROVAL AND SIGNATURE AUTHORITY

b. Installation Commanders. Establish and publish policy for support agreement approval and signature authority. Delegation of your approval and signature authority is at your discretion.

c. BPO SAM. Administer and manage MCIEAST-MCB CAMLEJ support agreements, to include preparation and facilitating coordination, and approvals/signatures.

4. Point of contact is the BPO SAM at (910)449-9754.

A handwritten signature in cursive script, appearing to read "R. F. Castellvi".

R. F. CASTELLVI