



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEASTO 5510.3  
CIG  
19 Jul 10

MARINE CORPS INSTALLATIONS EAST ORDER 5510.3

From: Commanding General  
To: Distribution List

Subj: PERSONA NON-GRATA (PNG) PROCEDURES FOR MARINE CORPS  
INSTALLATIONS EAST (MCIEAST) COMMANDS

Ref: (a) MCO 5530.14A  
(b) SECNAVINST 5510.36A  
(c) War and National Defense (Section 797 of Title 50,  
U.S.C.)  
(d) Crimes and Criminal Procedures (Section 1382 of Title  
18 U.S.C.)  
(e) SecNav Memo of 7 Oct 08  
(f) OPNAVINST 1752.3

Encl: (1) Sample Regional Persona Non-Grata Letter  
(2) Sample Action Brief

1. Situation. The Commanding General (CG), MCIEAST establishes policy and procedures for the processing of Regional PNG packages.

2. Cancellation. CG MCIEAST Policy Letters 002-06, 009-06.

3. Mission

a. A PNG status may be awarded to military members separated with a punitive discharge or an other than honorable discharge, and to military dependents and civilian individuals that are found committing a breach of regulations aboard an installation. By virtue of their offices and pursuant to references (a) through (f), Installation Commanders have the authority to permanently debar individuals from their installation.

b. In order to increase the scope and effectiveness of PNG procedures throughout MCIEAST, the CG maintains the responsibility to debar individuals from all installations within MCIEAST. The goal is to have decentralized control with a regional effect.

DISTRIBUTION STATEMENT A: Approved for public release;  
distribution is unlimited.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. All MCIEAST Installation Commanders will make determinations on debarment in accordance with references (a) through (d), and their local policies. Per references (e) and (f), Installation Commanders are authorized and directed to debar Sex Offenders from their installations.

(2) Concept of Operations. If a Commander believes that the individual being debarred poses a potential threat to the peace and security of the region, he/she will prepare a letter for the CG MCIEAST (Attn: Command Inspector General) within 10 days for final disposition. The letter shall also include an action brief from the Commanding Officer with background information and recommended action in accordance with enclosures (1) and (2).

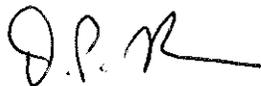
b. Coordinating Instructions. All subordinate commands will review each debarment case to determine if the individual is a reasonable threat to the security of the installation and warrants denial to MCIEAST installations.

5. Administration and Logistics. Upon receipt of a PNG package, the CG will determine whether or not the individual's offense warrants debarment from all other installations. Should the CG decide to debar an individual from the MCIEAST sub-region, a letter will be sent to that individual, with copies being sent to each installation (Attn: Command Inspector General) for their records.

6. Command and Signal

a. Command. This Order is applicable to MCIEAST.

b. Signal. This Order is effective the date signed.



D. P. THOMAS  
Chief of Staff

DISTRIBUTION: A

Copy to: CG MCCDC (CIG)

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SAMPLE REGIONAL PERSONA NON-GRATA LETTER



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS EAST  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

5510  
CIG  
February 4, 2010

CERTIFIED MAIL - 7000 1000 0000 2000 3005  
RETURN RECEIPT REQUESTED

Mr. John R. Doe  
123 Easy Drive  
New Bern, NC 28000

Mr. Doe:

On February 1, 2010, you were debarred from Marine Corps Air Station (MCAS), Cherry Point for possession of a controlled substance and drug paraphernalia. This type of behavior is in violation of the good order and discipline within the Marine Corps Installations East (MCIEAST) sub-region and will not be tolerated.

Based upon the nature of this offense, I have determined that your presence aboard the greater MCIEAST sub-region is detrimental to the security, good order and discipline of the installations. Accordingly, you are hereby notified, effective immediately upon the receipt of this letter, that you are ordered not to reenter, or be found within the limits of, the United States military reservations at Marine Corps Base, Camp Lejeune, North Carolina; Marine Corps Logistics Base, Albany, Georgia; Marine Corps Air Facility, Quantico, Virginia; Marine Corps Support Facility, Blount Island, Jacksonville, Florida; and the Marine Corps Air Stations located at New River and Cherry Point, North Carolina and Beaufort, South Carolina.

If you are entitled to medical care under the Tri-Care system, the only exception to your debarment is access to emergency medical care at the Naval Hospital. If you require emergency medical care, you must enter and exit the base through the main gate, proceed directly to and from the emergency room,

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and make no other stops elsewhere aboard the installation. Additionally, prior to entering the base, and consistent with the timely delivery of the necessary emergency medical care, you must check in and out with military personnel at the visitor's center. However, if the medical emergency is so acute that you do not have time to check in with military personnel, you will, in all circumstances and as soon as possible, contact the Provost Marshal's Office and notify them of your presence.

Should any compelling reason exist which you believe would be sufficient to justify modification of this Order, you should forward such information to the Commanding General, Marine Corps Installations East (Attn: Command Inspector General) for consideration, or contact the Command Inspector General at (910) 451-1850.

You are further advised that:

"Whoever, within the jurisdiction of the United States, goes upon any military, Naval, or Coast Guard reservation, post, fort, arsenal, yard, station, or installation, for any purpose prohibited by law or lawful regulation;" or

"Whoever reenters or is found within any such reservation, post, fort, arsenal, yard, station, or installation after having been removed there from or ordered not to reenter by any officer or person in command or charge thereof" --

"Shall be fined under this title or imprisoned not more than six months, or both." (Title 18, U.S. Code 1382)

You are further informed that should you reenter or be found within the limits of the United States military reservations in the MCIEAST installations in violation of this Order, you will be subject to apprehension and detention by the military for prompt delivery to appropriate civil authorities.

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February 4, 2010

Unless you receive written notification, signed by the Commanding General to the contrary, this Order remains in effect permanently.

J. R. MARINE  
Colonel, U.S. Marine Corps  
Chief of Staff

Copy to: CG, Marine Corps Combat Development Command (CIG)  
CO, Marine Corps Air Station Cherry Point (CIG)  
CO, Marine Corps Air Station New River (CIG)  
CO, Marine Corps Air Station Beaufort (CIG)  
CO, Marine Corps Logistics Base Albany (CIG)  
CO, Marine Corps Air Facility Quantico (CIG)  
CO, Marine Corps Base Camp Lejeune (CIG)  
CO, Marine Corps Support Facility-Blount Island (CIG)  
Director, Department of Public Safety  
Director, Installations and Environment  
Staff Judge Advocate

SAMPLE ACTION BRIEF

ACTION BRIEF

Subject: MCIEAST PERSONA NON-GRATA (PNG) LETTER: **MR. JOHN R. DOE**

1. Problem. On February 1, 2010, Mr. Doe was debarred from Marine Corps Air Station (MCAS), Cherry Point due to possession of a controlled substance and drug paraphernalia (Tab A).
2. Discussion. On December 19, 2009, Military Police reported that during a traffic stop, they observed an open alcoholic beverage on the rear passenger floorboard of Mr. Doe's vehicle. A search of the vehicle resulted in the finding of a split open cigar, a blunt cigar wrapper, and a small amount of marijuana. Mr. Doe was processed for possession of a controlled substance and drug paraphernalia (Tab B).
3. Recommendation(s). Based on the information provided and the recommendation from the Commanding Officer, MCAS Cherry Point, recommend that Mr. Doe be declared PNG from the MCIEAST sub-region.

COS:

Approved\_\_\_\_\_

Disapproved\_\_\_\_\_

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Enclosure (2)