



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 5750.1  
G-3/5  
2 AUG 2012

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER 5750.1

From: Commanding General  
To: Distribution List

Subj: COMMAND CHRONOLOGY

Ref: (a) MCO 5750.1H  
(b) MCIEAST-MCB CAMLEJ Command Chronology Standard Operating Procedures (SOP)

Encl: (1) List of Assistant Chiefs of Staff (AC/S), Special Staff, Bases/Stations/Installations, and Battalions Required to Submit Command Chronologies  
(2) Sample Format for Cover Letter  
(3) Example of Section I of the Unit Command Chronology  
(4) Example of Section II of the Unit Command Chronology  
(5) Example of Section III of the Unit Command Chronology  
(6) Example of Section IV of the Unit Command Chronology

Report(s) Required: Command Chronology (Report Control Symbol MC-5750-06)

1. Situation. Reference (a) establishes an annual requirement to submit a command chronology of all significant programs and policy decisions adopted or implemented during the reporting period, to include changes in facilities, acquisitions of new equipment, tests of equipment or doctrine, contributions to the evolution of doctrine, and problem areas that have been identified during the period covered.

2. Cancellation. MCIEASTO 5750.1A and BO 5750.2K.

3. Mission

a. To promulgate procedures and responsibilities for the preparation and submission of the annual Marine Corps Installations East-Marine Corps Base Camp Lejeune (MCIEAST-MCB CAMLEJ) Command Chronology. Each command chronology must reflect the specific missions and tasks assigned to the command, the status and readiness throughout the period, and the command goals and accomplishments.

b. The command chronology is a detailed report to the Commandant of the Marine Corps that covers significant events of designated Marine Corps organizations. It also includes, basic material for use by the staff agencies of Headquarters Marine Corps and field organizations, and must be presented in sufficient detail to convey the unique and distinctive qualities of the command during the period covered. It provides the reporting command with a periodic summation of its experiences that might be useful for future planning and orientation of new personnel. Command chronologies are permanent records and, as such, will eventually be retired to the National Archives and Records Administration of the United States.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

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c. To ensure command chronologies accurately reflect the thrust of this command, they must receive the personal attention of each commanding officer or general and special staff department head as listed in enclosure (1), and must be signed by all COs rather than "By direction."

#### 4. Execution

##### a. Commander's Intent and Concept of Operations

(1) Commander's Intent. Submission of a concise regional command chronology shall include COs or general and special staff department's input as enclosures.

##### (2) Concept of Operations

(a) Only the cover letter will contain the unit heading in accordance with the example provided in enclosure (2). Command chronologies not signed by a CO will be considered incomplete and returned without action until signed by the CO. If the CO is not available to sign, the report may be signed by the acting commanding officer, but an explanation of non-availability must accompany the command chronology.

(b) Do not place enclosure markings or page numbers on the chronology.

(c) Do not staple or hole punch the chronology.

(d) Use of full dates and year listings as required on all entries.

(e) Use of full rank, first name, middle initial, and last name to identify individuals throughout the chronology.

(f) All acronyms will be spelled out when used for the first time in the text.

(g) All formats of any supporting/amplifying information are acceptable.

(h) Signed paper copy of chronologies will be submitted on standard 8.5" x 11" paper, using "Courier New" font, 12 pitch, single-spaced typed with 1" margins on all sides in Microsoft Word format.

(i) Each CO or general and special staff department head shall submit their command chronology electronically through the established Share Point system per reference (b). These electronic submissions will serve as the foundation for the completed signed paper copy command chronologies.

##### b. Subordinate Element Missions

(1) Assistant Chief of Staff G-3/5, (AC/S, G-3/5) shall:

(a) Maintain cognizance for the annual command chronology compilation.

(b) Ensure chronologies submitted meet the requirements of the references.

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(c) Compile all submissions into a single source document and ensure the MCIEAST-MCB CAMLEJ Command Chronology is submitted to the Library of the Marine Corps annually by 31 March.

(2) General Staff. AC/S's are responsible for assembling subordinate sections' chronologies into the section's staff chronology as outlined in enclosures (2) through (6), and shall submit the completed electronic version through the Share Point system not later than 31 January and the signed paper copy to the AC/S, G-3/5 annually not later than 7 February.

(3) Special Staff. Special staff department heads listed in enclosure (1) shall submit a completed electronic version through the command chronology Share Point system as outlined in enclosures (2) through (6), not later than 31 January and the signed paper copy to the AC/S, G-3/5 annually not later than 7 February.

(4) Subordinate Commanding Officers. COs listed in enclosure (1) shall submit a completed electronic version through the command chronology Share Point system as outlined in enclosures (2) through (6), not later than 31 January and the signed paper copy to the Commanding General, (Attn: AC/S, G-3/5) annually not later than 14 February.

c. Coordinating Instructions. The format in enclosures (3) through (6) and the content of chronologies are also provided in reference (a), and should be used as a guide, recognizing that the diverse activities of various commands may require different data or information to reflect accurately and completely the activity of the command. All information in Sections I through IV of the command chronology provided by the General and Special Staff, Headquarters and Support Battalion, and Weapons Training Battalion must be identified as Camp Lejeune accomplishments or regional accomplishments. This does not apply to other regional bases, stations, and installations as this does not affect their annual submissions. The four standard sections of the Command Chronology are discussed below:

(1) A standard first page containing organizational data and shall be prepared in the format shown in enclosure (3).

(2) The narrative summary shall be written by COs or general and special staff department heads, highlighting each of their significant accomplishments. It will describe the approaches and techniques used to overcome any problems and achieved objectives during the period covered by the chronology. Specific emphasis will be given to recurring problems requiring attention of higher headquarters, and any techniques that proved highly successful. The format is shown in enclosure (4).

(3) A sequential listing, in spread sheet format of significant events per the information required in enclosure (5), must be populated and submitted specifically through the Section III command chronology link provided through the Share Point system, especially as they relate to:

(a) Specific dates for activation, deactivation, and re-designation of units within the organization;

(b) Significant command and staff actions;

(c) Command relationships with other military organizations within the immediate area, e.g., area coordination relationships, significant inter-service support agreements, etc;

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- (d) Modifications to plant and facilities;
- (e) Ceremonies held; and
- (f) Civic action and community relations highlights.

(4) Amplifying supporting documents shall be consolidated and submitted in a scanned .pdf format whenever possible for clarity, completeness, or the elimination of lengthy writing within the previous sections. Documents of the following types shall be included and documented per examples in enclosure (6):

- (a) Policy directives, standing operating procedures, orders, bulletins, and memoranda that affect annual significant events;
- (b) Operations and administrative plans, letters of instruction, and after action reports;
- (c) Command and special staff studies and estimates;
- (d) Sketches, photographs, maps, blueprints, and drawings; and
- (e) Other documents of historical significance.

5. Administration and Logistics. Directives issued by this Headquarters are published and distributed electronically.

6. Command and Signal

a. Command. This Order is applicable to MCIEAST-MCB CAMLEJ, and its subordinate commands.

b. Signal. This Order is effective the date signed.



D. L. THACKER, JR.  
Deputy Commander

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List of Assistant Chiefs of Staff (AC/S), Special  
Staff, Bases/Stations/Installations, and Battalions  
Required to Submit Command Chronologies

Commanders:

Commanding Officer, Marine Corps Logistics Base Albany  
Commanding Officer, Marine Corps Air Station Beaufort  
Commanding Officer, Marine Corps Air Station Cherry Point  
Commanding Officer, Marine Corps Air Station New River  
Commanding Officer, Marine Corps Air Facility Quantico  
Commanding Officer, Marine Corps Support Facility Blount Island  
Commanding Officer, Deployment Processing Command-East/Reserve Support Unit,  
Camp Lejeune  
Commanding Officer, Headquarters and Support Battalion  
Commanding Officer, Weapons Training Battalion

General Staff:

AC/S, G-1  
AC/S, G-3/5  
AC/S, G-4  
AC/S, G-6  
AC/S, G-7  
AC/S, G-8  
AC/S, Marine Corps Community Services (MCCS)  
AC/S, G-F  
AC/S, Security and Emergency Services (SES)

Special Staff/Other Staff:

Director, Business Performance Office  
Command Chaplain  
Command Inspector General  
Director of Safety  
Disbursing Officer  
Equal Opportunity Advisor  
Public Affairs Office  
Regional Contracting Office  
Staff Judge Advocate  
Small Business Specialist

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Sample Format for Cover Letter



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

IN REPLY REFER TO:  
5750  
Office Code  
DD MMM YY

MEMORANDUM

From: Assistant Chief of Staff, G-1  
To: Assistant Chief of Staff, G-3/5  
Subj: COMMAND CHRONOLOGY FOR THE PERIOD 1 JANUARY - 31 DECEMBER  
20XX  
Ref: (a) MCO 5750.1H  
(b) MCIEAST-MCB CAMLEJO 5750.1  
Encl: (1) G-1 Command Chronology (Paper Copy)

1. Per references (a) and (b), the G-1 Command Chronology is provided as enclosure (1).
2. Point of contact is \_\_\_\_\_ at 451-XXXX.

/signed copy on file/  
\_\_\_\_\_

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Example of Section I of the Unit Command Chronology

SECTION I  
ORGANIZATIONAL DATA

1. UNIT DESIGNATION

- a. Reporting Unit Code.
- b. Table of organization number(s).

2. PERIOD COVERED and LOCATION (include information such as "At sea enroute to \_\_\_\_\_", "in port at \_\_\_\_\_", etc.).

3. PERSONNEL INFORMATION

a. Commanding General (Commanding Officer): Use grade, first name, middle initial and last name to identify individuals throughout the command chronology. For all commanders and principal staff members, use inclusive dates for time covered by reporting periods.

- b. Assistant Commanding General (Executive Officer)
- c. Subordinate Commanders
- d. Principal Staff Members
- e. Staff Historian
- f. Sergeant Major and/or senior enlisted

4. AVERAGE MONTHLY STRENGTH (personnel chargeable and on hand)

AVERAGE MONTHLY STRENGTH

	<u>USMC</u>			<u>USN</u>			<u>TOTAL</u>		
	<u>OFF</u>	<u>ENL</u>	<u>CIV</u>	<u>OFF</u>	<u>ENL</u>	<u>CIV</u>	<u>OFF</u>	<u>ENL</u>	<u>CIV</u>
Month-1									
Month-2									
Month-3									
Month-4									
Month-5									
Month-6									
Month-7									
Month-8									
Month-9									
Month-10									
Month-11									
Month-12									

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5. EQUIPMENT. List type and number of major items of equipment assigned, such as aircraft, tanks, artillery pieces, vehicles, as required in Marine Corps Bulletin 3000 (Marine Corps Automated Readiness Evaluation System (MARES) Equipment).

SAMPLE

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Example of Section I of the Unit Command Chronology

SECTION I  
ORGANIZATIONAL DATA

1. UNIT DESIGNATION: 3d Battalion, 4th Marines, 1st Marine Division, Marine Forces Pacific

- a. Reporting Unit Code: M13230
- b. Table of Organization Number: 1037F

2. PERIOD COVERED AND LOCATION

a. 1 July through 29 July 2005: Iraq and Kuwait in support of Operation IRAQI FREEDOM III

b. 30 July through to 31 December 2005: MCAGCC, Twenty-Nine Palms, California

3. PERSONNEL INFORMATION

a. Commanding Officer

Lieutenant Colonel Andrew R. Kennedy  
1 July 2005 - 31 December 2005

b. Executive Officer

Major Phillip M. Zeman  
1 July 2005 - 31 December 2005

c. Subordinate Commanders

(1) India Company

Captain Randal M. Walsh  
1 July 2005 - 30 September 2005

Second Lieutenant Joseph A. Officer  
1 October 2005- 11 December 2005

First Lieutenant Joseph A. Officer  
12 December 2005 - 31 December 2005

(2) Kilo Company

Captain Joseph M. Turgeon  
1 July 2005 - 31 December 2005

(3) Lima Company

Captain Anthonol L. Neely  
1 July 2005 - 16 August 2005

Captain Jason M. West

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17 August 2005 - 31 December 2005

(4) H & S Company

Captain Patryck J. Durham  
1 July 2005 - 31 December 2005

(5) Weapons Company

Captain Sean K. Butler  
1 July 2005 - 31 December 2005

d. Principal Staff

(1) Adjutant (G-1)

Second Lieutenant James E. Peoples  
1 July 2005 - 31 December 2005

(2) Intelligence Officer (G-2)

Captain Michael J. Bissonette  
1 July 2005 - 31 December 2005

(3) Operations Officer (G-3/5)

Major Shannon L. Johnson  
1 July 2005 - 31 December 2005

(4) Assistant Operations Officer (G-3/5A)

Captain Jason M. West  
1 July 2005 - 16 August 2005

First Lieutenant Andrew C. Lee  
17 August 2005 - 31 December 2005

(5) Battalion Gunner

Chief Warrant Officer 2 John D. Whiting  
1 July 2005 - 31 December 2005

(6) Air Officer

Captain Stephen J. Nagel  
1 July 2005 - 07 July 2005

Captain Devin Smiley  
8 July 2005- 15 August 2005

Capt John W. Gilmore, Jr.  
16 August 2005 - 31 December 2005

(7) Forward Air Controllers

Captain John W. Gilmore, Jr.  
1 July 2005 - 31 December 2005

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Captain Devin A. Smiley  
1 July 2005 - 15 August 2005

(8) Logistics Officer (G-4)

Captain Devin Mullen  
1 July 2005 - 31 December 2005

(9) Assistant Logistics Officer

First Lieutenant Matthew R. Pearce  
1 July 2005 - 31 December 2005

(10) Supply Officer

Second Lieutenant Michael D. Gilbert  
1 July 2005 - 12 December 2005

First Lieutenant Michael D. Gilbert  
13 December 2005 - 31 December 2005

(11) Maintenance Management Officer

First Lieutenant Matthew R. Pearce  
1 July 2005 - 31 December 2005

(12) Motor Transport Officer

First Lieutenant Steve Cleary  
1 July 2005 - 31 December 2005

(13) Communications Officer (G-6)

First Lieutenant Stephen C. Bair  
1 July 2005 - 31 December 2005

(14) Chaplain

Lieutenant Matthew S. Weems  
1 July 2005 - 31 December 2005

(15) Battalion Medical Officer

Lieutenant Weilee Hu  
1 July 2005 - 31 December 2005

(16) Battalion Surgeons

Lieutenant David E. Kvarnberg  
1 July 2005 - 16 September 2005

Lieutenant Brock A. Andersen  
5 September 2005 - 31 December 2005

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e. Sergeant Major

Sergeant Major Harrison L. Tanksley  
1 July 2005 - 31 December 2005

4. AVERAGE MONTHLY STRENGTH

	<u>USMC</u>				<u>USN</u>				<u>TOTAL</u>		
	<u>OFF</u>	<u>ENL</u>	<u>CIV</u>		<u>OFF</u>	<u>ENL</u>	<u>CIV</u>		<u>OFF</u>	<u>ENL</u>	<u>CIV</u>
Jul	36	822	0	3	62	0	39	884	0		
Aug	36	828	0	3	62	0	39	890	0		
Sep	31	820	0	3	62	0	34	882	0		
Oct	31	764	0	3	62	0	34	826	0		
Nov	33	764	0	3	62	0	36	826	0		
Dec	33	934	0	3	62	0	36	996	0		

5. EQUIPMENT

Marine Corps Ground Equipment Resource Reporting (MCGERR) Reportable Equipment:

<u>TAMCN</u>	<u>NOMENCLATURE</u>	<u>AUTH</u>	<u>POSS</u>
A1530	AN/PPN-19 (V)	2	1
A1935	RADIO SET, AN/MRC-138B	3	3
A1957	AN/MRC-145	5	4
A2042	AN/PRC-138	4	0
A2069	RADIO SET, UHF AN/PRC-113	5	1
A2070	RADIO SET, AN/PRC-119A	36	59
A2074	AN/VRC-88D	16	0
A2075	AN/VRC-89D	2	1
A2079	AN/PRC-119F	36	0
A2164	RADIO SET, AN/VRC-83 (V) 2	3	1
A2167	RADIO SET, AN/VRC-88A	8	1
A2168	RADIO SET, AN/VRC-89A	2	3
A2169	AN/VRC-90A	2	0

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## Example of Section II of the Unit Command Chronology

SECTION II  
NARRATIVE SUMMARYADMINISTRATION, ADJUTANT/LEGAL

During the period of 1 July to 31 December 2004 the Administration Section (S-1) undertook its tasks of personnel accountability, awards preparation, fitness report processing, directives control, legal administration, and correspondence management. The following details are provided:

1. AWARDS PRESENTED TO PERSONNEL

- a. Bronze Star: 2
- b. Navy and Marine Corps Commendation Medal: 2
- c. Navy and Marine Corps Achievement Medal w/"V": 5
- d. Navy and Marine Corps Achievement Medal: 3

2. FITNESS REPORTS SUBMITTED

- a. Officer: 8
- b. Enlisted: 11

3. ADMINISTRATIVE SEPARATIONS

- a. Approved: 0
- b. Suspended: 0
- c. Pending: 4

4. LEGISLATION AND CONGRESSIONAL ACTIONS: 25. COURT MARTIAL CONVENEED

- a. General: 0
- b. Special: 0
- c. Summary: 0

6. PROMOTIONS. The following promotions were effected:

Major	- 1
Captain	- 3
Lieutenant (USN)	- 1
1st Lieutenant	- 7
Staff Sergeant	- 4
Sergeant	- 5
Corporal	- 35

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Lance Corporal - 46  
 Private First Class - 7  
 Total -109

7. OFFICERS

a. USMC Officers Joined: 5      USMC Officers Dropped: 1  
 b. USN Officers Joined: 2      USN Officers Dropped: 1

8. ENLISTED

a. USMC Enlisted Joined: 54      USMC Enlisted Dropped: 13  
 b. USN Enlisted Joined: 2      USN Enlisted Dropped: 4

INTELLIGENCE

October was the first full month of training for the S-2 Section since their return to CONUS. Their focus of training was on updating security clearances and ensuring that the battalion is in compliance with the Department of Defense, Department of the Navy, Marine Corps orders and regulations. The section took the Marine Corps' Basic Skills Test. This time period also included two hikes (6 and 9 miles) in length and support to the MEF command post exercise at Camp Pendleton.

Lance Corporal Derrick Waguespack was transferred to 3rd Bn 11th Marines to serve as Intelligence Chief. Corporal Benjamin Earhart reenlisted and was transferred to MAG 39 to serve as Intelligence Chief. During this period awards for the section's performance in Iraq arrived in form of a Letter of Commendation for Lance Corporal Bailey and Navy Achievement medals for Lance Corporal Waguespack, Corporal Dominguez, and Captain Bissonette.

The entire S-2 shop attended the EWTG-PAC Information Operations course given at TTECG in November. The section began working scenarios for the battalion training evolution at the Marine Corps Mountain Warfare Training Center in Bridgeport, California in February.

Scout/Sniper Platoon

October was the first full month of training for the Scout Sniper Platoon since their return to CONUS. The focus of training was on sustainment training and on screening and preparing candidates for Scout Sniper School. One sniper indoctrination was conducted. Additionally, the platoon took the Marine Corps' Basic Skills Test. This time period also included three hikes (6, 9 and 12 miles) in length.

Lance Corporal Joseph A. Navalle was awarded a Navy and Marine Corps Achievement Medal on 28 September 2005. Staff Sergeant Emilio Hernandez graduated from Platoon Sergeant's Course on 13 December 2005.

COMMAND, OPERATIONS, AND TRAINING

During the second half of 2004, 3d Battalion, 4th Marines conducted Stabilization and Support Operations (SASO) to include Convoy Operations, Urban Operations, Firm Base Operations and Combined Arms Exercises in the final month of their deployment in support of OIF-III.

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After the relief in place and transfer of authority with 2d Battalion, 7th Marines in the Fallujah, Iraq, the battalion redeployed to MCAGCC, Twentynine Palms, CA, in July 2005. The battalion began its post-deployment briefs during the first two weeks in August followed by much needed block leave from 15 August through 16 September.

The last half of September, the battalion focused on instilling the first part of its four tier training plan. The companies began reorganizing settling in to their new spaces. The battalion sent several Marines to Division Schools for training in their Military Occupational Specialties (MOS) and SASO specific training.

#### AIR SHOP

The return from deployment started with a personnel change in the Air Shop. Captain Stephen J. Nagel returned to Marine Air Group 16 and Captain Devin Smiley returned to Marine Air Group 39. Captain John W. Gilmore, Jr. assumed duties as the Air Officer.

The battalion nominated Second Lieutenants Joannides and O'Brien and First Lieutenant Maher for the Marine Corps' Joint Tactical Attack Controller (JTAC) program. All three completed the JTAC Primer course in Coronado, California.

On November 15, the Air Officer and the JTAC nominees traveled to OP Left in the Quackenbush Training Area with 1/7 for a TACP shoot. The JTACs were able to obtain a majority of their 100 level T&R codes. Second Lieutenant O'Brien was able to complete all 100 series codes and be nominated for TACP School.

#### LOGISTICS, SUPPLY, MOTOR TRANSPORT

In the month of July the S-4's main focus was preparing the battalion to redeploy to CONUS. The S-4 Section tracked and updated flight schedules in order to maintain a close eye on redeployment timelines. Constant coordination between multiple support agencies was conducted in order to make the battalion's redeployment seamless. The Logistics Section also coordinated the turnover of the battalion's account to 2d Battalion, 7th Marines. In addition, the Logistics Section organized and conducted the embarkation of the battalion's gear and equipment for redeployment to CONUS. After customs was conducted and gear pack up was completed the battalion redeployed eight short tons of equipment back to CONUS. The S-4 Section ensured that the battalion flowed through each weigh station from Al Taqqaddum, Iraq, to Camp Victory, Kuwait, to the continental United States as smoothly as possible.

Once the battalion returned back to CONUS and assumed its' new workspaces, the S-4 was busy with submitting work requests for repairs, improvements, and additions to its facilities. Over 400 work requests were submitted to Facilities Maintenance for the barracks, company offices, and section workspaces. From the middle of August until the middle of September, the S-4 section went on block leave, as did the rest of the battalion.

#### Supply

During the month of July 2005, battalion supply focused its efforts on the turnover of account M94407 to 2d Battalion, 7th Marines (2/7). This turnover consisted of actual physical turnover of end items as well the incorporation of the standard operation procedures for logistics and supply in theatre. A contract for two shower trailers at Entry Control Point 5 was built by 3d Battalion, 4th Marines (3/4) Supply, and approved by Division G-8

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Cell. A thorough turnover of all open contracts was conducted between the Supply Officers of both the incoming and outgoing battalions. A wall-to-wall inventory of the battalion supply warehouse was conducted as well as a thorough CMR turnover between the Responsible Officers from 3/4 and 2/7.

During the month of August 2005, Battalion Supply arrived back in CONUS. The fiscal year 2006 budget was created and submitted up to Division via 7th Marine Regiment. Contracts were built and submitted for items deemed critical to the battalion.

#### Motor Transport

Motor Transport began accepting and repairing battalion vehicles during the months of September and October, after everyone returned from post deployment leave. For the month of November, the Motor Transport section conducted individualized training, to include weapons familiarization, communications, etc. This training was aimed at preparing Marines for future deployments and developing them to be better combat leaders. In addition to the aforementioned training, Motor-T sent Marines to the rifle range as part of annual qualification training. The Motor Transport section also set up several licensing classes, enabling the line companies to have a larger pool of licensed HMMWV drivers.

#### Armory

During the month of July the battalion armory focused on turnover with 2d Battalion, 7th Marines armory personnel. All requisite paperwork was prepared and reviewed, creating no discrepancies for 2/7. In addition, there were no dead lined items at the time of turnover, creating virtually no issues for turnover.

After the battalion armory's turnover was complete, personnel assisted the companies with their CMRs and their turnover by providing WIR packages, DRMO letters, Demilitarization Certificates and other paperwork needed in order to simplify the overall turnover of the battalion.

Upon return to Twentynine Palms, armory personnel assumed control of their respective cages within the regimental armory. After taking over the battalion's cages within the armory, armory personnel set out on block leave with the rest of the battalion.

Towards the end of September, the Battalion Armory's focus of efforts was on the reception of a slice of the battalion's weapons systems and equipment.

#### BAS

During the month of July 3rd Battalion 4th Marines Battalion Aid Station turned over their BAS to 2d Battalion 7th Marine Regiment. Controlled Substance and narcotics were inventoried for accuracy, logged, and turned over to 2/7. The BAS then prepared for the battalion's transition out of Iraq via Al Taqaddum, to Camp Victory in Kuwait. Upon their return in late July from successful combat operations, the BAS began scheduled block leave with the rest of the battalion. A large number of sailors from the battalion aid station visited families and friends from all over the United States and the world, while others remained behind to maintain the daily operations of the BAS. Daily sick call was still conducted and personal attention was paid to the medical needs of those Marines who remained behind.

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supplies, and finishing and filing Post Deployment Health Assessments in service records. Our preventive medicine department and dental department embarked on the difficult task of repairing medical readiness numbers through completion of annual blood testing and annual dental appointments.

#### CHAPLAIN

In preparing for the battalion's return to CONUS, the RMT began preparing for giving the Warrior Transition & Return and Reunion briefs to the returning Marines and Sailors. RP2 Neely returned home with the ADVON on July 7, to prepare for the RMT's redeployment to the States. The process of RIP with the 2/7 RMT, LT Rob Wills and RP2 Hickman, began on July 9. Chaplain Weems continued to provide support to the men of 3/4 through visits on the main camp where the Battalion was located in the turnover process.

Camp Mercury was very crowded during that last month in Iraq. The battalions seemed to be dealing with the conditions well even though it was obviously time for the "Dark side" to redeploy back to the states. During the month of July Chaplain Weems provided 17 Warrior Transition/Return & Reunion briefs to the men of 3/4.

During the process of transporting the battalion from Camp Mercury to Al Taqaddum, Chaplain Weems offered up prayers of blessing and protection to God over each convoy carrying the men of the "Dark side".

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## Example of Section III of the Unit Command Chronology

SECTION III  
SEQUENTIAL LISTING OF SIGNIFICANT EVENTS

Month	BeginDate	EndMonth	EndDate	Event	Command
January	11		13	Disbursing agent sent to Norfolk, Virginia to perform systems check in preparation of 24th MEUs deployment	Disbursing Officer
January	18	February	12	Two disbursing agents assigned to the USS Wasp in support of Exercise Bold Alligator	Disbursing Officer
January	23	February	9	Two disbursing agents assigned to the USS Kearsarge in support of Exercise Bold Alligator	Disbursing Officer
January	25	February	10	Two disbursing agents assigned to the USS San Antonio in support of Exercise Bold Alligator	Disbursing Officer
January	28	February	10	Two disbursing agents assigned to the USS Oak Hill in support of Exercise Bold Alligator	Disbursing Officer
February	4			Six disbursers return from their 11-month deployment with 22d MEU	Disbursing Officer
February	11			Four disbursers returned from deployment in support of OEF 11.1	Disbursing Officer
February	14			One disburser returned from deployment in support of OEF 11.1	Disbursing Officer
March	6			Disbursing Officer and 22 Marines return from deployment in support of OEF 11.2	Disbursing Officer

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Example of Section IV of the Unit Command Chronology

Section IV  
List of Supporting Documents

- A. Article in MCNews on the Marine Corps Website dated 4 July 2005 on 3/4 Independence Day in Fallujah, Iraq.
- B. Article in MCNews on the Marine Corps Website dated 15 July 2005 on Marines' initiative in Fallujah, Iraq.
- C. Article in MCNews on the Marine Corps Website dated 20 July 2005 on CAAT II's experiences in Fallujah, Iraq.
- D. Article in MCNews on the Marine Corps Website dated 31 July 2005 on 3/4's completion of three tours in Iraq.
- E. Article in MCNews on the Marine Corps Website dated 7 August 2005 on 3/4 Commanding Officer with success in Fallujah, Iraq.
- F. Article in MCNews on the Marine Corps Website dated 2 September 2005 on 3/4 Corpsmen receiving Fleet Marine Force Warfare Device.
- G. Article in the "Observation Post" dated 29 September 2005 on the Darkside football team versus 3d Battalion, 11th Marine Regiment.
- H. Article in the "Observation Post" dated 6 October 2005 on the Darkside football team versus MCCES.
- I. Article in MCNews on the Marine Corps Website dated 2 November 2005 on the Darkside football team versus 1st Tanks.
- J. Article in MCNews on the Marine Corps Website dated 4 November 2005 on 3/4 Weapons Platoon 9-mile conditioning hike.
- K. Article in MCNews on the Marine Corps Website dated 16 November 2005 on the Darkside football team versus CLB-7/MWSS-374.
- L. Headquarters and Service Company Quarterly Training plan for first quarter January 2006.
- M. I Company Quarterly Training plan for first quarter January 2006.
- N. K Company Quarterly Training plan for first quarter January 2006.
- O. L Company Quarterly Training plan for first quarter January 2006.
- P. Weapons Company Quarterly Training plan for first quarter January 2006.