



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 5500.1 w/Ch1
SES/PMO
08 MAY 2015

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER
5500.1 w/Ch1

From: Commanding General
To: Distribution List

Subj: POSSESSION, REGISTRATION, USE, AND SALE OF PRIVATELY OWNED
FIREARMS, WEAPONS, AMMUNITION, EXPLOSIVES, FIREWORKS, AND
PYROTECHNICS

Ref: (a) 18 U.S.C. §13, Federal Assimilative Crimes Act
(b) DoDI 6055.06, "Fire & Emergency Services Program Manual,"
July 14, 2005
(c) 18 U.S.C. §922
(d) General Statutes of North Carolina (NOTAL)
(e) MCO 5530.14A
(f) MCO 5500.6H
(g) MARADMIN 186/03 of 21 Apr 03
(h) MARADMIN 176/14 of 3 Apr 14

Encl: (1) Sample Request Authorization to Purchase a Handgun
(2) Firearms Regulations Acknowledgment Letter
(3) North Carolina General Statute §14-315.1
(4) MCIEAST-MCB CAMLEJ Weapons Registration Form
(5) Sample Request Authorization for Concealed Handgun
Permit

1. Situation. The unlawful sale, use and possession of privately owned firearms, weapons, ammunition, explosives, fireworks and pyrotechnics threaten the good order and discipline vital to the mission of Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ). This necessitates implementation of regulations to protect the resources of MCIEAST-MCB CAMLEJ; references (a) through (h) apply.

2. Cancellation. BO 5500.1G.

3. Mission. This Order outlines the regulations concerning the possession, registration, transportation, storage, use and sale of privately owned firearms, weapons, ammunition, explosives, fireworks, and pyrotechnics by all personnel aboard MCIEAST-MCB CAMLEJ.

a. Punitive Effect. Violations of this Order by military personnel are punishable as violations of Article 92 of the Uniform Code of Military Justice (UCMJ) and can subject the violator to court-martial or other judicial or administrative action. Individuals not subject to the UCMJ who fail to comply are subject to adverse

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

administrative action or criminal prosecution as authorized by references (a), (c), and (d) and other applicable Federal and state law. Violations by other individuals may subject the violator to trial in the Federal courts for violation of references (a), (c), and (d).

b. Definitions

(1) "Firearms," as expressed in this Order, include devices which propel projectiles by explosive, gaseous expansion.

(2) "Weapons," as expressed in this Order, include air rifles, air pistols, starter pistols, blank, and similar-type pistols. Other items (i.e., bow, K-bar/knives, or metallic knuckles) that may be designed specifically to cause grievous bodily harm are also included in this definition.

(3) "Handguns," as expressed in this Order, include pistols, revolvers, or other firearms with a short stock designed to be held and fired by the use of a single hand.

(4) "Ammunition," as expressed in this Order, is a device charged with explosives, propellants, pyrotechnics, initiating composition or chemical material for use in connection with defense or offense including demolitions, training, ceremonial, or non-operational purposes.

(5) "Small Arms Ammunition," as expressed in this Order, is ammunition, without projectiles containing explosives (other than tracers), that is .50 caliber or smaller or for shotguns.

(6) Locked case/compartments, as expressed in this Order, for enduring on-base storage in housing and other billeting is a fully encased container such as a gun safe, hard plastic case, etc., that is capable of completely enclosing the firearm and being locked with a key or combination lock.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The good order and discipline aboard military installations is a matter of paramount importance in safeguarding national security. Strict adherence to the standards established in this Order shall be maintained to ensure the security and safety of our community, which is essential to preserve good order and discipline aboard MCIEAST-MCB CAMLEJ.

(2) Concept of Operations. Personnel residing on MCIEAST-MCB CAMLEJ shall have the privilege of possessing their privately owned firearms, if they comply with all requirements of this Order and the references.

b. Coordinating Instructions

(1) Possessing, carrying, displaying, firing, or discharging any firearm aboard the Installation, other than as authorized by the Commanding General (CG), MCIEAST-MCB CAMLEJ is prohibited.

(2) Owners of privately owned firearms must comply with all applicable Federal, state, and local laws for the purchase, registration, transportation, and storage of privately owned firearms and ammunition.

(3) Recreational shooting, hunting, and target practice on MCIEAST-MCB CAMLEJ is permitted in approved areas only. Recreational shooting, hunting, and target practice by persons under 18 years of age is prohibited unless they are under the direct supervision or immediate control of a parent, guardian, officer, or staff noncommissioned officer. Weapons Training Battalion shall obtain waivers for any underage shooting events outside of training military units.

(4) Purchase of Handguns. All military personnel desiring to purchase a handgun shall first obtain an authorization letter (enclosure (1)) from their Commanding Officer (CO). The purpose of the CO's signed authorization is to enable military members who may not otherwise satisfy the requirements for the purchase of a handgun in the State of North Carolina, per §14-403 and 404 of reference (d) to purchase a handgun. This will also allow the military member to comply with the laws and regulations pertaining to handgun ownership in North Carolina, per reference (d) and not to impede or restrict their right to a lawful handgun purchase or create additional requirements or burdens. The authorization endorsement shall include the organizational heading and comply with the following guidelines:

(a) The letter must be dated.

(b) The letter shall be issued by the individual's Battalion/Squadron CO and addressed to the Onslow County Sheriff's Office (OCSO); 717 Court Street; Jacksonville, NC 28540 or the Sheriff of the county in which the military member resides.

(c) The letter shall include:

1. Complete identification of person requesting authorization to purchase firearms.

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2. A statement that the individual's records have been reviewed and that they are of good character.

(d) The number of permits requested (maximum of five per request).

(e) The complete address where the firearm will be retained.

(f) The purchaser has been advised that they must register the firearm with the Provost Marshal Office (PMO) Administrative Section at MCIEAST-MCB CAMLEJ if they resides on MCIEAST-MCB CAMLEJ, per references (e) through (g).

(g) The purchaser has been advised that they must comply with the rules and regulations concerning the ownership, transportation, and use of firearms aboard MCIEAST-MCB CAMLEJ and the State of North Carolina.

(h) The letter is null and void if not used within 10 working days from date of issue.

(i) Battalion or Squadron COs or acting COs must sign the letter. Letters signed "By direction" will not be accepted.

(5) Family members desiring to purchase and/or maintain firearms on the Installation must have their sponsor register the firearms. Firearms shall be registered, per paragraph 4b(7) of this Order.

(6) All purchasers shall take the original letter and local records check to the sherrifs office in the county in which they reside, to obtain the appropriate State Permit to purchase firearms. The military member shall retain a copy of the letter and local records check.

(7) Possession and Registration of Firearms and Weapons

(a) Per reference (f) it is a felony for anyone convicted of a "misdemeanor crime of domestic violence" to ship, transport, possess, or receive firearms or dispose of a firearm to any person they know or reasonably believe has such a conviction. Reference (d) defines a "misdemeanor crime of domestic violence."

(b) Per reference (g), privately owned firearms are prohibited in all Federal facilities; to include government leased spaces and government vehicles

(c) Military personnel (E-1 through E-5) residing in barracks:

1. Shall register their privately owned firearms with the PMO Administrative Section and then deliver the firearms to their organizational commander, who shall issue receipts, and provide a place of safekeeping for the firearms and ammunition.

2. Weapons, other than firearms, as defined in paragraph 3c(2), shall not be registered, but shall be delivered to the organizational commander for safekeeping in the same manner as firearms.

(d) Staff Noncommissioned Officers (SNCOs) and officers residing in Bachelor Enlisted Quarters (BEQ) or Bachelor Officer Quarters (BOQ):

1. Shall register all privately owned firearms retained in their on-base quarters with the PMO Administrative Section.

2. After registering firearms, SNCOs and Officers shall read, and sign enclosure (2) acknowledging authorization to maintain firearms in BEQs and BOQs, and shall receive a copy of enclosure (2), and enclosure (3). SNCOs and officers must also complete enclosure (4) at the time of registration.

3. SNCOs and officers who previously registered their firearms and reside in BEQs & BOQs must sign enclosure (2) acknowledging they understand and shall comply with the updated firearms regulations. A signed copy of enclosure (2) must be provided to PMO.

4. All, privately owned firearms stored for enduring on-base storage in housing and other billeting shall be in a fully encased container (e.g. gun safe, hard plastic case, gun cabinet, etc.) that is capable of completely enclosing the firearms and being locked with a key or combination lock. All firearms shall also be fitted with a trigger lock while stored.

(e) All personnel residing in family housing:

1. Shall register all privately owned firearms retained in their on-base quarters with the PMO Administrative Section.

2. After registering firearms, personnel shall read, and sign enclosure (2) acknowledging authorization they understand and shall comply with the updated firearms regulations for maintaining firearms in family housing, and will receive a copy of enclosure (2), and enclosure (3). Personnel must also complete enclosure (4) at the time of registration.

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3. Personnel who previously registered their firearms and reside in family housing must sign enclosure (2) acknowledging they understand and will comply with the updated firearms regulations. A signed copy of enclosure (2) must be provided to PMO.

4. All, privately owned firearms stored for enduring on-base storage in housing and other billeting will be in a fully encased container (e.g., gun safe, hard plastic case, gun cabinet, etc.) that is capable of completely enclosing the firearms and being locked with a key or combination lock. All firearms shall also be fitted with a trigger lock while stored.

(f) Per reference (h), any military issued firearm, authorized by the CG, MCIEAST-MCB CAMLEJ for retention in government quarters for enduring on-base storage in housing and other billeting must be stored in a fully encased container (e.g., gun safe, hard plastic case, gun cabinet, etc.) that is capable of completely enclosing the firearms and being locked with a key or combination lock. All firearms shall also be fitted with a trigger lock while stored.

(g) Marine Corps Community Services owned shotguns are not required to be registered with the PMO Administrative Section, however all other provisions of this Order apply.

(h) All personnel who register their firearms shall notify the PMO Administrative Section when they sell or dispose of their firearms, or transfer to a new duty station.

(i) Military Police shall be notified when unregistered firearms are identified aboard MCIEAST-MCB CAMLEJ. When not an instrument to other criminal activity, the firearm may be released to the owner's commanding officer, held until properly registered, or seized as evidence until adjudicative action is complete.

(8) Possession of Ammunition

(a) Personal ammunition of permanent or temporary personnel residing in the barracks, but not in family quarters, shall be delivered to organizational commanders, who will issue receipts, and provide a place of safekeeping.

(b) Ammunition for privately owned firearms may be retained in family quarters, SNCO BEQs and Officer BOQs. Ammunition must be stored separately from firearms and in a container capable of being locked with a key or combination lock.

(9) Possession of Explosives, Fireworks, or Pyrotechnics. The possession or use of explosives, fireworks, or pyrotechnics is prohibited, except as required in the performance of official duties.

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(10) Sales of Firearms at the Marine Corps Exchange (MCX).

Paragraph E3.3.5 of reference (b) authorizes the MCX to sell certain types of firearms and weapons. Firearm sales shall be subject to the following controls:

(a) Handguns (pistols/revolvers) shall be sold to military members if they are 21 years of age and older and have the written authorization of their CO. Enclosure (1) shall be used for this purpose.

(b) Handguns (pistols/revolvers) shall be sold to other bona-fide MCX patrons with the presentation of a permit issued by an appropriate county residence sheriff's department, as required by reference (c).

(c) Paragraph b(1) of reference (c) prohibits the sale or delivery of any handgun or handgun ammunition to any individual under the age 21, or any firearms, ammunition, or gunpowder to anyone under the age 18.

(d) The sale of all firearms shall be recorded, per the instructions contained in references (b) and (c).

(11) Personal Sales

(a) Individuals may advertise to buy or sell personal firearms or weapons in Camp Lejeune's newspaper, *THE GLOBE*, but are reminded of the firearm registration requirements. Reference (c) and North Carolina State Laws apply to the resale of firearms and weapons whether retained on or off the Installation.

(b) When purchasing privately owned weapons from personnel who reside on the Installation and the weapon is to be retained aboard the Installation the purchaser must present a bill of sale to PMO prior to registration of the weapon(s).

(12) Concealed Handguns and Weapons

(a) It is prohibited for any personnel not subject to reference (h), to carry a concealed handgun or any weapon that could cause bodily harm, unless otherwise authorized by the CG, MCIEAST-MCB CAMLEJ.

(b) Military personnel applying for North Carolina concealed handgun permits will submit their application through the OCSO or county in which they reside. Applicants must complete the North Carolina Handgun Safety Course prior to submitting enclosure (5) to the PMO Administrative Section for a local records check prior to submitting the application to the county in which they reside. This permit does not authorize personnel to conceal carry on the Installation.

(13) Transporting Privately Owned Firearms aboard MCIEAST-MCB
CAMLEJ

(a) Transporting privately owned firearms is authorized in privately owned vehicles to and from an authorized storage area on-base to an off-base location consistent with Federal, state, or local laws. Firearms may also be transported to and from on-base areas where firearms use is authorized, such as hunting areas or recreational shooting ranges. Current policies that permit hunting on-base are adequate and those weapons are not required to be registered unless they are stored on-base in a unit armory, housing, or billeting. Per reference (g), when transporting privately owned firearms aboard the Installation great care must be exercised and precautions taken to ensure the firearms are not loaded and prepared for employment by any occupant of the motor vehicle. It is a violation of this Order to transport a firearm in a vehicle unless the firearm is secured in a locked case/compartment.

(b) No loaded privately owned firearm shall be transported aboard the Installation.

(c) Privately owned firearms shall not be stored in an enduring or long term manner within privately owned vehicles aboard MCIEAST-MCB CAMLEJ.

(d) Intermittent stops while transporting privately owned firearms are permitted.

(14) North Carolina Law

(a) The possession, use, sale, and/or other disposal and registration of certain firearms by personnel residing off the Installation are subject to the provisions of North Carolina State Laws.

(b) The provisions set forth by §14-415.10 of reference (d) (Concealed Handguns) **will not** apply to MCIEAST-MCB CAMLEJ.

(15) COs shall:

(a) Ensure all newly assigned personnel are informed of the provisions of this Order, during initial orientation, and as often thereafter as deemed necessary.

(b) Per reference (e) provide storage within unit armories for privately owned personal weapons registered with PMO.

(c) Ensure that personal weapons stored in the unit's armory are secured in locked containers, separate from military weapons and ammunition, and inventoried, per reference (e).

(d) Ensure daily site counts and inventory reflect the accountability and proper storage of privately owned firearms.

(e) When the owner of any privately owned firearm cannot be determined ensure the firearm is disposed of in accordance with guidance contained in the references.

(f) Ensure personal weapons and ammunition are permanently withdrawn from the armory only after written approval of the CO or authorized representative.

(g) Ensure that the North Carolina Concealed Handgun Permit Class is completed prior to granting authorization for a service member to apply for a concealed handgun permit.

5. Administration and Logistics. This Order has been coordinated with and concurred by the CGs of MCIEAST-MCB CAMLEJ, II Marine Expeditionary Force, 2d Marine Division, 2d Marine Logistics Group, Commander, U.S. Marine Corps Forces, Special Operations Command; and the COs of the Naval Hospital, U.S. Coast Guard Joint Maritime Training Center, Marine Corps Combat Service Support Schools, School of Infantry-East, and Marine Corps Engineer School.

6. Command and Signal

a. Command. This Order is applicable to MCIEAST-MCB CAMLEJ and its subordinate and tenant commands.

b. Signal. This Order is effective the date signed.



R. F. CASTELLVI

DISTRIBUTION: A/B/C



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 5500.1 Ch 1
SES/PMO

08 MAY 2015

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER
5500.1 Ch 1

From: Commanding General
To: Distribution List

Subj: POSSESSION, REGISTRATION, USE, AND SALE OF PRIVATELY OWNED
FIREARMS, WEAPONS, AMMUNITION, EXPLOSIVES, FIREWORKS, AND
PYROTECHNICS

Encl: (1) New page inserts to MCIEAST-MCB CAMLEJO 5500.1

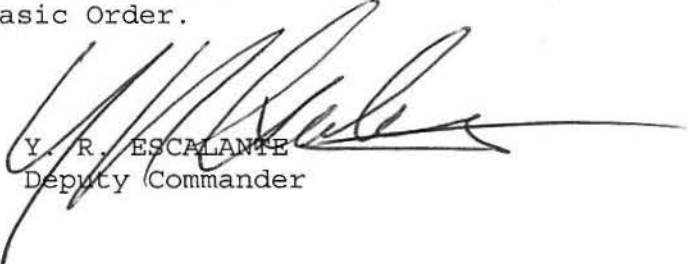
1. Situation. To transmit new page inserts to the basic Order.
2. Execution. Remove the letterhead page, page 6, and page 7, replace with the corresponding pages in the enclosure.
3. Summary of Change

a. On the letterhead page changed reference "(f) from MARADMIN 186/03 of 21 Apr 03 to MCO 5500.6H and changed reference (g) from MARADMIN 176/14 of 3 Apr 14 to MARADMIN 186/03 of 21 Apr 03. Added reference (h) MARADMIN 176/14 of 3 Apr 14".

b. On page 6 changed paragraph 7(i) to read "Military Police shall be notified when unregistered firearms are identified aboard MCIEAST-MCB CAMLEJ. When not an instrument to other criminal activity, the firearm may be released to the owner's commanding officer, held until properly registered, or seized as evidence until adjudicative action is complete."

c. On page 7 changed paragraph 12(a) to read "It is prohibited for any personnel not subject to reference (h), to carry a concealed handgun or any weapon that could cause bodily harm, unless otherwise authorized by the CG, MCIEAST-MCB CAMLEJ."

4. Filing Instructions. File this change transmittal immediately behind the signature page of the basic Order.


Y. R. ESCALANTE
Deputy Commander

DISTRIBUTION: A/B/C

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

Sample Request Authorization to Purchase a Handgun



UNITED STATES MARINE CORPS
UNIT LETTER HEAD

Office Code
DATE

From: Applicant's rank and full name, unit address
To: Onslow County Sheriff's Department, 717 Court Street,
Jacksonville, North Carolina 28540
Via: (1) Commanding Officer, unit address
(2) Provost Marshal, Marine Corps Installations East-Marine
Corps Base, Camp Lejeune

Subj: AUTHORIZATION TO PURCHASE HANDGUN(S)

Ref: (a) MCIEAST-MCB CAMLEJO 5500.1
(b) General Statue of North Carolina §14-403

1. In accordance with references (a) and (b), request that handgun purchase permit(s) be issued to me.
2. The handgun(s) shall be retained at ADDRESS WHERE WEAPON(S) WILL BE KEPT.
3. Should additional information be required, I may be reached at (123) 456-7890.

Applicant's Signature
Applicant's Typed Name

Sample Request Authorization to Purchase a Handgun Continued



UNITED STATES MARINE CORPS
UNIT LETTER HEAD

5500
Office Code
DATE

FIRST ENDORSEMENT

From: Commanding Officer, Unit Address
To: Onslow County Sheriff, 717 Court Street, Jacksonville, North
Carolina 28540
Via: Provost Marshal, Marine Corps Installations East-Marine Corps
Base, Camp Lejeune

Subj: AUTHORIZATION TO PURCHASE HANDGUN(S)

1. Forwarded, recommending approval.
2. This command has reviewed the applicant's Military Record and finds there are no derogatory remarks in their Service Record Book or Officer Qualification Record to preclude this application, or that would suggest risk to self or others by issuance of the aforementioned permit. The applicant is of good character.
3. The applicant/military member has been advised that they **must** comply with the rules and regulations concerning the ownership, transportation, and the use of firearms, concealed or otherwise aboard Marine Corps Installations East-Marine Corps Base, Camp Lejeune.
4. This letter is null and void if not used within 10 working days from the date of issue.
5. The command point of contact is the legal officer at (910) 451-2345.

Commanding Officer's Signature
Commanding Officer's Typed Name

Firearms Regulations Acknowledgement Letter

I, _____, acknowledge that I have read and understand MCIEAST-MCB CAMLEJO 5500.1 (Possession, Registration, Use and Sale of Privately Owned Firearms, Weapons, Ammunition, Explosives, Fireworks, and Pyrotechnics). Specifically, I understand the following:

1. All of my privately owned firearms and weapons will be stored in either my unit armory or my quarters. Firearms and weapons retained in my assigned quarters shall be inaccessible to minors.
2. Ammunition must be stored separately from firearms and in a container capable of being locked with a key or combination lock. In all cases, privately owned firearms shall be stored in a fully encased container (e.g. Commercial gun safe, hard plastic case, etc.) that is capable of completely enclosing the firearm and being locked with a key or combination lock. All firearms shall be fitted with a trigger lock.
3. All firearms shall remain unloaded until I am actually participating in authorized recreational shooting or hunting.
4. When transporting firearms or weapons, they shall be unloaded and secured in the trunk of the vehicle. If the vehicle does not have a trunk (i.e. truck, hatchback, van) the firearms or weapons may be in the passenger compartment inside a locked case or compartment.
5. Under no circumstances shall firearms, weapons, or ammunition be permanently stored in a privately owned vehicle aboard the Installation.
6. Carrying a concealed weapon is prohibited aboard the Installation.
7. Defiance of these regulations constitutes violations of lawful orders other than general orders and may be prosecuted under Article 92 of the Uniformed Code of Military Justice or applicable Federal or state statutes, as appropriate.

Purchaser's Signature

Date

25 APR 2014

North Carolina General Statute §14-315.1

Upon the retail/commercial sale or transfer of any firearm, the seller or transferor will deliver a written copy of North Carolina General Statute §14-315.1 to the purchaser or transferee. Additionally, any retail or wholesale store, shop, or sales outlet that sells firearms will conspicuously post at each purchase counter the following warning in block letters not less than one inch height: **"IT IS UNLAWFUL TO STORE OR LEAVE A FIREARM THAT CAN BE DISCHARGED IN A MANNER THAT A RESPONSIBLE PERSON SHOULD KNOW IS ACCESSIBLE TO A MINOR."** A violation of these provisions is a Class 1 misdemeanor under North Carolina law.

N.C.G.S §14-315.1. Storage of Firearms to Protect Minors

a. Any person who resides in the same premises as a minor, owns or possesses a firearm, and stores or leaves the firearm (i) in a condition that the firearm can be discharged and (ii) in a manner that the person knew or should have known that an unsupervised minor would be able to gain access to the firearm, is guilty of a Class 1 misdemeanor if a minor gains access to the firearm without the lawful permission of the minor's parents or a person having charge of the minor and the owner:

- (1) Possesses it in violation of G.S. 14-269.2(b);
- (2) Exhibits it in a public place in a careless, angry, or threatening manner;
- (3) Causes personal injury or death with it not in self-defense; or
- (4) Uses it in the commission of a crime.

b. Nothing in this section shall prohibit a person from carrying a firearm on his/her body, or placed in such close proximity that it can be used as easily and quickly as if carried on the body.

c. This section shall not apply if the minor obtained the firearm as a result of an unlawful entry by any person.

d. "Minor" as used in this section, means a person less than 18 years of age who is not emancipated. (1993, c. 558, s. 2; 1994, Ex. Sess., c. 14, s. 11.)

Marine Corps Installations East-Marine Corps Base Camp Lejeune Weapons Registration Form

Privacy Act Statement

Information contained on this form is maintained under the System of Records Notice NM08370-1, Weapons Registration (February 19, 2008, 73 FR 9104). **AUTHORITY:** 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397(SSN). **PRINCIPLE:** Individuals registering firearms or other weapons with station security offices and/or Provost Marshal; all individuals who purchase a firearm or weapon at authorized exchange activities; and/or individuals who reside in government quarters who possess privately-owned firearms; all individuals authorized access to individual armories. **PURPOSE:** To assure proper control of weapons on installations; to monitor and control purchase and disposition of weapons/accessories; and provide record of individuals authorized access to armory spaces. **ROUTINE USE:** In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act. **DISCLOSURE:** Disclosure of this information is mandatory to register weapons aboard the installation.

PERSONAL INFORMATION:											
Last Name		First Name			Middle Name		Suffix (Jr., Sr., III)		SSN		
Date of Birth		Place of Birth (City/State, Country)			Weight	Height	Hair Color		Eye Color		
Drivers License Number		Ethnicity			Race		Gender				
Branch of Service		RANK:			Active Duty		Civilian				
Organization								Work Telephone Number			
Home Address (Local)				City		State	Zip Code		Home Telephone Number		
WEAPON INFORMATION:											
(1) Weapon Type					Serial number						
Make		Model			Caliber		Barrel Length				
Year Made		Date Purchased			Action (single/double/break/pump/semi-automatic, etc.)						
Brief Description of Weapon					Location of Weapon (When not in use)						
***** EXTRA WEAPON(S) *****											
(2) Weapon Type					Serial number						
Make		Model			Caliber		Barrel Length				
Year Made		Date Purchased			Action (single/double/break/pump/semi-automatic, etc.)						
Brief Description of Weapon					Location of Weapon (When not in use)						
(3) Weapon Type					Serial number						
Make		Model			Caliber		Barrel Length				
Year Made		Date Purchased			Action (single/double/break/pump/semi-automatic, etc.)						
Brief Description of Weapon					Location of Weapon (When not in use)						
(4) Weapon Type					Serial number						
Make		Model			Caliber		Barrel Length				
Year Made		Date Purchased			Action (single/double/break/pump/semi-automatic, etc.)						
Brief Description of Weapon					Location of Weapon (When not in use)						

25 APR 2014

Sample Authorization for Concealed Handgun Permit



UNITED STATES MARINE CORPS
UNIT LETTER HEAD

5500
Office Code
DATE

From: Applicant's rank and full name, unit address
To: Onslow County Sheriff's Department, 717 Court Street,
Jacksonville, North Carolina 28540
Via: (1) Commanding Officer, unit address
(2) Provost Marshal, Marine Corps Installations East-Marine
Corps Base, Camp Lejeune
Subj: AUTHORIZATION TO APPLY FOR A NORTH CAROLINA CONCEALED HANDGUN
PERMIT
Ref: (a) General Statute of North Carolina §14-403

1. In accordance with references (a), request a North Carolina concealed hand gun permit be issued to me.
2. Should additional information be required, I may be reached at (123) 456-7890.

Applicant's Signature
Applicant's Typed Name

Sample Authorization for Concealed Handgun Permit Continued



UNITED STATES MARINE CORPS
UNIT LETTER HEAD

5500
Office Code
DATE

FIRST ENDORSEMENT

From: Commanding Officer, Unit Address
To: Onslow County Sheriff, 717 Court Street, Jacksonville, North
Carolina 28540
Via: Provost Marshal, Marine Corps Installations East-Marine Corps
Base, Camp Lejeune
Subj: AUTHORIZATION TO APPLY FOR A NORTH CAROLINA CONCEALED HANDGUN
PERMIT

1. Forwarded, recommending approval.
2. This command has reviewed the applicant's Military Record and finds there are no derogatory remarks in their Service Record Book or Officer Qualification Record to Preclude this application, or that would suggest risk to self or others by issuance of the aforementioned permit. The applicant is of good character.
3. The applicant/military member has been advised that they **must** comply with the rules and regulations concerning the ownership, transportation, and the use of firearms, concealed or otherwise aboard Marine Corps Installations East-Marine Corps Base, Camp Lejeune.
4. This letter is null and void if not used within 10 working days from the date of issue.
5. The command point of contact is the legal officer at (910) 451-2345.

Commanding Officer's Signature
Commanding Officer's Typed Name