



UNITED STATES MARINE CORPS
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE NC 28542-0004

BO 5090.2A
BEMD
SEP 21 2011

BASE ORDER 5090.2A

From: Commanding Officer
To: Distribution

Subj: ENVIRONMENTAL MANAGEMENT SYSTEM IMPLEMENTATION

Ref: (a) 5090/2 Environmental Management System Manual
(b) 5090 L/S-040101 Marine Corps Environmental
Management System Policy of 3 Mar 04

1. Situation

a. Per reference (a), an Environmental Management System (EMS) is a systematic approach of integrating environmental considerations into day-to-day operations to minimize operational and mission impact. Five major components of an EMS are effective policy, planning, implementation, auditing with appropriate preventative/corrective action, and management review. The overarching goal of the program is to promote continuous improvement by routinely evaluating daily operations and their potential environmental impacts. Reference (b) required each United States Marine Corps (USMC) installation to implement an EMS by 31 December 05, with achievement of full compliance by 31 December 07. As required by USMC EMS criteria, references (a) have been developed and are located along with 15 additional procedures at

[https://intranet.emportal.usmc.mil/sites/le/ems/EMS%20Working%20Group%20Library/Manual/Procedures/EMS Procedures.pdf](https://intranet.emportal.usmc.mil/sites/le/ems/EMS%20Working%20Group%20Library/Manual/Procedures/EMS%20Procedures.pdf) (If you have trouble accessing the site, enter the above URL into your "Trusted sites").

b. Evaluation of the potential impacts of daily operations will be effectively done through multi-disciplinary working groups. Each working group compiles practices (P) that have environmental aspects (A) and impacts (I) and ranks the P/A/Is

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based on six separate risk criteria. The working groups develop, execute, and monitor the actions to achieve the objectives, targets, and Plans of Actions & Milestones (POA&Ms) established for the highest ranking P/A/Is. For example, a current objective established by the Solid Waste Working Group is to maximize the life of internal and external landfills based on the fact that the top two P/A/Is pertain to the depletion of solid waste landfill space.

c. Management Review is an ongoing process by which senior management periodically reviews the EMS to ensure its continuing suitability, adequacy, and effectiveness. The Management Review Board addresses the potential changes to the EMS based on the progress of EMS Working Groups, the EMS Review (Audit), changing circumstances, occurrences of nonconformance, and the commitment to continual improvement. The goal of Management Review is to promote awareness and accountability so that the Board can make informed decisions regarding commitment of resources necessary to continually improve environmental performance.

2. Cancellation. BO 5090.2A.

3. Mission

a. Formalize the EMS aboard Marine Corps Base, Camp Lejeune (MCB CamLej) and Marine Corps Air Station, (MCAS) New River. Appoint personnel to the EMS Working Groups and the Management Review Board. Ensure comprehensive participation and Command Emphasis on EMS objectives and goals.

b. Summary of Revision. This Order has been revised and should be reviewed in its entirety.

4. Execution

a. In accordance with reference (a), the following six Working Groups have the primary responsibility for implementation and maintenance of the EMS:

- (1) Air, Building Systems;
- (2) Conservation;
- (3) Hazardous Waste/Hazardous Materials;

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- (4) Solid Waste;
- (5) Water Quality;
- (6) Energy.

b. The Working Group Leaders may choose to roll their EMS discussion topics into meetings that have a similar agenda or require the same representation. For example, the Conservation working group meets regularly and discusses a wide range of topics, to include status of pertinent EMS P/A/Is. All EMS related meetings shall be documented and meeting minutes forwarded to the EMS Manager and uploaded to the EMPORTAL (<https://intranet.emportal.usmc.mil/sites/le/default.aspx>). The EMPORTAL is a HQMC-funded informational technology tool for managing EMS documents. At a minimum, membership for each EMS Working Group shall be selected from the following representatives:

- (1) Environmental Compliance Coordinators (ECCs):
 - (a) 2d Marine Division (2d MarDiv);
 - (b) II Marine Expeditionary Force (II MEF);
 - (c) 2d Marine Corps Logistics Group (2d MLG);
 - (d) Marine Air Group 26 (MAG 26);
 - (e) Marine Air Group 29 (MAG 29);
 - (f) U.S. Marine Corps Forces, Special Operations Command (MARFORSOC);
 - (g) MCB CamLej.
- (2) EMS Manager, Environmental Management Division (EMD);
- (3) Representative, Environmental, Safety, and Geospatial Services (ESGS), MCAS New River;
- (4) Representative, Base Motor Transport, Base S-4;

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- (5) Representative, Security and Emergency Services (SES);
- (6) Representative, Joint Mission Training Center (JMTC);
- (7) Representative, Department of Defense Education Activity Domestic Dependent Elementary and Secondary Schools (DODEA DDESS);
- (8) Representative, Environmental Compliance Branch (ECB), Installation and Environment (I&E), EMD;
- (9) Representative, Environmental Quality Branch (EQB), I&E, EMD;
- (10) Representative, Environmental Conservation Branch (ECON), I&E, EMS;
- (11) Representative, Defense Logistics Agency (DLA) Disposition Services, DLA Disposition Service;
- (12) Representative, Fire and Emergency Services, SES;
- (13) Representative, Fuels Branch, S-4;
- (14) Representative, Installation Development Division (IDD), Public Works Division (PWD) (Design, Energy, Operations, Utilities), Family Housing, Bachelor Housing, I&E;
- (15) Representative, Environmental Management Incorporated (EMI);
- (16) Representative, Marine Corps Community Services (MCCS);
- (17) Representative, MLTEC-MAGTF Logistics Training and Education Center;
- (18) Representative, Marine Corps Engineer School (MCES);
- (19) Representative, Naval Hospital (Nav Hosp);

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- (20) Representative, Officer in Charge of Construction (OICC);
- (21) Representative, School of Infantry-East (SOI-E);
- (22) Representative, Supply Management Division, S-4
- (23) Representative, Base S-3;
- (24) Representative, Weapons Training Battalion (WTBn);
- (25) Representative, Atlantic Marine Corps Communities (AMCC);
- (26) Representative, GOCO/COCO Fuel Facility;
- (27) Representative, 2d Dental Battalion;
- (28) Representative, Marine Corps Installations East (MCIEAST);
- (29) Lincoln Properties
- (30) Representative, Business Performance Office (BPO)
- (31) Representative, Base S-6.

c. The membership of each EMS Working Group can change based on the current issues at hand. Accordingly, Working Group Leaders will create an Active Roster of members who are required to participate for that particular calendar year. Representatives listed on the Active Roster shall attend the EMS Working Group(s) that will be held at least semi-annually per reference (a). Reference (a) requires the annual review of the P/A/Is and is not limited to the Active Roster, but shall be staffed to the entire Working Group. ECCs shall include Environmental Compliance Officers (ECOs) and Assistant ECOs (AECOs) as necessary. The EMS Management Review Board is established per references (a), and shall meet annually with representation from the following Base organizations:

- (1) Commanding Officer, MCB CamLej;
- (2) Executive Officer, MCB CamLej;

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- (3) COMMARFORSOC; Safety Department;
- (4) AC/S G-4, II MEF;
- (5) AC/S G-7, 2d MarDiv;
- (6) AC/S G-4, 2d MLG;
- (7) XO, JMTC;
- (8) XO, MCAS New River;
- (9) XO, MAG 26;
- (10) XO, MAG 29;
- (11) XO, MLTEC-MAGTF;
- (12) XO, MCES;
- (13) XO, Nav Hosp;
- (14) XO, SOI-E;
- (15) XO, WTBn;
- (16) Director, ESGS, MCAS New River;
- (17) Director, I&E, MCB CamLej;
- (18) Deputy Director, S-4, MCB CamLej;
- (19) Deputy Director, I&E, MCB CamLej;
- (20) Deputy Director, SES, MCB CamLej;
- (21) Deputy Director, MCCS, MCB CamLej;
- (22) Deputy Director, S-3, MCB CamLej;
- (23) Director, EMD, MCB CamLej;
- (24) Director, IDD, MCB CamLej;
- (25) Director, PWD, MCB CamLej;

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(26) Director, OICC, MCB CamLej;

(27) Chief, Defense Logistics Agency Disposition Services;

(28) Superintendent, DODEA DDESS;

(29) Director, AMCC;

(30) Director, Lincoln Properties;

(31) Director, S-6, MCB CamLej;

(32) Director, BPO, MCB CamLej;

(33) Director, SES, MCB CamLej.

5. Administration and Logistics

a. The Director, EMD will designate the EMS Manager, administer the EMS Working Groups and appoint Working Group Leaders.

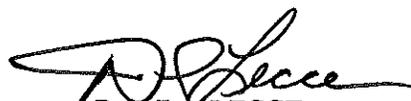
b. By 31 January of every calendar year, each Working Group Leader will notify Active Roster members of their required participation in EMS Working Group meetings. The EMS Manager shall be provided with a copy of the Active Roster for posting on the EMD Intranet site.

c. The Commanding Officer, MCB CamLej shall provide notification of the Management Review to the Board members. The Executive Officer, MCB CamLej shall preside over the meeting.

5. Command and Signal

a. Command. This Order is applicable to MCB CamLej, MCAS New River, and all tenant organizations.

b. Signal. This Order effective date signed.


D. J. LECCE

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