



UNITED STATES MARINE CORPS
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE NC 28542-0004

BO 1730.9E
CHAP
FEB 21 2012

BASE ORDER 1730.9E

From: Commanding Officer
To: Distribution List

Subj: USE OF COMMAND RELIGIOUS PROGRAM SPACES

Ref: (a) US Navy Regs 1990, Articles
(b) SECNAVINST 1730.7D
(c) MCO 1730.6D

Encl: (1) Application for Use of Chapel Facilities

1. Situation. The references establish Marine Corps policy for the free exercise of religion for all active duty Marines, Sailors, Family members, and other authorized persons. Reference (c) assigns the commanding officer responsibility for implementing and maintaining a CRP in support of the free exercise of religion.

2. Cancellation. BO 1730.9D.

3. Mission

a. This Order publishes policy, establishes procedures, and assigns responsibility for use of Command Religious Program (CRP) spaces for Marine Corps Base, Camp Lejeune (MCB CamLej).

b. Definitions

(1) CRP spaces. CRP spaces refers to MCB CamLej Buildings 16, 17, BB-16, M-116, TC-601, LCH-4025, TT-2477, and designated worship/CRP spaces in Buildings 67, 1041, FC-320, TT-2469, and TT-2471.

(2) Special Religious Services, Ceremonies, or Events. Special Religious Services, ceremonies, or events refer to baptisms, weddings, funerals, memorial services, bar/bat mitzvahs, confirmations, ordinances or sacraments primarily dedicated to worship, and other CRP activities.

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distribution is unlimited

(3) Eligibility and Priority. Eligibility and priority are defined as follows:

(a) The MCB CamLej CRP has priority over all other uses of CRP space. CRP's tenant commands are next in priority followed by other eligible groups or individuals.

(b) All persons who have been authorized access to CamLej may visit CRP spaces, attend any regularly scheduled service, or enter for private meditation (when such meditation does not interfere with regularly scheduled events).

(c) Allowable uses for the CRP spaces, in order of priority, are regularly scheduled divine services, Holy Day services, regularly scheduled religious education activities, private sacraments/ordinances, and other events that are primarily of a religious nature.

(d) Individual eligibility for use of the CRP spaces will be established by the primary participant of the event, who must be in legal possession of a Uniformed Services Identification Card. For weddings, the groom, bride, or either parent may serve as the primary participant.

(4) Clergy. Clergy refers to chaplains and civilian church officials including priests, ministers, rabbis, elders, etc., who are authorized by the State of North Carolina to perform religious ceremonies.

4. Execution. CRP spaces are available for use in accordance with the priorities above, as determined by the Base Command Chaplain. Eligible persons may reserve CRP spaces for themselves by submitting enclosure (1) to the Base Chaplains Office.

5. Administration and Logistics. Not applicable.

6. Command Signal

a. Command. This Order is applicable to Marine Corps Base, Camp Lejeune.

b. Signal. This Order is effective the date signed.


D. J. LECCE

DISTRIBUTION: A

31 Oct 08

APPLICATION FOR USE OF CHAPEL FACILITIES

Systems of Records Notice NM05580-1 Security Incident System (January 9, 2007, 72 FR 959) **AUTHORITY:** 10 U.S.C. 5013, Secretary of the Navy: 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN). **PRINCIPLE:** Individuals involved in or witnessing or reporting incidents requiring the attention of base, station, or activity security personnel. **PURPOSE:** To track and prosecute offenses, counsel victims, and other administrative actions; to support insurance claims and civil litigation; to revoke base, station or activity driving privileges. **ROUTINE USE:** May specifically be disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a (b)(3). **DISCLOSURE** is mandatory.

Date of Application	<input type="checkbox"/> Wedding <input type="checkbox"/> Wedding Rehearsal <input type="checkbox"/> Funeral/Memorial <input type="checkbox"/> Other			
Chapel Site:	<input type="checkbox"/> CRP Command Religious Program Type of Event:			
Command/Organization:				
Requestor's Name:		Phone #:		E-mail Address:
APPLICATION DATA				
Date of Event:	Time of Event:	Date of Rehearsal	Time of Rehearsal:	
Space (s) Requested:	<input type="checkbox"/> Sanctuary <input type="checkbox"/> Annex <input type="checkbox"/> Religious Education Center <input type="checkbox"/> Kitchen <input type="checkbox"/> Nursery			
Special Requirements:	Units/organizations are responsible for setting up and breaking down their own events			
<input type="checkbox"/> Piano/organ <input type="checkbox"/> Audio/ Visual Equip <input type="checkbox"/> Liturgical Supplies (List Items):				
WEDDING DATA				
Eligibility: Groom and/or Bride must be a valid U.S. Armed Forces Service Member and DoD ID card holder.				
Name of Groom		Name of Bride		
Phone # (W)	Phone # (H)	Phone # (H)	Phone # (W)	
E-mail Address:		E-mail Address:		
Command:		Command:		
Faith Background:		Faith Background:		
Officiating Clergy Information				
Print Name		Signature		
Officiating Chaplain/Clergy's Phone Number:		Officiating Chaplain/Clergy E-mail Address:		
Command Signatures				
Recommendation: Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Chapel Pastor Signature		Date
Recommendation: Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>	Command Chaplain Signature		Date