



UNITED STATES MARINE CORPS
MARINE CORPS BASE
PSC BOX 20004
CAMP LEJEUNE NC 28542-0004

BO 1020.8Y
BADJ

04 JAN 2012

BASE ORDER 1020.8Y

From: Commanding Officer
To: Distribution List

Subj: UNIFORM AND CLOTHING REGULATIONS

Ref: (a) MCO P1020.34_
(b) U.S. Navy Uniform Regulations
(c) ALMAR 035/07
(d) MARADMIN 621/11
(e) NAVADMIN 188/09
(f) BO 5560.2_
(g) MCO P5100.8__

Encl: (1) Camp Lejeune Uniform and Clothing Matrix
(2) Camp Lejeune Uniform Regulations

1. Situation. The references promulgate current policies regarding the wearing of Marine Corps uniforms, Navy uniforms, and civilian attire.

2. Cancellation. BO 1020.8X.

3. Mission

a. To set forth specific direction for the wearing of uniforms and civilian clothing by military personnel at Marine Corps Base (MCB), Camp Lejeune and to publish standards of dress for civilians who live, work, or visit aboard MCB Camp Lejeune.

b. Summary of Revision. This Order has been completely revised in its entirety and should be thoroughly reviewed.

c. Information. Enclosure (1) shows where specific uniforms and civilian clothing may be worn while on and off Base. Enclosure (2) specifies uniform regulations for MCB Camp Lejeune.

DISTRIBUTION STATEMENT A: Approved for public release;
distribution is unlimited.

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4. Execution

a. All personnel of this command, tenant commands and anyone (military and civilian) aboard MCB Camp Lejeune will conform to the uniform and clothing regulations set forth in this Order and the references. It is every servicemember's responsibility to police and enforce the regulations set forth herein.

b. Area/organizational commanders will:

(1) Promulgate the contents of the Order to all personnel assigned to their commands.

(2) Ensure the contents of this Order are disseminated to all incoming personnel.

(3) Post a copy of this Order in a prominent place on unit bulletin/troop information boards.

c. Punitive Effect. This Order's applicability to military personnel is intended to be enforceable against individuals without further implementation by subordinate commands. Violations of the provisions of this Order by military personnel may result in administrative or punitive action and are punishable as a violation of Article 92 of the Uniform Code of Military Justice (UCMJ).

5. Administration and Logistics. Not Applicable.

6. Command and Signal

a. Command. This Order is applicable to all members of Marine Corps Base, Camp Lejeune and all tenant organizations.

b. Signal. This Order is effective the date signed.


D. J. LECCE

DISTRIBUTION: A

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CAMP LEJEUNE UNIFORM REGULATIONS

1. Personal Appearance. The references set forth the specific guidance for all Marines and Sailors aboard MCB Camp Lejeune, both male and female.

2. General

a. The uniform is designed to show, at a glance, with proper insignia, the branch of service and grade of the individual authorized to wear the uniform. The uniform represents visual evidence of the authority and responsibility vested in the individual by the United States. It is a military service member's duty and personal obligation to maintain a professional and neat appearance. Military service members will maintain their uniforms and equipment in a neat, clean and serviceable condition and will, by their appearance, set an example of neatness and strict conformity with these regulations.

b. References (a) and (b) list those articles of uniform apparel that are authorized for wear with civilian clothing.

c. Marine Corps uniform standards of grooming do not allow eccentric or faddish styles of hair, jewelry, or eyeglasses. Eccentricities in individual appearance detract from uniformity and team identity. Because it is impossible to provide examples of every appropriate or unacceptable style of "conservative" or "eccentric" grooming attire, the good judgment of Marines at all levels of leadership is key to enforcement of Marine Corps standards in this issue, as in other issues. Refer to paragraph 1004 of reference (a) for additional guidance on standards of personal appearance.

d. The use of cellular phones, chewing gum, chewing tobacco, cigarettes or the consumption of food or drink while walking in uniform or while in formation, are examples of activities that detract from an appropriate military appearance.

e. Headgear

(1) Outdoor Wear. Outdoors, personnel will remain covered unless ordered to uncover, or during religious services not associated with a military ceremony. Personnel will remain covered

during invocations or other religious military ceremonies such as changes of command, retirement ceremonies, and military burials.

(2) Indoor Wear. The cover is normally removed indoors. An officer or enlisted person in a duty status and wearing sidearms or pistol belt may only remove headgear indoors when entering dining areas or where religious services are being conducted.

(3) While in Vehicles. While in uniform, headgear will be worn in government vehicles; however, the wear of headgear in privately owned vehicles is not required.

3. Uniform of the Day

a. Per references (c) and (d), when the Marine Corps Combat Utility Uniform (MCCUU) or service equivalent is designated by a local commander as the uniform of the day in garrison, the following policies apply:

(1) During the summer season, the Desert MCCUU with sleeves down will be worn as the uniform of the day.

(2) During the winter season, the Woodland MCCUU with sleeves down will be worn as the uniform of the day.

(3) When authorized for wear, Desert flight suits will be worn in the summer season and Green flight suits will be worn in the winter season.

b. Local commanders will continue to prescribe the appropriate uniform for field and tactical environments.

4. Restrictions on Wearing Uniforms Off-Base

a. All uniforms except the Blue Dress "A" and the MCCUU are authorized for wear on leave and liberty.

b. Marines and Sailors are not authorized to make en route stops while traveling off-base in the MCCUU except for bona fide emergencies, such as medical emergencies, vehicle breakdowns, or vehicle accidents. Sailors wearing the MCCUU will abide by this guidance regarding short-term stops. For short-term stops, Sailors wearing the Navy Working Uniform (NWU) will abide by the regulations set forth in reference (e).

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c. Marines and Sailors may wear the MCCUU at off-base establishments when using drive-thru services such as automated teller machines (ATMs), fast food restaurants, and dry cleaning services when not exiting the vehicle.

d. Marines and Sailors are prohibited from wearing the MCCUU as a liberty uniform off-base or during inappropriate circumstances such as (this list is not all-inclusive):

(1) At all public buildings (e.g., police stations, sheriffs' office, courthouses, attorneys' offices, highway patrol offices, public libraries, and post offices).

(2) When dropping off/picking up children at public daycare centers or schools.

(3) Obtaining gas or dropping off/picking up vehicles at repair shops.

(4) While attending classes or activities, or conducting business at all off-base educational facilities.

(5) At commercial airports or bus and train stations for travel, except while on official orders to or from a combat zone.

(6) At official/unofficial functions and conferences held off-base or off government facilities.

5. Uniform for Official Ceremonies and Social Occasions. The uniform for official ceremonies and social occasions will be prescribed for each occasion. Those provisions of this Order and the references that allow a degree of flexibility to individuals by authorizing the sale and wear of optional articles of uniform should not be construed as limiting the authority of commanders in prescribing the wear of uniforms appropriate to the occasion.

6. Military Organizational Clothing

a. Active Duty food service personnel will wear the proper uniform prescribed in reference (a) while on duty or duty under instructions as required. The white mess uniform may be worn at the main exchange complex. At the discretion of the area commander, the white mess uniform may be worn in their respective exchange complexes. Wear of the white mess uniform is limited to the same restrictions as the MCCUU.

b. Personnel engaged in marksmanship training or competition may wear the shooting jacket in place of the utility coat. The shooting jacket may be worn only at the Rifle Range, at authorized snapping-in areas, or by personnel in formation between snapping-in areas and barracks. The shooting jacket will not be worn to and from work or in other areas (e.g., exchange activities, commissary, or civilian and government vehicles).

c. The wearing of flight suits and flight jackets are permitted for authorized personnel aboard this base. Like the MCCUU, flight suits and flight jackets may be worn at all on-base facilities, including clubs, messes, and Marine Corps Community Services activities. Flight suits may be worn to/from work. The wear of flights suits is subject to the same regulations that apply to the MCCUU.

d. The Combat Vehicle Crewman (CVC) uniform, overalls, aprons, and other special clothing will be worn only in the immediate vicinity of the work area.

e. Per reference (g), commanders will ensure proper protective footwear is worn by all members of their organizations when engaged in activities designated as foot-hazardous.

f. The extreme cold weather jacket (GORTEX) is authorized for wear with the uniform of the day (MCCUU). When worn, the GORTEX coat will be zipped and snapped closed, and grade insignia will be worn as prescribed by reference (a). The GORTEX is not authorized for wear on leave or liberty, nor will it be worn with civilian clothing.

7. Navy Personnel Serving with Marine Corps Units

a. Navy officers serving with Marine Corps units and opting to wear the Marine Corps service uniform and MCCUU uniform will abide by Marine Corps grooming and physical appearance standards. Navy officers not serving with Marine Corps units, such as the Naval Hospital, for example, will abide by Navy grooming standards as established in reference (b).

b. Navy enlisted personnel who do not elect to wear the Marine Corps service uniform and those Navy personnel serving with Marine Corps units wherein the wearing of the MCCUU is required will be issued only utility uniform items and will be required to wear them

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as directed when a member of or in support of a Marine Corps unit. These personnel will abide by Navy grooming regulations. When service uniforms are required, Navy uniforms will be worn.

8. Civilian Attire for Active Duty Personnel

a. The wearing of appropriate civilian attire while on leave, liberty, or in an off-duty status is authorized. Appropriate civilian attire is clothing which is neat, clean, and commensurate with good taste. Marines will ensure that their civilian dress and personal appearance are conservative and commensurate with the high standards traditionally associated with the Marine Corps. No eccentricities of dress will be permitted. The wearing of earrings by male Marines or other male service members aboard this installation, under any circumstances, is prohibited.

b. Clothing with printing, insignia or pictures that are sexually or violently offensive or are obscene or suggestive in nature, that promote illegal activities, that depict derogatory social, religious, racial, or ethnic messages, or that present an impression contrary to the good order and discipline of the armed forces, the Marine Corps, and/or MCB Camp Lejeune is prohibited.

c. In accordance with reference (a), when onboard a military installation, civilian headgear will be removed indoors.

d. Appropriate civilian attire for wear in public buildings/facilities at MCB Camp Lejeune will be as follows:

(1) Family Members and Guests. Military family members and guests are expected to maintain the same general standards of dress as are Marines. It is incumbent upon all persons living on or entering this installation to obey all applicable regulations.

(2) Responsibilities of Sponsors and Hosts. Sponsors and hosts of nonmilitary personnel are reminded of their responsibilities for the proper admission, supervision, and control of nonmilitary personnel at MCB Camp Lejeune, as well as for their family members.

(3) Appropriate Civilian Attire. Civilian attire which is neat, clean, and commensurate with good taste is prescribed for wear in public buildings/facilities at MCB Camp Lejeune.

(4) Footwear. Except when swimwear is worn as prescribed elsewhere in this Order, footwear must be worn. Open-toed sandals or flip flops may be worn with or without socks as long as they are neat, clean, and commensurate with good taste. However, rubber shower shoes will not be worn in public.

(5) Bathing Suits. Swimwear will be worn only in the vicinity of swimming areas (except when commuting to and from swimming areas).

(6) Attire for Clubs and Hosted Events. General officers, hosting commanders, and department directors may, for special occasions, establish formal dress requirements that differ from those outlined above. At such times, attire will be commensurate with good taste.

e. Attire for the Conduct of Physical Training (PT). PT attire must be neat, clean, conservative in appearance, and reflect a professional image. MCB Camp Lejeune is full of tradition and historical locations and many individuals work, reside, and visit this installation. The appearance of all persons conducting PT on MCB Camp Lejeune will conform to the high standards traditionally associated with the Marine Corps. All persons authorized to conduct PT aboard MCB Camp Lejeune, including, but not limited to, service members, family members, retirees, and DoD employees must wear:

(1) A shirt or top garment that completely covers the midsection of the body. The shirt should be worn so that neither skin nor undergarments are visible between the shirt and shorts/pants. Women's jog tops are appropriate while conducting PT outdoors, however, these garments are not permitted inside Marine Corps Community Services facilities (e.g., Marine Corps Exchange, bowling alley, library, fitness centers, and gymnasiums). The only exceptions to this paragraph are PT and recreational activities conducted at training tanks, pools and at Onslow Beach.

(2) Shorts or pants must completely cover the gluteus maximus muscles.

(3) The following examples of inappropriate clothing apply to all persons conducting PT aboard MCB Camp Lejeune. These examples of inappropriate clothing are not all inclusive, but they represent attire which is considered to be not in keeping with the spirit and intent of this Order and therefore not permitted.

(a) Clothing with printing, insignia or pictures that are sexually or violently offensive or are obscene or suggestive in nature, that promote illegal activities, that depict derogatory social, religious, racial, or ethnic messages, or that present an impression contrary to the good order and discipline of the armed forces, the Marine Corps, and MCB Camp Lejeune.

(b) Strapless shirts, halter tops, or tank tops that expose more than one-third of an individual's back measured from the base of the neck to the top of the hip bone.

(c) Clothing intended for wear as undergarments that is exposed or worn as an outer garment.

(d) Clothing that is see-through (unless appropriate clothing is underneath).

(e) Clothing that is ripped or cut.

f. Attire for PT Conducted Outdoors. All individuals exercising outdoors must comply with this paragraph.

(1) Pursuant to reference (f), individuals conducting PT along MCB Camp Lejeune roadways must wear a reflective belt or vest while conducting PT before morning colors (0800) and after evening colors (sunset). This requirement applies to bicyclists as well.

(2) Pursuant to reference (f), unless on an off-road trail or path, or on a closed road, persons conducting PT, to include bicycling, must remove headphones or ear buds for safety reasons. This is especially true while conducting PT in areas with heavy vehicular traffic and in housing areas.

g. Failure to Wear Appropriate PT Clothing. If questionable attire is worn to PT, the individual will not be permitted to continue PT until they change into appropriate attire. Failure to comply with these requirements may result in adverse administrative or punitive action.

9. Standards of Dress - Non-Military Personnel

a. Family members, retirees, guests, and government service employees are required to conform to the proper dress standards as outlined in this paragraph.

b. It is recognized that the term "appropriate civilian attire" is subject to many trends in fashion and difficult to define by detailed regulations. It is expected that all individuals aboard MCB Camp Lejeune, both civilian and military, will exercise good judgment in selecting appropriate civilian apparel. Every individual should take pride in his/her appearance and observe common sense standards of safety, decency, neatness, and cleanliness. Torn, ragged, or excessively dirty or revealing clothes do not meet acceptable attire and grooming standards. Additionally, clothing must meet approved safety standards when worn within Base facilities or working areas.

c. In practice, the daily standard for civilians and family members working aboard base is normally described as "business casual".

(1) Everything should be clean, well pressed, and not show excessive wear. Employees should avoid exceptionally tight or baggy clothing, as well as clothing items or accessories that may pose a safety risk.

(a) Slacks made of cotton or synthetic material pants, wool pants, and nice looking dress synthetic pants are acceptable. However, more formal business attire (jacket and tie) may be required for attendance at conferences or other external forums where a suit and tie is the norm. Inappropriate slacks or pants include sweatpants, exercise pants, shorts, and any spandex or other form-fitting pants such as biker clothing.

(b) For women, dress and skirt length should be no shorter than four inches above the knee, or a length at which you can sit comfortably in public. Mini-skirts, skorts, beach

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dresses, and spaghetti-strap dresses are inappropriate for the office. For women, dresses with bare shoulders are permitted provided that the shoulder straps are 2" wide or wider.

(c) Casual shirts (short or long-sleeved), polo/golf shirts, dress shirts, sweaters, etc; are acceptable. Inappropriate attire includes tops that are exceptionally revealing of chest hair or cleavage, tank tops, sweatshirts, midriff tops, and shirts with potentially offensive or anti-military words, terms, logos, pictures, cartoons, or slogans.. For women, tops with bare shoulders are permitted provided that the shoulder straps are 2" wide or wider.

(d) Loafers, boots (except for combat, construction, or hiking boots), flats, sneakers, dress heels and leather deck shoes are acceptable. Slippers are not acceptable.

(2) Employees are also expected to make common sense accommodations as required to perform specific duties. For example, more rugged clothing is acceptable when duties are to be performed in the field or in a more austere environment, or if physical exertion is expected or required. Examples of rugged clothing include 'tactical pants' with combat or other type of steel toed boots. Employees who do not work in an office may select attire appropriate for their particular setting. For example, employees at the fitness center may elect to wear well-maintained athletic apparel. Additionally, clothing must meet approved safety standards in any case where the employee is working with hazardous materials, heavy machinery, or in any other conditions where special safety considerations may apply.

(3) Commanders and Department Directors may authorize more casual civilian attire for special events like family days, beach bashes, or other outdoor events, and for federal work days when military personnel have been excused in a liberty status.

(4) Employees and supervisors are expected to use this guidance as a general framework and to apply good judgment and common sense to implement. This guidance may also be used as a reference for contract personnel employed at MCB Camp Lejeune, particularly in those cases where a Statement of Work does not directly address the subject of work attire.

d. Civilians and family members living or visiting aboard base will abide by the above standards and the following:

(1) Women. Women are expected to wear appropriate civilian attire aboard the Base. Appropriate civilian attire for women is considered to be that which neat, clean, and commensurate with good taste. That which is revealing or immodest does not meet these standards. Short shorts, halters, or tops that are exceptionally revealing, bathing suits, see-through clothing, cut-off shorts, hair rollers, and bare feet or rubber shower shoes are not acceptable female dress in public areas aboard the Base.

(2) Men. Males and male family members over 10 years of age are expected to comply with the standards of civilian attire established for military personnel.

(3) Children. Footwear is required except in quarters, beach and pool areas, or when being carried in arms or in a stroller or carriage.

e. Civilians and family members will not wear any items of a military uniform with grade insignia or branch of service buttons or devices.

f. Military personnel are accountable for the actions of their family members and for the civilian attire worn by their family members aboard Camp Lejeune.

CAMP LEJEUNE UNIFORM AND CLOTHING MATRIX

<u>TYPE ATTIRE</u>	<u>LOCATION</u>																								
	LEAVE & LIBERTY	TO & FROM OFF-BASE QTRS	TO & FROM ON-BASE QTRS	MAIN EXCHANGE COMPLEX	COMMISSARIES	BASE THEATER	BOWLING CENTER (7)	7-DAY STORES	PACKAGE SALES	CLUBS & MESSES	DINING FACILITIES	AREA EXCHANGES	AREA AND MAIN POST OFFICES	ONSLow BEACH AREA	SWIMMING POOLS	GOLF COURSE (7)	STABLES	ATHLETIC AREAS	MARINAS (7)	CHAPELS	NAVAL HOSPITAL	DENTAL CLINIC	LEGAL ASSISTANCE	FAMILY SERVICES CENTER	HOUSING AREA COMMUNITY CENTERS
UNIFORM OF THE DAY (UTILITY UNIFORM)	N	1	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
SERVICE UNIFORMS	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
FOOD SERVICE PERSONNEL	N	8	Y	N	N	N	N	N	N	N	Y	5	Y	N	N	N	N	N	N	N	6	6	Y	Y	N
ORGANIZATIONAL CLOTHING	N	N	Y	N	N	N	N	N	N	4	Y	5	N	N	N	N	N	N	N	N	6	6	N	N	N
PT CLOTHING/SWIM WEAR	N	3,8	3	N	N	N	N	N	N	4	N	N	N	Y	Y	N	N	Y	Y	N	6,9	6,9	N	N	2,3
CIVILIAN ATTIRE	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	6,10	6,10	Y	Y	Y

FOOTNOTES

- (1) Per Paragraph 4 of Enclosure 2
- (2) Permitted if clean and in good taste determined by proper authority
- (3) Upper body garment and shoes must be worn. No shower shoes authorized
- (4) Refer to constitution and by-laws for various clubs for uniform and dress requirements
- (5) Area Commanders may authorize the wear of organizational clothing as required within their areas
- (6) Emergency ONLY
- (7) Special footwear required
- (8) Must be POV; no off Base stops
- (9) At the Physical Therapy Clinic ONLY
- (10) On authorized leave

Y = YES N = NO