



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: 30 Apr 2015

MCIEAST-MCB CAMLEJBul 1601  
ADJ  
16 Mar 15

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF MARCH 2015

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B  
(b) MCIEAST-MCB CAMLEJBul 1601 of 19 Nov 14  
(c) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13  
(d) MCO P10520.3B

Encl: (1) Command Duty Officer April 2015  
(2) Command Duty Noncommissioned Officer April 2015

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) through (c); and assign personnel to execute command colors in accordance with reference (d).

2. Cancellation. MCIEAST-MCB CAMLEJBul 1601 of 11 Feb 15 (canc: 31 Mar 15).

3. Background

a. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.

b. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

4. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform Charlies during the summer season and Service Bravos during the winter season.

b. CDOs

(1) Monday to Thursday CDOs will report for posting, unless otherwise directed, at 1500 on the respective day of duty.

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(2) Friday, weekend, and holiday CDOs will report on Thursday at 1500 prior to the respective duty or the last business day prior to a holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCOs will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must report to the MCIEAST-MCB CAMLEJ Adjutant's office by 0745 to confirm their duty assignment and report at 1445 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1445 on the day prior to that weekend or holiday to receive their duty brief.

(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

5. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.

  
T. L. FROEMMING  
By direction

DISTRIBUTION: A

COMMAND DUTY OFFICER APRIL 2015

Date	Rank	Name	Company
01 WED	LT	SLEEPER, LONNY	N
02 THU	CAPT	LEDFOED, JACOB W.	B
03 FRI	1STLT	CAPECE, DEVIN	A
* 04 SAT	CAPT	LEWIS, ANDREW	A
* 05 SUN	WO	KROPIEWNICKI, MICHAEL K.	B
06 MON	MAJ	PENDLEY, WILLIAM	A
07 TUE	CWO2	COIRADAS, MARIO	I
08 WED	MAJ	NELSON, JONATHAN	A
09 THU	CWO3	TAYLOR, MILTON	I
10 FRI	MAJ	MARTZ, JESSICA	A
* 11 SAT	WO	DOUBLET, STEPHEN	I
* 12 SUN	CAPT	MOSSBERGER, CORY	A
13 MON	WO	DOWLING, CHRISTOPHER	I
14 TUE	CAPT	COX, NATHAN	A
15 WED	CAPT	BLYLEVEN, MELLISA G.	B
16 THU	MAJ	CLONINGER, RICHARD	A
17 FRI	CAPT	MOSSOR, WILLIAM	A
* 18 SAT	1STLT	MAGEE, DANIEL	A
* 19 SUN	LT	KORPI, ANDREW K.	N
20 MON	MAJ	ANKRUM, MICHAEL	A
21 TUE	CAPT	PHIZENMAYER, MARK	A
22 WED	CAPT	HAWORTH, STACY D.	B
23 THU	MAJ	DAVIS, ALBERTA	A
24 FRI	MAJ	LIEBENGUTH, JEFF	A
* 25 SAT	WO	BONNER, RICHARD	I
* 26 SUN	CAPT	GUTEKUNST, NEIL	A
27 MON	1STLT	SCHONEWEIS, MATTHEW W.	A
28 TUE	CWO3	JENSEN, DAVID S.	B
29 WED	1STLT	DOHERTY, STEVEN	A
30 THU	MAJ	ARGENTINA, JAMES	A

\* denotes weekends

SUPERNUMERARIES

CAPT STRICKLAND, BINFORD R. A

COMMAND DUTY NONCOMMISSIONED OFFICER APRIL 2015

Date	Rank	Name	Company
01 WED	CPL	MARTINEZ, ERIK D.	A
02 THU	SGT	POOLE, JACOB B.	A
03 FRI	SGT	CRUZFIGUEROA, MAGDIEL	I
* 04 SAT	CPL	WESTON, RODRICK	I
* 05 SUN	CPL	ALVAREZ, NOE	A
06 MON	CPL	BIDWELL, ELLIOT	I
07 TUE	CPL	PERKINS, PAYTON D.	B
08 WED	SGT	WILKINSON, THOMAS	I
09 THU	CPL	SHABO, PATRIK A	A
10 FRI	CPL	ANDERSON, CHARLES	I
* 11 SAT	CPL	LINGAFELT, JARED	A
* 12 SUN	CPL	BROWN, ERROL	I
13 MON	SGT	FODERA, TAYLOR	B
14 TUE	CPL	FORTT, ISAAC A.	I
15 WED	CPL	JACOBS, JEFFREY	I
16 THU	SGT	STONE, CHRISTOPHER	B
17 FRI	CPL	BURKE, STEPHEN	I
* 18 SAT	CPL	OUTLAW, GEOFFREY	I
* 19 SUN	SGT	GARCIA, JOSE A.	B
20 MON	CPL	HERSHNER, MATHEW	B
21 TUE	SGT	STRANGE, MORGAN J.	I
22 WED	CPL	APODACA, MELISSA L.	A
23 THU	SGT	MURRELL, FREDRICK	I
24 FRI	CPL	BRADSHAW, CHRISTOPHER	B
* 25 SAT	SGT	WALDECK, JAMES L.	B
* 26 SUN	CPL	COLLINS, BRAYLIN	I
27 MON	CPL	CHARPENTIER, ERIC	I
28 TUE	SGT	SERRANO, CARMEN L.	A
29 WED	SGT	WILLIS, KYLE	B
30 THU	CPL	GUTKA, STEPHEN M.	I

\* denotes weekends

SUPERNUMERARIES

CPL BROWN, TAYLOR J. I