

\*\*\*\*\* UNCLASSIFIED/ \*\*\*\*\*

CALENDAR YEAR 2014 ROUTINE HOLIDAY OBSERVANCES FOR MCIEAST-MCB CAMLEJ AND SUBORDINATE COMMANDS

Originator: CG MCIEAST-MCB CAMLEJ(UC)

DTG: 181437Z Nov 13 Precedence: Routine DAC: General

To: ALL MCIEAST-MCB CAMLEJ SUBORDINATE COMMANDS, TENANT COMMANDS, AND GENERAL AND SPECIAL STAFF DEPARTMENTS/

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MSGID/GENADMIN/CG MCIEAST-MCB CAMLEJ/NOV 13//

REF/A/DOC/CMC MPO/19 MAY 09//

REF/B/DOC/CG MCIEAST-MCB CAMLEJ/11 AUG 12//

AMPN/REF A IS MCO 1050.3J, REGULATIONS FOR LEAVE, LIBERTY, AND ADMINISTRATIVE ABSENCE. REF B IS MCIEAST-MCB CAMLEJO 1050.6, LEAVE AND LIBERTY.//

POC/FROEMMING T. L./CIV/G-1 ADJUTANT/TEL COM1: (910)451-3033/DSN

751-3033/EMAIL: TIMMY.FROEMMING@USMC.MIL//

GENTEXT/REMARKS/1. THE CALENDAR YEAR 2014 HOLIDAY PERIODS FOR MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE (MCIEAST-MCB CAMLEJ) AND SUBORDINATE COMMANDS FOLLOW:

HOLIDAY	DATE	LIBERTY STARTS	LIBERTY ENDS	TYPE
DR.M.L. KING DAY	20 JAN 14	1630 17 JAN 14	0730 21 JAN 14	72
PRESIDENT'S DAY	17 FEB 14	1630 14 FEB 14	0730 18 FEB 14	72
EASTER	20 APR 14	1630 17 APR 14	0730 21 APR 14	72
MEMORIAL DAY	26 MAY 14	1630 22 MAY 14	0730 27 MAY 14	96
INDEPENDENCE DAY	4 JUL 14	1630 2 JUL 14	0730 7 JUL 14	96
LABOR DAY	1 SEP 14	1630 28 AUG 14	0730 2 SEP 14	96
COLUMBUS DAY	13 OCT 14	1630 10 OCT 14	0730 14 OCT 14	72
VETERANS' DAY	11 NOV 14	1630 7 NOV 14	0730 12 NOV 14	96
THANKSGIVING	27 NOV 14	1630 26 NOV 14	0730 1 DEC 14	96
CHRISTMAS	25 DEC 14	1630 22 DEC 14	0730 26 DEC 14	72
NEW YEAR'S DAY	1 JAN 15	1630 29 DEC 14	0730 2 JAN 15	72

2. IN ACCORDANCE WITH REFERENCES A AND B, LIBERTY WILL NOT EXCEED THE LIMITATIONS ABOVE. PAY PARTICULAR ATTENTION TO THE LIBERTY DRIVING MILEAGE, PER REFERENCE B.

3. MCIEAST-MCB CAMLEJ SUBORDINATE COMMANDERS ARE AUTHORIZED TO MODIFY THE HOLIDAY PERIOD FOR OPERATIONAL COMMITMENTS, BUT ARE NOT TO EXCEED THE SPECIFIED DURATION. NOTIFY THIS HEADQUARTERS OF ANY MODIFICATIONS.

4. ALL HANDS ARE REMINDED THAT THE JUDICIOUS AND EFFECTIVE USE OF ANNUAL LEAVE IS A GOOD RISK MITIGATION TOOL FOR THOSE DESIRING TO TRAVEL OUTSIDE ESTABLISHED LIBERTY BOUNDARIES OR WHO DESIRE TO EXTEND THEIR STAY OVER SPECIFIC HOLIDAYS.

5. LIBERAL LEAVE POLICY WILL BE IN EFFECT FOR CIVILIAN EMPLOYEES DURING THESE PERIODS. SUPERVISORS ARE ENCOURAGED TO APPROVE ANNUAL LEAVE REQUESTS FOR CIVILIAN PERSONNEL IN OTHER THAN ESSENTIAL POSITIONS.

6. SAFETY, TO INCLUDE ANTI-TERRORISM/FORCE PROTECTION (AT/FP), OF ALL PERSONNEL IS PARAMOUNT. ENSURE THAT ALL HANDS ARE BRIEFED ABOUT SAFETY AND AT/FP PRECAUTIONS BEFORE TRAVEL AND RECREATION BEGINS.//