



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

Canc: 30 Nov 2015

MCIEAST-MCB CAMLEJBul 1601
ADJ
20 Oct 15

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER
(CDNCO) ASSIGNMENTS FOR THE MONTH OF NOVEMBER 2015

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B
(b) MCIEAST-MCB CAMLEJBul 1601 of 19 Nov 14
(c) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13
(d) MCO 10520.3

Encl: (1) Command Duty Officer November 2015
(2) Command Duty Noncommissioned Officer November 2015

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) through (c); and assign personnel to execute command colors in accordance with reference (d).

2. Cancellation. MCIEAST-MCB CAMLEJBul 1601 of 14 Sep 15 (canc: 31 Oct 15).

3. Background

a. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.

b. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

4. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform Charlies during the summer season and Service Bravos during the winter season.

b. CDOs

(1) Monday to Thursday CDOs will report for posting, unless otherwise directed, at 1500 on the respective day of duty.

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(2) Friday, weekend, and holiday CDOs will report on Thursday at 1500 prior to the respective duty or the last business day prior to a holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCOs will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must report to the MCIEAST-MCB CAMLEJ Adjutant's office by 0745 to confirm their duty assignment and report at 1445 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1445 on the day prior to that weekend or holiday to receive their duty brief.

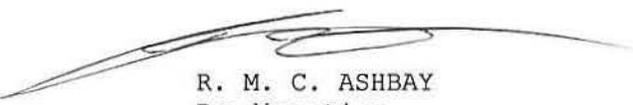
(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

5. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.



R. M. C. ASHBAY
By direction

DISTRIBUTION: A

COMMAND DUTY OFFICER NOVEMBER 2015

Date	Rank	Name	Company
* 01 SUN	LT	JAMES, CHRISTOPHER.	NAV
02 MON	CAPT	HAWWORTH, STACEY.	B
03 TUE	CAPT	MOSSOR, WILLIAM.	A
04 WED	CAPT	SCHONOWEIS, MATTHEW.	A
05 THU	CWO2	WHITE, RICHARD.	I
06 FRI	CAPT	MCMAHON, CONOR.	A
* 07 SAT	CAPT	TAGGERT, SCOTT.	B
* 08 SUN	CAPT	REDD, JENNA.	A
09 MON	CAPT	TAYLOR, IBN.	B
** 10 TUE	W1	WOODALL, RICHARD.	I
** 11 WED	ENS	OUROBAGNA, TCHA.	NAV
** 12 THU	CWO2	BONNER, RICHARD.	I
13 FRI	CWO2	GOMEZ, CHRISTOPHER	B
* 14 SAT	CWO2	DOWLING, CHRISTOPHE.	I
* 15 SUN	CAPT	GREGORY, KEVIN.	A
16 MON	CAPT	WOODALL, BRIAN.	B
17 TUE	CAPT	NASSAR, CHRISTOPHER.	A
18 WED	CWO2	DOUBLET, STEPHEN.	I
19 THU	CAPT	RUDY, JOHNATHAN.	A
20 FRI	1STLT	KU, VINCENT.	A
* 21 SAT	CWO2	RODRIGUEZ, LAURA.	I
* 22 SUN	CAPT	JEZ, STEVEN.	A
23 MON	CAPT	STYLES, ERIC.	A
24 TUE	LTJG	WADLOW, DAVID.	NAV
25 WED	CWO3	NEAL, CAROLYN.	I
** 26 THU	CWO2	ASHBURN, MICHAEL.	B
** 27 FRI	1STLT	LONG, JEFFREY.	A
** 28 SAT	MAJ	BAKION, SAMUEL.	B
** 29 SUN	1STLT	BRANT, MICHEAL.	A
30 MON	CWO3	PARSOND, IAN.	I

* denotes weekends

** denotes Veterans Day (1630 - 9 November 15 to 0730 - 13 November 15)
Thanksgiving (1630 - 25 November 15 to 0730 - 30 November 15)

SUPERNUMERARY

CWO2 KISTNER, KERRY. I

COMMAND DUTY NONCOMMISSIONED OFFICER NOVEMBER 2015

Date	Rank	Name	Company
* 01 SUN	SGT	AHEARN, JAMES	A
02 MON	CPL	ALVAREZ, NOE	A
03 TUE	CPL	TRUBYARENA, ALEXANDER	B
04 WED	CPL	ESPINOZA, JAVIER	I
05 THU	SGT	CALLES, ASHLEY	I
06 FRI	CPL	ALVAREZ, CHRISTIANA	I
* 07 SAT	CPL	ASHTON, KEVIN	A
* 08 SUN	CPL	MAYCOX, SEAN	I
09 MON	SGT	BRASSARD, DEANA	A
** 10 TUE	CPL	TAYLOR, MARCUS	I
** 11 WED	SGT	HOUSEL, JAMES	B
** 12 THU	SGT	KIDD, CODY	A
13 FRI	SGT	MENA, JOSE	I
* 14 SAT	CPL	CRUZ, BIANCA	B
* 15 SUN	CPL	WILSON, KEIFER	I
16 MON	SGT	BROWN, JUSTIN	A
17 TUE	CPL	MARIANI, JOHN	I
18 WED	SGT	AGUEDA, RODRIGO	I
19 THU	SGT	ALLEN, RADMILA	I
20 FRI	SGT	WHITE, TANNER	B
* 21 SAT	SGT	GUILLEN, ALFONSO	B
* 22 SUN	CPL	SAHBO, PATRICK	A
23 MON	CPL	MORRISON, BRADLEY	B
24 TUE	SGT	GRAY, JOANE	I
25 WED	CPL	HAMM, THOMAS	I
** 26 THU	SGT	FODERA, TAYLOR	B
** 27 FRI	SGT	GREEN, MARKUS	A
** 28 SAT	SGT	DIAZ, EMANUEL	I
** 29 SUN	SGT	WEST, SHANNON	B
30 MON	SGT	STRANGE, MORGAN	I

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SUPERNUMERARY

CPL ANDRESMIGUEL, MAXIMO I