



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
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MCIEAST-MCB CAMLEJBul 5090  
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16 OCT 2013

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 5090

From: Commanding General  
To: Distribution List

Subj: ENVIRONMENTAL COMPLIANCE AND PROTECTION STANDING OPERATING PROCEDURES  
(ECPSOP)

Ref: (a) MCO P5090.2A Ch 2

Encl: (1) Outline of Marine Corps Installations East-Marine Corps Base, Camp  
Lejeune ECPSOP

1. Purpose. Reference (a) requires Installation Commander's to publish an ECPSOP. This Bulletin establishes procedures to fully implement the reference and serve as a guide for identifying specific installation or command-unique environmental requirements. These procedures should be adequately clear, completely accessible, and sufficiently detailed to ensure that each command/unit, tenant, and contractor aboard Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) can perform its mission in an environmentally responsible manner. As an integral part of the Base's Environmental Management System (EMS), the ECPSOP assists in integrating environmental considerations and accountability into day-to-day decision-making and long-term planning processes.

2. Cancellation. BBul 5090 of 6 Mar 12 (canc: Jan 2013).

3. Background. An ECPSOP for an installation ensures continuity of effort and prevents conflicts in policies between various environmental media programs. The ECPSOP is complementary to, but not redundant with, the reference, and contains material compiled from existing Base orders, environmental plans, and environmental SOPs.

4. Action

a. This ECPSOP will be reviewed and updated annually by the Environmental Management Division.

(1) In order to be accessible to each MCIEAST-MCB CAMLEJ command/unit/organization, the ECPSOP has been published on the MCIEAST-MCB CAMLEJ EM Portal located at:  
<http://www.lejeune.marines.mil/OfficesStaff/EnvironmentalMgmt/ECPSOP.aspx>

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(2) For those organizations without access to the MCIEAST-MCB CAMLEJ intranet ECPSOP, information can be obtained from:  
<http://www.lejeune.marines.mil/OfficesStaff/EnvironmentalMgmt/ECPSOP.aspx>  
or by contacting EMD directly for specific document access.

(3) Related information can be accessed by contractors from the MCIEAST-MCB CAMLEJ Contractor Environmental Guide, which can be downloaded from <http://www.mcieast.marines.mil/StaffOffices/Adjutant.aspx>

b. The ECPSOP is divided into five components, which are outlined in enclosure (1):

(1) MCIEAST-MCB CAMLEJ EMS. The MCIEAST-MCB CAMLEJ Base EMS provides a systematic approach to ensure activities aboard MCIEAST-MCB CAMLEJ are well managed and continually improve with respect to environmentally-related risks to the mission. The EMS Manual and Procedures will include the Commanding General's Environmental Policy Statement and will describe the EMS elements and general procedures to implement them.

(2) MCIEAST-MCB CAMLEJ Base Orders. A link is provided to environmental orders that have concurrence from all subordinate commands/organizations and tenant commands aboard MCIEAST-MCB CAMLEJ, and serve as the "Do" portion of the Plan-Do-Check-Act model required for EMS implementation. A current listing is provided in enclosure (1).

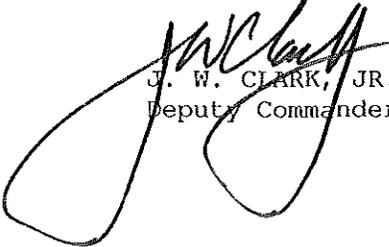
(3) Environmental Plans and Studies. These are management and/or response plans that are required by reference (a). A current listing is provided in enclosure (1).

(4) Shop-Level SOPs. SOPs are established for practices that have the potential to affect the environment and, along with the Base orders, provide specific installation requirements. These SOPs include instructions for operational control, emergency response, inspection and corrective action, and training and awareness applicable to the practice. SOPs must be utilized and included as a part of the unit-level environmental SOP. A current listing of SOPs is provided in enclosure (1).

(5) Comprehensive Environmental Training and Education Program (CETEP). The CETEP information serves as the training element of EMS, and ensures that training and information are available, efficient, and effective in preparing personnel to competently perform the environmental responsibilities that are part of their primary jobs, thereby supporting Headquarters, U.S. Marine Corps (HQMC), and MCIEAST-MCB CAMLEJ environmental objectives. MCIEAST-MCB CAMLEJ has implemented the HQMC Environmental Learning Management System to allow service members, Federal, and contract employees the opportunity to conduct online training, keep track of environmental training courses completed, and register for environmental classes conducted on Base.

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5. Reserve Applicability. This Bulletin is applicable to all commands/units, tenants, and contractors aboard MCIEAST-MCB CAMLEJ, and Marine Corps Outlying Landing Field Oak Grove.



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Deputy Commander

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Outline of Marine Corps Installations East-Marine Corps Base, Camp Lejeune  
ECPSOP

**Environmental Management System (EMS) Manual and Procedures**

- EMS Manual
- EMS Procedures
- EMS Awareness Training
- EMS Working Groups
- MCIEAST CAMLEJO 5090.2 EMS Implementation

**Environmental Orders (MCIEAST-MCB CAMLEJ and Base Orders)**

- 5090.2 EMS Implementation
- 5090.5 Grease Control Plan
- 5090.6A Air Quality Management
- 5090.8 Archeological and Historic Properties Management
- 5090.9 Hazardous Material (HM)/Hazardous Waste Management (HW)
- 5090.91 Used Oil/Used Fuel and Pollution Abatement Facility Management
- 5090.10 Installation Restoration Program/HW Site Cleanup Implementation
- 5090.11A Protected Species Program
- 5090.111 Use Of Off-Road Recreational Vehicles
- 5090.113 Wildland Fire Management Program
- 5090.115 Hunting, Fishing, Trapping, Boat Launching, and Firewood Regulations
- 5090.12 Environmental Impact Review Procedures
- 5090.17 Solid Waste Reduction-Qualified Recycling Program

**Environmental Plans and Studies (As required by reference (a))**

- EMD Drinking Water Sampling Plan (Not required by ref (a))
- MCB CAMLEJ Comprehensive Environmental Training and Education Program (CETEP) Plan
- MCB CAMLEJ H/W Management Plan
- MCB CAMLEJ Integrated Cultural Resources Plan
- MCB CAMLEJ Integrated Natural Resources Plan
- MCB CAMLEJ 2008 Integrated Pest Management Plan with 2009 Update
- MCB CAMLEJ Pollution Prevention Plan plus 2004 and 2006 Updates
- MCB CAMLEJ Solid Waste Management Plan
- MCB CAMLEJ /Marine Corps Air Station (MCAS) New River (NR) Affirmative Procurement Plan
- MCB CAMLEJ /MCAS NR Stormwater Management Plan
- MCB CAMLEJ /MCAS NR Stormwater P2 Plan
- MCB CAMLEJ /MCAS NR Tank Management Plan
- MCB CAMLEJ /MCAS NR Integrated Contingency Plan
- EMD Drinking Water Sampling Plan

**Environmental Shop-Level SOPs (ESOPs)**

- Bulk Storage and Management of HM (ESOP 9.7)
- The Management and Storage of Batteries (ESOP 9.8)
- Armory Debris (ESOP 9.9)

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- Incidental Fuel Requests (ESOP 9.10)
- Environmental Management Preparations for Deploying Forces (ESOP 4.9)
- Petroleum and Non-Petroleum Tank Delivery Operations (ESOP 7.0)
- Solvent Parts Washers (ESOP 9.3)
- Vehicle Wash Racks (ESOP 9.103)
- Pesticide Management (ESOP 14.1)
- Use of Ready-to-Use RoundUp through Self-Help Program (ESOP 14.2)
- Fire Training Pit Exercises (ESOP 9.12)
- Grease Control (ESOP 20.5)
- Guidelines for Historic Building Management (ESOP 8.1)
- HM/HW Program (BO 5090.9 Ch 1, enclosure (1)/ESOP 9.0)
- Medical Waste (MW) Management Program (BO 5090.9, enclosure (2)/ESOP 9.2)
- Used Oil Management Program (BO 5090.91, enclosure (1)/ESOP 9.101)
- Management of Pollution Abatement Facilities (BO 5090.91, enclosure (2)/ESOP 9.102)
- Environmental Compliance Coordinator Responsibilities (ESOP 4.1)
- Environmental Compliance Officer Responsibilities (ESOP 4.2)
- HM Site Manager Responsibilities (ESOP 4.3)
- HW Site Manager Responsibilities (ESOP 4.5)
- HM Handler Responsibilities (ESOP 4.4)
- HW Handler Responsibilities (ESOP 4.6)
- HW Site Manager Responsibilities (ESOP 4.7)
- Under Ground Storage Tank Operator Responsibilities (ESOP 4.8)
- Recycling Excess Material Inventory/Reissue Audit Procedure (ESOP 15.1)
- Recycling, Qualified Recycling Program (BO 5090.17, enclosure (1)/ESOP 17.1)

**Environmental Training**

- CETEP Plan - Located in Environmental Plans and Studies Section
- CETEP Training Classes (Online and Classroom)
- Shop-Level Training Modules
  - Management and Storage of 55-Gallon Containers
  - Camp Lejeune Shelf-Life Program
  - Procedures for Storage and Management of Batteries
  - Management of Pollution Abatement Facilities
- Other Environmental Training Materials
  - Environmental Handbook for Trainers (G-3/5 Department)
  - Quick Look Environmental Guide
  - MCB CAMLEJ Contractor Environmental Guide
  - Unexploded Ordnance Safety - Introduction to Recognize, Retreat, and Report for Contractors Concepts

Located at <http://www.lejeune.marines.mil/OfficesStaff/EnvironmentalMgmt.aspx>

or

<http://www.mcieast.marines.mil/StaffOffices/Adjutant.aspx>