



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

Canc: 30 Sept 2015

MCIEAST-MCB CAMLEJBul 1601
ADJ
12 Aug 15

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER
(CDNCO) ASSIGNMENTS FOR THE MONTH OF SEPTEMBER 2015

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B
(b) MCIEAST-MCB CAMLEJBul 1601 of 19 Nov 14
(c) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13
(d) MCO 10520.3

Encl: (1) Command Duty Officer September 2015
(2) Command Duty Noncommissioned Officer September 2015

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) through (c); and assign personnel to execute command colors in accordance with reference (d).

2. Cancellation. MCIEAST-MCB CAMLEJBul 1601 of 16 Jul 15 (canc: 31 Aug 15).

3. Background

a. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.

b. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

4. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform Charlies during the summer season and Service Bravos during the winter season.

b. CDOs

(1) Monday to Thursday CDOs will report for posting, unless otherwise directed, at 1500 on the respective day of duty.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

(2) Friday, weekend, and holiday CDOs will report on Thursday at 1500 prior to the respective duty or the last business day prior to a holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCOs will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must report to the MCIEAST-MCB CAMLEJ Adjutant's office by 0745 to confirm their duty assignment and report at 1445 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1445 on the day prior to that weekend or holiday to receive their duty brief.

(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

5. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.



R. M. C. ASHBAY
By direction

DISTRIBUTION: A

12 Aug 15

COMMAND DUTY OFFICER SEPTEMBER 2015

Date	Rank	Name	Company
01 TUE	CWO2	DELAFLOR, VICTOR	A
02 WED	LT	ADCOCK, CHRISTOPHER L.	N
03 THU	WO	WOODALL, RICHARD	I
** 04 FRI	CAPT	COX, ZACHARY	A
** 05 SAT	CWO2	CARRIER, WILLIAM	B
** 06 SUN	1STLT	BRANT, MICHAEL	A
** 07 MON	MAJ	BAKION, SAMUEL	B
** 08 TUE	CWO2	BONNER, RICHARD	I
09 WED	ENS	GARRIGUES, BRADFORD C.	N
10 THU	CAPT	NASSAR, CHRISTOPHER	A
11 FRI	CAPT	KACZMAREK, JOSEPH	A
* 12 SAT	WO	YORK, PATRICK	I
* 13 SUN	MAJ	NELSON, JONATHAN	A
14 MON	CAPT	WOODALL, BRIAN	B
15 TUE	CWO2	DOUBLET, STEPHEN	I
16 WED	CAPT	TAGGART, SCOTT	B
17 THU	MAJ	MONTALVO, ERIC	A
18 FRI	1STLT	DOHERTY, STEVEN	A
* 19 SAT	CAPT	WILSEY, BRANDON	A
* 20 SUN	CWO2	KISTNER, KERRY	I
21 MON	CAPT	HAWORTH, STACEY	B
22 TUE	MAJ	PENDLEY, WILLIAM	A
23 WED	CWO2	KROPIEWNICKI, MICHAEL	B
24 THU	CWO2	RODRIGUEZ, LAURA	I
25 FRI	CAPT	NELSON, SAMUEL	A
* 26 SAT	LT	WHITE, LAWRENCE W.	N
* 27 SUN	CWO3	STEWART, WILLIAM	I
28 MON	MAJ	NORMAN, JOHN	A
29 TUE	CAPT	BOYER, JOHN	A
30 WED	CWO2	DOWLING, CHRISTOPHER	I

* denotes weekends

** denotes Labor Day (1630 - 4 September 15 to 0730 - 9 September 15)

SUPERNUMERARY

CWO3 NEAL, CAROLYN I

COMMAND DUTY NONCOMMISSIONED OFFICER SEPTEMBER 2015

Date	Rank	Name	Company
01 TUE	CPL	WALKER, MATTHEW	I
02 WED	CPL	MELLENDEZBONILLA, RONALD	I
03 THU	SGT	MURRELL, FREDRICK	I
** 04 FRI	SGT	MENA, JOSE L.	I
** 05 SAT	CPL	BROWN, TAYLOR J.	I
** 06 SUN	CPL	EVANS, ALON	A
** 07 MON	SGT	PAGAN, LIZBETH	A
** 08 TUE	SGT	WHITE, TANNER	B
09 WED	SGT	ALLEN, RADMILA	I
10 THU	CPL	EDWARDS, AUSTIN D.	I
11 FRI	SGT	DIAZ, EMMANUEL	I
* 12 SAT	CPL	WILSON, KEIFER	I
* 13 SUN	SGT	JERAMINAS, CORY	A
14 MON	CPL	ANDRES, MAXIMO	I
15 TUE	SGT	MURPHY, PAMELA	B
16 WED	SGT	AVILA, RAUL	B
17 THU	SGT	HIBBARD, CHRISTOPHER	A
18 FRI	CPL	OUTLAW, GEOFFREY	I
* 19 SAT	CPL	LY, PETER	I
* 20 SUN	CPL	MORRISON, BRADLEY	B
21 MON	CPL	MCDONALD, CALEB J.	B
22 TUE	SGT	BULLOCK, ANDREW	A
23 WED	CPL	SHABO, PATRIK	A
24 THU	CPL	LOUI, NATHAN	I
25 FRI	SGT	BRASSARD, DEANNA	A
* 26 SAT	SGT	CROWE, DONALD	B
* 27 SUN	CPL	WENSEL, PATRICK W	I
28 MON	SGT	WALLACE, RYAN	B
29 TUE	SGT	REESE, ROBERT	B
30 WED	CPL	GONZALEZ, KING	I

* denotes weekends

** denotes Labor Day (1630 - 4 September 15 to 0730 - 9 September 15)

SUPERNUMERARY

SGT STRANGE, MORGAN J. I