



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

Canc: JUN 2016

MCIEAST-MCB CAMLEJBul 1601  
ADJ  
19 APR 16

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General  
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER (CDNCO) ASSIGNMENTS FOR THE MONTH OF MAY 2016

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B  
(b) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13  
(c) MCO 10520.3

Encl: (1) Command Duty Officer May 2016  
(2) Command Duty Noncommissioned Officer May 2016

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) and (b); and assign personnel to execute command colors in accordance with reference (c).

2. Background

- a. This is a 24 hour post located at building 1, rooms 130 and 131.
- b. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.
- c. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes.

3. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform.

b. CDOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

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(b) Friday, Saturday, Sunday, and Monday CDOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, the Tuesday CDO will also report on the Thursday prior to their duty day for briefing.

(2) Posting and Relief

(a) On weekdays, oncoming and off-going CDOs, unless otherwise directed, will report to the Chief of Staff to conduct a post and relief no later than 0730 on the respective day of duty.

(b) During weekends and holidays an informal post and relief will be conducted at 0730 between the oncoming and off-going CDOs. Oncoming CDOs will be onboard no later than 0715.

(3) Colors. The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) Briefing

(a) Tuesday, Wednesday, and Thursday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 the day prior to their duty day for briefing.

(b) Friday, Saturday, Sunday, and Monday CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant at 1500 on the Thursday prior to their duty day for briefing. During Holidays, the Tuesday CDNCO will also report on the Thursday prior to their duty day for briefing.

(2) Posting and Relief. The oncoming and off-going CDNCOs, unless otherwise directed, will report to the current day's posted CDO, to conduct a post and relief on the respective day of duty.

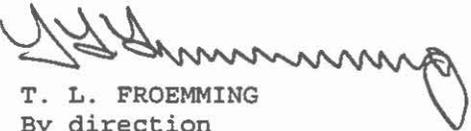
(3) Colors. CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency that occurs while in the performance of duty. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

4. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.



T. L. FROEMMING  
By direction

COMMAND DUTY OFFICER MAY 2016

<u>Date</u>	<u>Rank</u>	<u>Name</u>	<u>Company</u>
01 SUN	CWO2	PHOEUK, SAMBO	I
02 MON	CAPT	PFLUKE, PAUL E.	B
03 TUE	CAPT	RUDY, JOHNATHAN J.	B
04 WED	CAPT	SADDORIS, BRYCE L.	A
05 THU	CAPT	SHONEWEIS, MATTHEW W.	B
06 FRI	WO	SENF, LOGAN J.	A
07 SAT	2NDLT	SIMMERS, SHELDONIA C.	B
08 SUN	CWO2	SMITH, BRANDON P	I
09 MON	CWO3	STEWART, WILLIAM J.	I
10 TUE	CAPT	STYLES, ERIC T.	B
11 WED	CAPT	TAGGART, SCOTT F.	B
12 THU	CAPT	TAYLOR, IBN A.	B
13 FRI	CWO3	TAYLOR, MILTON J.	A
14 SAT	CAPT	CAPECE, DEVIN C.	B
15 SUN	CAPT	TESSLER, ARI D.	B
16 MON	CWO2	THOMAS, BRIANNE N.	I
17 TUE	CAPT	THOMAS, NATHAN C.	B
18 WED	MAJ	TSAN, NGUYEN K.	A
19 THU	WO	VITALE, MICHAEL J.	B
20 FRI	CAPT	WISLEY, BRANDON M.	B
21 SAT	WO	WOODALL, RICHARD	I
22 SUN	CAPT	WOODALL, BRIAN D.	B
23 MON	WO	YORK, PATRICK	I
24 TUE	MAJ	ADAMS, GREGORY P.	B
25 WED	CWO2	ASHBURN, MICHEAL S.	B
26 THU	MAJ	BAKION, SAMUEL	B
27 FRI	CWO2	BONNER, RICHARD M.	I
** 28 SAT	CWO2	BROSSMAN, LAURA	I
** 29 SUN	MAJ	BRUMMOND, TYLER G.	B
** 30 MON	CAPT	BLYLEVEN, MELISSA G.	B
** 31 TUE	CAPT	BURKE, RYAN M.	B

\*\* denotes Memorial Day (1630 - 27 May 16 to 0730 - 01 Jun 16)

SUPERNUMERARY

WO CAMPOALEGRE, JOE A

COMMAND DUTY NONCOMMISSIONED OFFICER MAY 2016

<u>Date</u>	<u>Rank</u>	<u>Name</u>	<u>Company</u>
01 SUN	CPL	KOCH, CODY L.	A
02 MON	CPL	SHABO, PATRIK A.	A
03 TUE	SGT	GREEN, MARKUS M.	A
04 WED	CPL	PERRY, TYLER M.	I
05 THU	SGT	FODERA, TAYLOR	B
06 FRI	CPL	HAND, LLAMORE J.	A
07 SAT	CPL	HIGUERA, CHRISTINA Z.	I
08 SUN	SGT	MENA, JOSE	I
09 MON	CPL	CEDENO, ANTHONY	I
10 TUE	SGT	KIDD, CODY	B
11 WED	CPL	COEN, BRIDGET C.	I
12 THU	CPL	FIERRO, DANIEL L.	A
13 FRI	CPL	LINGAFELT, JARED	B
14 SAT	CPL	DOAN, JIMMY C.	B
15 SUN	CPL	BRONCHO, LANE	I
16 MON	CPL	GONZALES, RICARDO	I
17 TUE	CPL	HUCKS, JAMES	B
18 WED	CPL	WILLIAMS, MATTHEW	I
19 THU	CPL	PURNELL, SEAN D.	A
20 FRI	CPL	HARDY, BRANDON	I
21 SAT	SGT	LOUTSCH, CHASE	B
22 SUN	CPL	ANDRES, MAXIMO	I
23 MON	CPL	IVEY, BRANDON L.	A
24 TUE	CPL	MORALES, ERIC	I
25 WED	CPL	GAINES, SHAWN C.	I
26 THU	CPL	BALBUENA, BRUNO	I
27 FRI	SGT	DIAZ, ENMANUEL	I
** 28 SAT	SGT	CLUTE, BENJAMIN	B
** 29 SUN	CPL	MITCHELL, STEPHEN	I
** 30 MON	CPL	BOURG, DOMINICK J.	I
** 31 TUE	CPL	FORES, ALEXANDER D.	B

\*\* denotes Memorial Day (1630 - 27 May 16 to 0730 - 01 Jun 16)

SUPERNUMERARY

CPL WILLIAMS MATTHEW I