



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

Canc: 28 Feb 2015

MCIEAST-MCB CAMLEJBul 1601
ADJ
16 Jan 15

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1601

From: Commanding General
To: Distribution List

Subj: COMMAND DUTY OFFICER (CDO) AND COMMAND DUTY NONCOMMISSIONED OFFICER
(CDNCO) ASSIGNMENTS FOR THE MONTH OF FEBRUARY 2015

Ref: (a) MCIEAST-MCB CAMLEJO 1601.1B
(b) MCIEAST-MCB CAMLEJBul 1601 of 11 Dec 13
(c) CG MCIEAST-MCB CAMLEJ POLICY ltr 13-13 Of 30 Dec 13
(d) MCO P10520.3B

Encl: (1) Command Duty Officer February 2015
(2) Command Duty Noncommissioned Officer February 2015

1. Purpose. To assign personnel to stand CDO and CDNCO in accordance with references (a) through (c); and assign personnel to execute command colors in accordance with reference (d).

2. Cancellation. MCIEAST-MCB CAMLEJBul 1601 of 15 Dec 14 (canc: 31 Jan 14).

3. Background

a. Officers and NCOs listed in enclosures (1) and (2) are assigned to CDO/CDNCO on the dates indicated.

b. Officers and NCOs assigned herein who become unavailable shall notify the Headquarters and Support Battalion (H&S BN) Adjutant. The H&S BN Adjutant will notify the MCIEAST-MCB CAMLEJ Adjutant in writing of any changes. If such an absence is of an emergency nature, personnel assigned as supernumeraries will be utilized.

4. Action

a. CDOs/CDNCOs will be guided in the performance of duty by the instructions contained in reference (a) and other instructions that may be issued at time of posting. The uniform of the day for this post is the seasonal service uniform Charlies during the summer season and Service Bravos during the winter season.

b. CDOs

(1) Monday to Thursday CDOs will report for posting, unless otherwise directed, at 1500 on the respective day of duty.

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(2) Friday, weekend, and holiday CDOs will report on Thursday at 1500 prior to the respective duty or the last business day prior to a holiday.

(3) Over weekends and holidays, incoming and outgoing CDOs will conduct an informal post and relief by 0800. An informal post and relief of CDNCOs will be conducted by the oncoming CDO.

(4) The CDO is responsible for ensuring the timely and proper execution of morning and evening colors. The CDO is required to inspect the Color detail prior to the sounding of the five minute warning. The CDO will sound all warnings.

c. CDNCOs

(1) On weekdays, CDNCOs must report to the MCIEAST-MCB CAMLEJ Adjutant's office by 0745 to confirm their duty assignment and report at 1445 for posting unless otherwise directed. CDNCOs will be relieved by the MCIEAST-MCB CAMLEJ Adjutant office upon the completion of morning colors.

(2) On weekends and holidays, CDNCOs will report to the MCIEAST-MCB CAMLEJ Adjutant's office by 1445 on the day prior to that weekend or holiday to receive their duty brief.

(3) CDNCOs will ensure that all devices for conducting Colors are present and working properly. The CDNCO will operate the music for Colors and give the CDO the warnings.

d. Supernumeraries

(1) The supernumerary must provide a home/cell telephone number to the MCIEAST-MCB CAMLEJ Adjutant. This number will not be posted on this Bulletin; it will only be kept as an emergency contact number by the Adjutant.

(2) The supernumerary will only be used in case of a legitimate emergency. If a replacement is required prior to the day of duty, it is the responsibility of the duty and their section to furnish a replacement and notify the MCIEAST-MCB CAMLEJ Adjutant immediately.

5. Applicability. This Bulletin is applicable to all personnel assigned to duty. Personnel shall familiarize themselves with the contents of the references prior to assuming their post.


JODIE F. MOSER
By direction

DISTRIBUTION: A

COMMAND DUTY OFFICER FEBRUARY 2015

| | <u>Date</u> | <u>Rank</u> | <u>Name</u> | <u>Phone#</u> | <u>Company</u> |
|----|-------------|-------------|------------------------|---------------|----------------|
| * | 01 SUN | CAPT | HAWORTH, STACY D. | 451-1266 | B |
| | 02 MON | CAPT | RALSTON, BRIAN D. | 450-5240 | A |
| | 03 TUE | CWO4 | GRABOWSKI, JASON R. | 451-9292 | B |
| | 04 WED | MAJ | NELSON, JONATHAN N. | 451-8107 | A |
| | 05 THU | CWO2 | THOMAS, BRIANNE. | 451-6267 | I |
| | 06 FRI | CAPT | COX, NATHAN H. | 451-8428 | A |
| * | 07 SAT | 1STLT | MAGEE, DANIEL M. | 451-0917 | A |
| * | 08 SUN | CWO2 | BALDWIN, MARK. | 451-6258 | I |
| | 09 MON | CAPT | REED, JENNA E. | | A |
| | 10 TUE | CAPT | BLYLEVEN, MELISSA G. | 451-2073 | B |
| | 11 WED | CWO2 | MARTIN, JAMES. | 449-9958 | I |
| | 12 THU | CWO3 | BYNES, ERIC. | 451-6229 | I |
| ** | 13 FRI | MAJ | LIEBENGUTH, JEFFREY R. | 451-7078 | A |
| ** | 14 SAT | CAPT | GUTEKUNST, NEIL T. | 451-6791 | A |
| ** | 15 SUN | 1STLT | SADDORIS, BRYCE L. | 451-3480 | A |
| ** | 16 MON | CWO2 | FAIR, BRAD F. | 451-4466 | I |
| | 17 TUE | CAPT | STYLES, ERIC T. | 451-8023 | A |
| | 18 WED | CAPT | TAGGART, SCOTT F. | 451-3014 | B |
| | 19 THU | ENS | OUROBAGNA, TCHA B. | 451-0784 | N |
| | 20 FRI | CWO2 | LEDBETTER, CRYSTAL L. | 451-2757 | A |
| * | 21 SAT | CAPT | JONES, JOSEPH K. | 451-1963 | A |
| * | 22 SUN | ENS | HENG, MAGNUS C. | | N |
| | 23 MON | MAJ | KILIAM, KYLE R. | 451-8103 | A |
| | 24 TUE | LT | JAMES, CHRISTOPHER E. | | N |
| | 25 WED | CWO3 | HOWELL, RANDALL. | 451-2204 | I |
| | 26 THU | LT | SENEGAL, JOSHUA A. | | N |
| | 27 FRI | MAJ | DAVIS, ALBERTA T. | 451-8038 | A |
| * | 28 SAT | CAPT | EVANS III, ALBERT R. | 451-5806 | A |

* denotes weekends

** denotes President's Day (1630 - 13 Feb 15 to 0730 - 17 Feb 15)

SUPERNUMERARIES

CAPT STRICKLAND, BINFORD R. A

COMMAND DUTY NONCOMMISSIONED OFFICER FEBRUARY 2015

| <u>Date</u> | <u>Rank</u> | <u>Name</u> | <u>Phone#</u> | <u>Company</u> |
|-------------|-------------|----------------------------|---------------|----------------|
| * 01 SUN | CPL | BROWN, MARK J. | 451-5553 | I |
| 02 MON | CPL | WATOLA, MARK A. | 451-7417 | A |
| 03 TUE | CPL | ESTRADA, SHAWN A. | 450-8427 | B |
| 04 WED | CPL | FORD, PAYTON D. | 451-1875 | B |
| 05 THU | SGT | MYERS, COURTNEY J. | 451-5858 | A |
| 06 FRI | CPL | SCHULER, BRITTANY R. | 451-3134 | B |
| * 07 SAT | SGT | PRIETO, LADY K. | 451-1802 | A |
| * 08 SUN | CPL | WILSON, ANTON. | 450-9603 | I |
| 09 MON | SGT | SERRANO, CARMEN L. | 451-1556 | A |
| 10 TUE | SGT | FODERA, TAYLOR K. | 451-6690 | B |
| 11 WED | CPL | EVANS, ALON R. | 451-8056 | A |
| 12 THU | CPL | WHORLEY, JUSTIN M. | 451-0386 | A |
| ** 13 FRI | SGT | HERBERT, CHRISTOPHER. | | B |
| ** 14 SAT | CPL | BRASSARD, DEANNA M. | 451-4276 | A |
| ** 15 SUN | SGT | NGUYEN, MICHAEL. | 451-3721 | B |
| ** 16 MON | CPL | ANDERSON, CHARLES A. | 451-5553 | I |
| 17 TUE | SGT | PARKER, MOURESA | 451-6903 | I |
| 18 WED | CPL | THOMAS, ZACHARY S. | 451-6214 | I |
| 19 THU | SGT | REED, MICHAEL. | 451-5553 | I |
| 20 FRI | SGT | DIAZ, EMMANUEL. | 451-6901 | I |
| 21 SAT | CPL | CHARPENTIER, ERIC J. | 451-5553 | I |
| * 22 SUN | CPL | FUENTES, CLARISSA M. | 451-1393 | I |
| * 23 MON | CPL | LEONIDAS, CHRISTOPHER. | 451-3058 | I |
| 24 TUE | SGT | CRUZ, MAGDIEL. | 451-6903 | I |
| 25 WED | SGT | ROGERS, MATHEW S. | 451-6213 | I |
| 26 THU | CPL | WILKINSON, THOMAS M. | 451-6213 | I |
| 27 FRI | CPL | GOMEZVILLAGOMEZ, MARCOS A. | 449-9869 | I |
| 28 SAT | SGT | STONE, CHRISTOPHER. | 451-2914 | B |

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SUPERNUMERARIES

CPL BILLINGS, TREVOR A. 451-2161 I