



UNITED STATES MARINE CORPS
 MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
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 CAMP LEJEUNE NC 28542-0005

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 SGTMAJ

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MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE BULLETIN 1400

From: Commanding General
 To: Distribution List

Subj: CALENDAR YEAR 2016 (CY16) MERITORIOUS NONCOMMISSIONED OFFICER (NCO) PROMOTION, NCO/MARINE OF THE QUARTER, AND NCO/MARINE OF THE YEAR BOARD CONVENING DATES

Ref: (a) MCIEAST-MCB CAMLEJO 1400.2A
 (b) MCIEAST-MCB CAMLEJO 1650.7B
 (c) MCIEAST-MCB CAMLEJO 1650.8
 (d) MCO P1400.32D Ch 2

1. Purpose. To provide guidelines and publish convening dates for the CY16 nominations and selections for the Commanding General (CG), Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards, in accordance with references (a) through (d).

2. Background. The CG will solicit nominations from subordinate commands to compete for selection at the Meritorious NCO Promotion, NCO/Marine of the Quarter, and NCO/Marine of the Year Boards.

a. The CG will recognize enlisted Marines who have demonstrated exceptional performance of duty.

b. The CG will convene the boards as directed herein to select the most qualified Marines to compete for Meritorious NCO Promotion and NCO/Marine of the Quarter/Year.

c. The CG will make the final decision based on the best qualified nominees.

3. Action

a. Meritorious Promotion Boards. The board members and nominees will be in the prescribed seasonal service uniform. Per reference (a), the following dates and locations are published for the subject boards:

(1) Meritorious Promotion Boards, Dates, Times, and Locations

<u>PROMOTION TO</u>	<u>MONTH</u>	<u>TIME/DATE</u>	<u>HOST LOCATION</u>
Sergeant (Sgt)	January	0900/22d	MCB CAMLEJ/Video Teleconference (VTC)
Corporal (Cpl)	February	N/A	Respective Commands

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<u>PROMOTION TO</u>	<u>MONTH</u>	<u>TIME/DATE</u>	<u>HOST LOCATION</u>
Sgt	April	0900/15th	MCB CAMLEJ/VTC
Cpl	May	N/A	Respective Commands
Sgt	July	0900/15th	MCB CAMLEJ/VTC
Cpl	August	N/A	Respective Commands
Sgt	October	0900/14th	MCB CAMLEJ/VTC
Cpl	November	N/A	Respective Commands

(2) Only one nominee per command will appear before the Meritorious Sgt Boards.

(3) All respective commands will conduct their own Meritorious Cpl Boards, guided by reference (a), and notify the MCIEAST-MCB CAMLEJ Sergeant Major (SgtMaj) of their nominees by the date prescribed, via separate correspondence on the best qualified for review and approval by the CG.

b. NCO/Marine of the Quarter. All respective commands will conduct their own NCO/Marine of the Quarter Boards. The board members will be in the prescribed seasonal service uniform. Per reference (b), the following dates and locations are published for the subject boards:

(1) NCO/Marine of the Quarter Board

<u>RECOGNIZED FOR</u>	<u>MONTH</u>	<u>TIME/DATE</u>	<u>HOST LOCATION</u>
1st Quarter	April	0900/15th	MCB CAMLEJ/VTC
2d Quarter	July	0900/15th	MCB CAMLEJ/VTC
3d Quarter	October	0900/14th	MCB CAMLEJ/VTC
4th Quarter	January	0900/8th	MCB CAMLEJ/VTC

(2) Only one nominee per command will appear before the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter board. These nominees will be selected from the previous winners of the respective commands' NCO/Marine of the Quarter Boards.

c. NCO/Marine of the Year. All respective commands will conduct their own NCO/Marine of the Year Boards. The board members and nominees will be in the prescribed seasonal service uniform. Per reference (c), the following dates and locations are published for the subject boards:

(1) NCO/Marine of the Year Board

<u>MONTH</u>	<u>RECOGNIZED FOR</u>	<u>TIME/DATE</u>	<u>HOST LOCATION</u>
January	CY16	0900/8th	MCB CAMLEJ/VTC

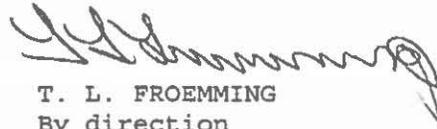
(2) These nominees will be selected from the previous winners of the MCIEAST-MCB CAMLEJ NCO/Marine of the Quarter Boards.

d. Coordinating Instructions

(1) The SgtMaj, MCIEAST-MCB CAMLEJ has staff cognizance over the Meritorious NCO Promotion, NCO/Marine of the Quarter Boards, and NCO/Marine of the Year Boards, and will disseminate additional guidance or changes as required.

(2) References (a) through (c) can be found on the MCIEAST-MCB CAMLEJ website at <http://mcieast.marines.usmc.mil/StaffOffices/Adjutant/SpecialRecognitionBoard.aspx>

4. Reserve Applicability. This Bulletin is not applicable to the Marine Corps Reserve.



T. L. FROEMMING
By direction

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