



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 1730.1  
CHAP

**MAR 13 2017**

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER 1730.1

From: Commanding General  
To: Distribution List

Subj: CAMP LEJEUNE CHAPLAINS RELIGIOUS ENRICHMENT DEVELOPMENT OPERATION  
(CREDO)

Ref: (a) U.S. Navy Reg. 1990  
(b) SECNAVINST 1730.7D  
(c) OPNAVINST 1730.1E  
(d) MCO 1730.6E  
(e) MCO 1738.1A  
(f) OPNAVINST 1738.1A

Reports Required: Chaplains Religious Enrichment Development Operation  
Quarterly Reports (Report Control Symbol MCIEAST-MCB  
CAMLEJ 1730-1, par. 4c(4)(g))

1. Situation. To provide information and guidance for CREDO programs pursuant to references (a) through (f) offered through the Marine Corps Base Camp Lejeune (MCB CAMLEJ) CREDO Office.

2. Cancellation. BO 1730.1.

3. Mission

a. CREDO programs strengthen the religious, moral, and spiritual well-being of Marine Corps Service Members, civilians, and families. CREDO programs increase the readiness and resilience of service members and civilians in support of Department of the Navy's (DONs) strategic Plan for Religious Ministry and the Chief of Naval Operations' Sailing Directions. CREDO programs are funded with appropriated funds, per article 0820 of reference (a) and paragraph 6 of reference (b). CREDO programs operate within command religious programs, per references (b) through (f), and are offered at no cost to authorized participants.

b. Summary of Revision. This Order brings current the policy and procedures of CREDO CAMLEJ, according to the most recent regulations and instructions. It should be reviewed in its entirety.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. The CREDO programming addresses the broad religious, sacred, and moral aspects of life consistent with the definitions for religious ministry in references (b) through (d).

(2) Concept of Operations

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(a) CREDO is a Secretary of the Navy (SecNav) Quality of Life Program. The SecNav has appointed the Chief of Chaplains (N977) as the resource and program sponsor for all CREDO programs. Funding for CREDO, CAMLEJ is provided by the Commandant of the Marine Corps and is directed from the Major Claimant; Headquarters, U.S. Marine Corps (REL). Administrative support is the responsibility of the Commanding General (CG), Marine Corps Installations East (MCIEAST)-MCB CAMLEJ, with the MCIEAST-MCB CAMLEJ Chaplain functioning as Program Advisor.

(b) CREDO programs are religious, not-faith-group specific, events that may be formatted as retreats, workshops, or seminars. CREDO programming may include the expression of religious beliefs representative of the chaplains and participants when done in a manner that honors the rights of others to determine their own religious convictions, as required by the standards and expectations of professional naval chaplaincy, per reference (b) through (d). The Chief of Chaplains approved CREDO Programs currently utilized at CREDO CAMLEJ are as follows:

1. Personal Growth Retreats (PGR);
2. Spiritual Growth Retreats;
3. Family Retreats;
4. Marriage Enrichment Retreats (MER); and
5. Suicide prevention to include Applied Suicide Intervention Skills Training and safeTALK workshops.

(c) All CREDO retreats are conducted at a retreat facility contracted to provide food and lodging for the weekend. Other programs are conducted in the CREDO CAMLEJ Office or upon request, at local commands. Specific information on CREDO programs can be obtained directly from the CAMLEJ CREDO office located at Building 67, Room 241.

b. Coordinating Instructions

(1) Eligibility. Participants eligible to take part in CREDO activities include the following:

(a) Navy, Marine Corps, and Coast Guard personnel, either on active duty, retired, or in a drilling reserve status.

(b) Individuals over 18 years of age who are part of the immediate family of sea service personnel and who possess a valid Department of Defense (DoD) Identification card (age exceptions in the case of teen and family retreats only).

(c) Civilian employees of the DoD or the DON, especially those who are employed in helping agencies (e.g., Family Counseling Center, Alcohol Rehabilitation Centers, Naval Hospitals, etc.) whose participation would enhance their professional development and enable them to make appropriate referrals to CREDO.

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(d) Active Duty Army and Air Force personnel in a joint-duty assignment status, on a space available basis.

(2) Support and Services

(a) Motor transport service may be provided when such transportation can be made available without detriment to the Marine Corps mission. Requests for motor transport support will be submitted by the Director, CREDO CAMLEJ to the CG MCIEAST-MCB CAMLEJ (Attn: Assistant Chief of Staff, G-4). Include destination, mileage, and number of persons to be transported in the request. In the event that Base Transportation assets are not available, or appropriate, commercial contract transportation is authorized and will be paid for by CREDO.

(b) Facilities support of CREDO will be provided by the CG MCIEAST-MCB CAMLEJ, from resources available. These items are:

1. Space, furniture, furnishings, telephone services, and common services.

2. Common services consist of fire and police protection, pest control, trash and garbage removal, sewage disposal and medical inspection.

c. Tasks

(1) CG MCIEAST-MCB CAMLEJ will:

(a) Provide administrative support.

(b) Act as administrative Reporting Senior for CREDO CAMLEJ to include Uniform Code of Military Justice authority and Officer fitness reports.

(2) Commander's shall:

(a) Utilize the resources of CREDO CAMLEJ to the fullest extent by encouraging personnel to participate in the regularly scheduled CREDO, personal and spiritual growth programs provided, e.g., as volunteer facilitators on the PGR's.

(b) Provide wide dissemination of this instruction.

(c) Make available members of their commands, who are trained volunteer facilitators for CREDO programs, as mission requirements allow.

(d) Schedule CREDO briefs and disseminate CREDO publicity within their commands, as resources and mission requirements allow.

(e) Supplement their command religious programs by utilizing CREDO program resources.

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(3) Command Chaplain, MCIEAST-MCB CAMLEJ, as Program Advisor shall:

(a) Facilitate administrative support of CREDO, as requested by the CREDO Director.

(b) Inform local/area command chaplains of the usefulness of CREDO as a force multiplier for their command religious programs, and encourage participation/support of local CREDO programs, as appropriate.

(4) Director, CREDO CAMLEJ shall:

(a) Plan, program and implement daily operations; Liaison with the Chief of Chaplains' Office for program guidance.

(b) Plan and implement the retreats and workshops promoting spiritual and personal growth.

(c) Provide support for area chaplains and commands who wish to arrange Spiritual and Personal Growth Retreats and Workshops for their command personnel.

(d) Provide divine worship, pastoral, and sacramental ministries to retreat participants, as appropriate and available.

(e) Publicize activities and services of CREDO CAMLEJ.

(f) Provide other support and services as directed by the Chief of Chaplains.

(g) Submit quarterly reports to the Chief of Chaplains (N977), as the SecNav's Program Sponsor, via the Chaplain of the Marine Corps, the Commander, Marine Corps Installations Command Chaplain, and MCIEAST-MCB CAMLEJ Command Chaplain.

(h) Submit budget requests for CREDO to the Major Claimant; Headquarters, U.S. Marine Corps (REL) for review and approval via the CG MCIEAST-MCB CAMLEJ. An information copy shall be provided to the Chief of Chaplains.

(i) Submit fitness report information/data to the CG MCIEAST-MCB CAMLEJ, via the Chief of Staff, MCIEAST-MCB CAMLEJ.

(j) Attend CREDO Directors Conferences, as scheduled.

(k) Ensure all programs comply with military requirements and State laws regarding reportable offenses.

5. Administration and Logistics. Retreat schedules will be promulgated via all appropriate publicity channels to ensure maximum program awareness with eligible persons.

a. Reserve Applicability. This Order will be applicable to the Marine Corps Reserve members while they are attached to MCB CAMLEJ.

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b. Contact and Retreat Requests Procedures

(1) The CREDO CAMLEJ Office is located at Building 67, Room 241.

(2) In view of space limitations at each retreat, names of candidates are to be forwarded to the CREDO CAMLEJ Office. Telephone requests will be accepted at (910) 451-8792.

(3) Personnel contacting CREDO CAMLEJ directly for a retreat reservation will be instructed to inform their parent command and secure command approval to attend a particular retreat.

(4) Cancellations should be made as early as possible, but not less than 48 hours in advance.

(5) Facilitators for CREDO, CAMLEJ MERs and PGRs are required by the Director to attend Facilitator Training. Previous participation in a CREDO MER/PGR is also a prerequisite. Command support is critical to the availability of personnel interested and qualified to serve as volunteer PGR Facilitators.

6. Command and Signal

a. Command. This Order is applicable to MCB CAMLEJ, its tenant and subordinate commands.

b. Signal. This Order is effective the date signed.



M. L. SCALISE  
Deputy Commander

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