



UNITED STATES MARINE CORPS  
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE  
PSC BOX 20005  
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 11011.1  
G-F

MAR 13 2017

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER 11011.1

From: Commanding General  
To: Distribution List

Subj: CONTROL OF INGRANTS AND OUTGRANTS OF REAL PROPERTY

Ref: (a) SECNAVINST 11011.47C  
(b) NAVFAC P-73 of Aug 11 (NOTAL)  
(c) MCIEAST-MCB CAMLEJO 5760.1A

1. Situation. The Director, Installation Development Division (IDD), G-F Department is responsible for the administration of all real estate agreements involving Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) real property (Class I - Land & Class II - Buildings) including licenses, leases, permits, and easements. Marine Corps Community Services concessionaires are excluded from this Order.

2. Cancellation. BO 11011.1J.

3. Mission

a. To establish responsibility for implementation of all real estate ingrats and outgrants of real property.

b. Summary of Revision. This Order is being revised to convert to an MCIEAST-MCB CAMLEJ Order and to update the references to ensure policies and procedures are being followed. This Order should be reviewed in its entirety.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. This Order is intended to provide a framework for ensuring that all requests for short or long term real estate ingrats and outgrants of real property by license, lease, permit, easement, or other agreement are forwarded to IDD for action.

(2) Concept of Operations. Per reference (a), all real estate requests require endorsement by Marine Corps Installations Command (MCICOM) and are subject to higher approval.

b. Tasks

(1) MCIEAST-MCB CAMLEJ G-F, Installation Development Division (IDD) shall gather all required approvals, site plans, surveys, geospatial data, and National Environmental Policy Act requirements for each requested real estate action. When all supporting documentation required by reference (b) is completed and compiled, the Assistant Chief of Staff (AC/S), G-F is the

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delegated authority to forward real estate requests to the Commanding Officer, Mid-Atlantic Division, Naval Facilities Engineering Command (NAVFAC MIDLANT) via MCICOM for further action.

(2) Private organizations shall comply with the requirements of reference (c) before the AC/S, G-F will forward a real estate request on their behalf to NAVFAC MIDLANT via MCICOM.

5. Administration and Logistics. Upon receipt of a real estate instrument request involving MCIEAST-MCB CAMLEJ real property, the IDD Realty Specialist shall review and coordinate the request with other staff sections, including the Eastern Area Counsel Office, as required to determine compliance with applicable orders and regulations.

6. Command and Signal

a. Command. This Order is applicable to all tenants and subordinate commands aboard MCB CAMLEJ and Marine Corps Air Station New River.

b. Signal. This Order is effective the date signed.



M. L. SCALISE  
Deputy Commander

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