



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

MCIEAST-MCB CAMLEJO 7010.2B
MCCS
NOV 07 2016

MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE CAMP LEJEUNE ORDER
7010.2B

From: Commanding General
To: Distribution List

Subj: LEJEUNE AND NEW RIVER REQUEST TO RETAIN UNEXECUTED UNIT
AND FAMILY READINESS FUNDS (U&FRF)

Ref: (a) MCO 1754.9A
(b) MCO P1700.27B Ch 1

Encl: (1) Sample Letter of Request to Retain Unexecuted U&FRF

1. Situation. References (a) and (b) require that any U&FRF remaining unexecuted, or in excess, at the end of the Nonappropriated Fund (NAF) Fiscal Year (FY) be withdrawn from that commanders' account unless the Installation commander authorizes a waiver. Therefore, the Commanding General (CG), Marine Corps Installations East-Marine Corps Base, Camp Lejeune (MCIEAST-MCB CAMLEJ) will withdraw all unexecuted U&FRF annually at the end of each NAF FY on or about 31 January. Headquarters Marine Corps directed a reduction in U&FRF of 25 percent beginning 1 February 2017 and another cumulative 25 percent reduction beginning 1 February 2018, for a total reduction of 50 percent. This reduction necessitates the utmost prudence in the use of U&FRF and, where necessary, recovery of any unexecuted U&FRF. While requests for waivers will be considered only in exceptional circumstances, commanders may submit a waiver of this requirement to the CG, MCIEAST-MCB CAMLEJ using enclosure (1). The request must contain a detailed justification for waiving the requirement to withdraw the unexecuted or excess U&FRF.

2. Cancellation. MCIEAST-MCB CAMLEJO 7010.2A.

3. Mission. This Order publishes the procedure for requesting a waiver of the requirement in references (a) and (b) that the CG, MCIEAST-MCB CAMLEJ withdraw any unexecuted or excess U&FRF at the end of each NAF FY.

4. Execution

a. Commander's Intent and Concept of Operations

(1) Commander's Intent. To ensure commanders execute the Commandant of the Marine Corps' intent that units maximized the use of

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U&FRF for the benefit of Marines and their families during the NAF FY in which the funds are allocated.

(2) Concept of Operations. U&FRF are allocated according to the process detailed in reference (a). Unexecuted U&FRF will be withdrawn in accordance with references (a) and (b).

b. Coordinating Instructions. Commanders, or their designated representatives, receive a monthly notice from the Assistant Chief of Staff (AC/S), Marine Corps Community Services (MCCS), MCIEAST-MCB CAMLEJ detailing the amount of U&FRF remaining in their accounts. Balances may be confirmed at any time by contacting the Deputy Chief Financial Officer, MCCS, Lejeune-New River at (910) 449-8944.

c. Tasks. The AC/S, MCCS, MCIEAST-MCB CAMLEJ:

(1) Allocate U&FRF each quarter of the NAF FY as detailed in reference (a).

(2) Distribute a monthly balance report to all commanders and their designated representatives.

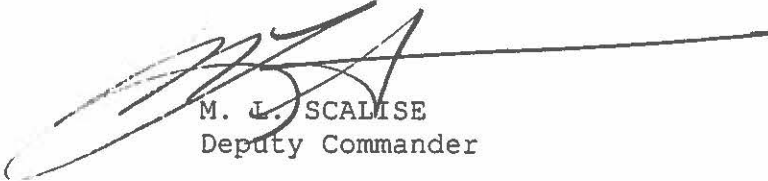
(3) Assist commanders and their designated representatives with the proper expenditure of U&FRF as defined in reference (a).

5. Administration and Logistics. Commanders that can justify a waiver to retain unexecuted U&FRF past the end of the NAF FY will submit enclosure (1) to the CG, MCIEAST-MCB CAMLEJ no later than 1600 on the second Friday of each January with an advance courtesy copy forwarded to the Deputy Chief Financial Officer, MCCS, Lejeune-New River, located in Building 895 on Molly Pitcher Road.

6. Command and Signal

a. Command. This Order is applicable to MCB CAMLEJ; Marine Corps Air Station, New River; their subordinate commands; and all tenant organizations aboard both installations.

b. Signal. This Order is effective the date signed.



M. J. SCALISE
Deputy Commander

DISTRIBUTION: A/C

MCIEAST-MCB CAMLEJO 7010.2B

NOV 07 2018

Sample Letter of Request to Retain Unexecuted U&FRF



UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATIONS EAST-MARINE CORPS BASE
PSC BOX 20005
CAMP LEJEUNE NC 28542-0005

7010
Code
Date

From: Commanding Officer, (Unit)
To: Commanding General, Marine Corps Installations East-Marine
Corps Base, Camp Lejeune
Via: Commanding General, II Marine Expeditionary Force;
Commanding General, 2d Marine Division;
Commanding General, 2d Marine Logistics Group;
Commanding General, 2d Marine Aircraft Wing; or
Commander, U.S. Marine Corps Forces, Special Operations
Command

Subj: REQUEST TO RETAIN UNEXECUTED UNIT AND FAMILY READINESS
FUNDS (U&FRF)

Ref: (a) MCIEAST-MCB CAMLEJO 7010.2B

1. Per reference (a), request the Commanding General, Marine Corps Installations East-Marine Corps Base, Camp Lejeune approve the Commanding Officer, (Specify Organization/Unit), to retain U&FRF in the amount of (Dollar Amount) past the end of the current Nonappropriated Fund (NAF) Fiscal Year (FY).

2. The following exceptional circumstances prevented the use of U&FRF during the current NAF FY.

3. For questions concerning this request, please contact (Point of Contact and Contact Information).

I. M. COMMANDER

Enclosure (1)